

E.M.GOPALAKRISHNA KONE YADAVA WOMEN'S COLLEGE



CELL : IQAC
ACTIVITY : HANDS-ON-TRAINING
YEAR : 2021-2022

INTERNAL QUALITY ASSURANCE CELL

DATE	TIME	VENUE	MODE
11.11.2021	2.00 p.m. to 4.00 p.m.	Commerce Lab, E.M.G. Yadava Women's College	Offline
Theme	Empowering non-teaching Staff with the tools and resources		
Nature of the Activity	Hands-On-Training for Non-Teaching Staff		
Title	Tally ERP - 9.0		
Organizers	IQAC Coordinators: Dr.(Mrs.)V.Vijaya Assistant Professor of Botany Mrs.S.Muthulaxmi Assistant Professor of English		
Resource Person	Mrs.S.K.Sudha Mrs.V.JeyaPriya Assistant Professors of Commerce		
Participants	Staff - 15		

E.M.GOPALAKRISHNA KONE YADAVA WOMEN'S COLLEGE

TALLY ERP 9.0

Objectives:

1. To equip participants with the necessary skills and knowledge to effectively use the Tally ERP 9.0 software for their day-to-day tasks.
2. To enhance their understanding of accounting principles, financial management, and data entry processes within the Tally ERP system.

Programme Outcome:

The participants gained proficiency in using Tally ERP 9.0, enabling them to streamline their work processes, improve accuracy in financial transactions, automatic data entry, Employee Data Management, attendance and leave management and generate comprehensive reports. The training ultimately empowered non-teaching staff to contribute to the efficient data management and support the overall functioning of the organization.

Photographs:



E.M.GOPALAKRISHNA KONE YADAVA WOMEN'S COLLEGE



Hands-on-Training entitled "Tally ERP 9.0" for Non-Teaching Staff - 11.11.2021

Enclosures:

a. Invitation:

E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 14
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* and CGPA 3.51 by NAAC

IQAC Organizes an Hands-On-Training on
TALLY ERP 9.0

Tally
POWER OF SIMPLICITY

Date : 11th November, 2021,
Time : 2:30 p.m.
Venue : Commerce Lab
Participants : Non-Teaching Staff
Resource Persons : Mrs.S.K.Sudha
Mrs.V.Jeyapriya
Assistant Professors of Commerce

Convener
Dr.(Mrs.)V.Pushpalatha

IQAC Coordinators
Dr.(Mrs.)V.Vijaya
Assistant Professor of Botany
Mrs.S.Muthulaxmi
Assistant Professor of English

b. Nominal Roll of Participants:

1. Staff Participants of Our College:

Hands-on-Training entitled "Tally ERP 9.0" - 11.11.2021

S.No.	NAME	DESIGNATION
1.	Mrs. S. Vijayalakshmi	Clerk
2.	Mrs. S. Mookkammal	Clerk
3.	Mrs. N. Nithya,	Computer Operator
4.	Mrs. G. Devipriya	Computer Operator
5.	Mrs. M. Selvasundari	Clerk
6.	Mrs. C. Muthulakshmi	Clerk
7.	Mrs. P. Vidhya	Clerk
8.	Mrs. C. Sasikala	Computer Operator

9.	Mrs. P. Tity	Computer Operator
10.	Mrs. R. Sudharani	Lab Assistant
11.	Mrs. R. Manonmani	Lab Assistant
12.	Mrs.G. Uma Rani	Lab Assistant
13.	Mrs. T. Ganga	Lab Assistant
14.	Mrs. S. Uma Maheswari	Lab Assistant
15.	Mrs. G. Jeyanthi	Xerox Operator