

IQAC Meeting

Date : 27.7.2016
Time : 10.00 a.m

Venue : Principal's Room

AGENDA

To chalk out the action plan for the academic year 2016-2017.

Members

Dr. (Mrs.) R.Poovazhaki	Principal & Chairman
Co-ordinators	
Mrs.P.Bagyalakshmi	Asso.Prof. of Commerce
Mrs.S.Muthulaxmi	Asst.Prof. of English
Members	
Dr. (Mrs.) V.Pushpalatha	Director of S.F. Courses
Mr.V.M.Sundararajan	Administrative Officer
Mrs.S.Vijayalakshmi	Junior Assistant
Mrs.S.Puvaneswari	Head, Curriculum Circle
Mrs.G.Nagalakshmi	Head, Teaching-Learning Evaluation
Dr.(Mrs).N.Asha Devi	Head, Research & Development Circle
Mrs.T.Hema	Head, Extension Circle
Mrs.S.Sugapriya	Head, Infrastructure Circle
Dr.(Mrs) V.Vijaya	Head, Students Support & Progression circle
Mrs.G.Indira Rani	Head, Governance, Leadership &
Management	
Dr.(Mrs) T. Sathiya Sheila	Head, Innovation & Best Practices
Mrs. S.Chitradevi	Secretarial Assistance
Mrs.J.Chinna	Secretarial Assistance

MINUTES OF IQAC MEETING

The IQAC meeting organized under the chairmanship of Principal on 27.7.2016. The plan of action for the academic year 2016-17 was chalked out after discussing with Heads of various quality circles.

1. To prepare AQAR and submit it to NAAC.
2. To train staff and students for NAAC Peer Team visit.
3. To organize orientation and faculty development program for the benefit of staff.
4. To collect feedback from stakeholders –students parents and alumni.
5. To enhance ICT enabled Teaching and learning process.
6. To revise the curriculum of all UG and PG courses.
7. To motivate staff to publish books and present papers in national and International conferences.
8. To increase the number of participants in the cultural programmes.
9. To apply for the introduction of more PG courses.
10. To introduce M.Phil courses in English.
11. To introduce Award System for the teachers based on Academic Performance Index (API) score.
12. To introduce the number of working days from 90 days to 100 days in every semester.
13. To conduct three Internal assessment tests instead of two tests.
14. To implement the UGC guidelines limiting the Grace period of two years after the minimum period of gestation for UG and PG courses.
15. To enroll maximum number of students participation in CGT and DGT Examinations.
16. To motivate the faculty to pursue doctoral degree.
17. To conduct academic Audit by senior faculty.
18. To organize more number of self development programs.
19. To render extension and consultancy services to the neighboring community.
20. To have a change of Open Source Technology Linux Operating System by shifting from Microsoft Operating System.
21. To apply to NAAC for getting Financial Assistance for organizing State Level Seminar on the topic Learner Centered Curriculum and Teaching Methods.