



E.M.G. YADAVA WOMENS COLLEGE, MADURAI -14.

**(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
(Re –accredited (3rd cycle) A⁺ & CGPA 3.51 Grade by NAAC**

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF PLANNING MEETING

Time: 11.00 a.m.

Venue: Principal's Room

Date: 22.06.2018

The IQAC meeting was organized under the chairmanship of Principal on 22.06.2018.

The **Plan of Action** for the academic year 2018-2019 was chalked out with the heads of various Circle.

1. It was resolved to prepare and submit AQAR (2017-2018) to NAAC.
2. It was resolved to submit a proposal for RUSA (Rashtriya Uchcharat Shiksha Abhiyan) for funds.
3. In the meeting it was decided to revise the curriculum of V and VI semester for UG.
4. The IQAC proposes to follow the Revised Accreditation Framework (RAF) of NAAC to submit Online AQAR from 2018-2019 onwards as per the guidelines and the Composition of IQAC is updated.
5. As per the new guidelines it was decided to implement the changes in Criterion III (Research, Innovation and Extension) and Criterion VII (Institutional Values and Best Practices).
6. It is planned to collect feedback from Teachers and Employers.
7. The Principal insisted the faculty members on the following:
 - Organise and to attend Faculty Development Programmes.
 - Appear for SET/NET Examinations and to pursue Doctoral Degree.
 - Apply for Guideship.
 - To provide details on individual Academic Performance for API score.
 - To publish more number of books and research papers in UGC approved journals with H-Index/Scopus.

Coordinators

Dr. V. Vijaya

S. Saravanan

**Chairman
PRINCIPAL
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MADURAI - 625014.**



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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF PLANNING MEETING

Time: 2 .00 p.m.

Venue: Principal's Room

Date: 03.08.2018

The IQAC meeting was organized under the chairmanship of the Principal on 03.08.2018.

The **Plan of Action** for the academic year 2018-2019 was discussed with the Heads of various Circle.

1. It was resolved to apply for NIRF in November.
2. In the meeting the following decisions were made:
 - Framing of questionnaires for Students online feedback.
 - Conduct Academic Audit.
 - Generate income through the sales of products made by self development programmes and consultancy activities by departments.
3. As Per the changes in the new guidelines the IQAC members were Orientated on Criterion III (Research, Innovation and Extension) and Criterion VII (Institutional Values and Best Practices). Members discussed the following aspects to be adapted:
 - Seed Money for Research Purpose.
 - Students Research Projects, Industrial Sponsored Projects, Interdisciplinary Project, Project Sponsored by College, Project Funded by Government and non-Government Agencies.
 - Innovation Ecosystem.
 - Revenue Generation from Corporate Training.
4. The department of Computer Science planned to conduct an International Workshop.
5. It was planned to launch College Research Journal.

Coordinators

Dr. V. Vijay

R. Saravanan

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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF PLANNING MEETING

Time: 2.00 p.m.

Venue: Principal's Room

Date: 28.09.2018

The IQAC meeting was organized under the chairmanship of the Principal on 28.09.2018. The **Plan of Action** for the academic year 2018-2019 was discussed with the Heads of various Circle.

1. It was resolved to form a steering committee for submitting the Proposal for Extension of Autonomous Status (3rd Tenure) to UGC.
2. In the meeting it was emphasized to motivate the students to participate and present more papers in Seminars and Conferences and to attend workshops.
3. It was planned to apply for a research centre for Maths, History and English department.
4. Insisted the members to extend the extension activity to the local society.
5. Members discussed the following aspects to be adapted:
 - Student Satisfaction Survey
 - Outcome Based Education
 - e-Content Development

Coordinators

P. V. Vijaya

P. Paragawan

Chairman
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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF REVIEW MEETING

Time: 11.00 a.m.

Venue: Principal's Room

Date: 01.11.2018

The IQAC meeting was organized under the chairmanship of the Principal on 01.11.2018. To **review** the Outcomes achieved as per the plans for Semester with Heads of various Circle.

1. The Principal highlighted the following Achievements of the College:

- AQAR was submitted on 31.10.2018.
- Applied for RUSA and NIRF.
- UGC recognized the institution as “Mentor Institution”.
- Conducted Academic Audit.
- The College was honored by “Kavithaai Beedam Award”.
- Formation of Steering Committee for Autonomous Extension Status (3rd Tenure).

2. In the meeting it is decided to collect the details of Student Progression to Higher Education and Placement.

3. It is planned to have a Web Portal for Alumni Registration, for Alumni Engagement.

Coordinators

Dr. V. Vijay

**Chairman
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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

Time: 2.00 p.m.

Venue: Principal's Room

Date: 09.01.2019

The IQAC meeting was organized under the chairmanship of the Principal on 09.01.2019. To endorse measures for institutional functioning towards quality with the Heads of various Circle.

1. It is decided to collect feedback from all the stakeholders.
2. It was suggested to install software for plagiarism check in the library.
3. It is suggested to improve e-content development facility and to develop e-contents.
4. To motivate more students and faculty to enroll in MOOCs.
5. Suggestions were made on the improvement of entrepreneurial skill development

Coordinators

Dr. V. Vijayan

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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

Time: 11.00 p.m.

Venue: Principal's Room

Date: 28.03.2019

The IQAC meeting was organized under the chairmanship of the Principal on **28.03.2019**. To review the outcomes achieved as per the plans for the academic year with the Heads of Various Circle.

1. Revised the syllabi of V and VI semester of UG.
2. As the augmentation of college infrastructure the Indoor Stadium was inaugurated on 17.3.2019 with the seating capacity of 4,000 with the financial assistance of UGC and Management.
3. The department of Computer Science conducted international workshop on the topic “Artificial Intelligence in Healthcare” on 27.12.2018.
4. Three of the faculty members from Zoology, Commerce and English obtained guideship in the academic year.
5. Seven faculty members were awarded doctoral degrees.
6. The college has received the following award:
 - IAB “Diamond Zone” Empowerment Champion 2019.
 - Republic Day Award 2019 by Madurai District Collector.
 - “Swatch Ambassador” Award 2019 by Madurai Corporation.

Coordinators

Dr. V. Vijaya

[Signature]

**Chairman
PRINCIPAL**

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