

E.M. GOPALAKRISHNA KONE YADAVA WOMEN'S COLLEGE

An Autonomous Institution -Affiliated to Madurai Kamaraj University

Re-accredited (3rd Cycle) with Grade A⁺ & CGPA 3.51 by NAAC



LESSON PLAN

2022-2023

DEPARTMENT OF **COMMERCE**

(UG -Odd Semester)



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A⁺ & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class : I B.COM (R)
Sub. Code : 22OUCOM11
Title of the Paper: Marketing
Total Hours : 75 Hours

Semester : I

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Marketing meaning – Objectives- Importance of marketing- Modern marketing concept- Marketing mix (7ps) Marketing function- Buying- Elements methods- selling elements- Assembling – Advantages- Problems.	15	Chalk & Talk	M.Neelavathy
July 2022	II	Product and pricing: Meaning of product – features – Classification of Products – Product life cycle- New product planning and development Process- Pricing – meaning- Kinds of Prices- Factors influencing the pricing.	15	Chalk & Talk	M.Neelavathy
Aug 2022	III	Standardization – Grading and Warehousing – Standardization- Meaning- Importance – Types of standard- Benefits- Grading-Meaning Branding – Labelling & packaging – Advantages – Functions- Storage and Warehousing – advantages of storage – Types of warehouse.	15	Chalk & Talk	M.Neelavathy
Sep 2022	IV	Product Planning-Meaning of product- Features – Classification of products- Product life cycle-New product planning process-meaning of brand, Label & Package-Advantages of Branding & Labeling – Functions of Packaging.	15	Chalk & Talk	M.Neelavathy



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A⁺ & CGPA 3.51 by NAAC

LESSON PLAN 2022-2023

Class : I B.COM(CA) 'A'
Sub. Code : 22AD1

Semester : I

Title of the Paper: Computer Fundamentals

Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Unit: I - Introduction to Computer: Introduction - Importance - Characteristics of computers - Uses of Computers. Classification of Computers: Microcomputers - Minicomputers - Mainframes - Supercomputers - Network Computers. Five Generations of Modern Computers: First Generation Computers - second Generation Computers - Third Generation Computers - Fourth Generation Computers - Fifth Generation Computers.	15	Chalk & Talk	S.Nivethitha
July 2022	II	Number System: Decimal Number System - Binary Number System - Octal Number System - Hexadecimal Number System.	13	Chalk & Talk	S.Nivethitha
Aug 2022	III	CPU & Memory: Introduction - Central Processing Unit(CPU) - Memory - Random Access Memory (RAM) - Read Only Memory(ROM). Storage Devices: Magnetic Tape: Quarter inch Cartridge (QIC) Tapes, 8mm Helical Scan Tapes & DAT Cartridge. Optical Disk: CD-ROM, CD-R, CD-RW, DVD, DVD-R &	16	Chalk & Talk	S.Nivethitha

Oct 2022	V	Recent trends in Marketing - E-Marketing -Online marketing - Multi level marketing - Meaning - Merits and demerits- Mobile marketing - Uses - Concept of green marketing.	15	Chalk &Talk	M Neelavathy <i>M Neelavathy</i>
-------------	---	--	----	----------------	-------------------------------------

Pushpalatha
Dr. (Mrs.) V. Pushpalatha
 Principal (i/c)
 Head, Assistant Professor of Commerce

PRINCIPAL I/C
EM.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014

		DVD-RW,DVD+R & DVD+RW, Combo Drives - Basic Anti Virus concepts.			
Sep2022	IV	Input Devices: Keyboard - Mouse-Trackball - Scanner - Bar Code Reader- Card Reader-Webcams - Digital Cameras-Video Cameras (Camcorders) - Optical Character Reading(OCR)- Optical Mark Recognition(OMR), Magnetic Ink Character Recognition (MICR). Output Devices: - Monitor, Printer, Plotter, Multimedia Projector, Sound cards and Speakers.	16	Chalk& Talk	S.Nivethitha <i>S.Nivethitha</i>
Oct 2022	V	Computer Networks: Introduction - Types of Networks: LAN, WAN. Network Topology: Star, Ring, Bus, Tree. Network Protocols - Network Architecture.	15	Chalk& Talk	S.Nivethitha <i>S.Nivethitha</i>


Dr.(Mrs.)V.Pushpalatha
 Principal i/c
 Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class : IB.COM(CA) 'B'
Sub.Code : 22OUCCA1P

Semester : I

Title of the Paper: M.S. Office Practical

Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	MS-WORD 1. Text Manipulations, 2. Usage of Numbering, Bullets, Headers and Footers. 3. Usage of Spell check, and Find & Replace. 4. Text Formatting. 5. Picture insertion and alignment. 6. Mail Merge Concepts 7. Copying Text & Pictures from Excel	15	Practical	S.Niveethith a
July 2022	II	MS-EXCEL 8. Cell Editing 9. Usage of Formulae and Built-in Functions 10. File Manipulations 11. Data Sorting (both number and alphabets)	13	Practical	S.Niveethith a
Aug 2022	III	12. Employee Salary Details preparation using Formula. 13. Budget Report details using Chart. 14. Usage of Auto Formatting	16	Practical	S.Niveethith a
Sep 2022	IV	MS-POWER POINT 15. Inserting Clip arts and Pictures 16. Frame movements of the above 17. Insertion of new slides 18. Preparation of Organization	16	Practical	S.Niveethith a



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class: I M.Com (G)
Sub Code : 22OPCOM14

Semester : I
Total Hours : 75


Title of the Paper: Financial Markets and Services

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Method	Course Teacher Signature
June 2022	I	Financial System - Meaning - Functions - Financial concepts - Financial assets - Financial Intermediaries - Financial markets - Financial rate of returns Financial Instruments - Classification of Financial market - Capital Market - Money Market - Development of Financial system in India - Weaknesses of Indian Financial system - Securities and Exchange Board of India (SEBI)- SEBI Guidelines	15	Chalk & Talk	D. REENA
July 2022	II	Money Market - Definition - Money market Vs Capital Market - Features - Objectives - Characteristic features of a developed money market - Importance of money market - Composition of money market - Call money market - Commercial bills market - Acceptance market - Treasury bill market - Discount market - Bill markets in India - Money market Instruments.	15	Chalk & Talk	D. REENA
Aug 2022	III	Capital Market - New issue market - New issue market Vs Stock exchange - Functions of new issue market - Secondary market - Stock exchanges - Functions - Listing of Securities - Registration of stock brokers - Methods of trading in stock exchange - Defects of Indian capital markets.	15	Chalk & Talk	D. REENA
Sep 2022	IV	Mutual funds - Definition Importance - Risks - Classification of funds - Close - ended funds - Open - ended funds - Income funds - Growth funds - Balance funds - Specialized funds - Money market mutual fund - Taxation funds - Organisation of the fund - Net asset value	15	Chalk & Talk	D. REENA
Oct 2022	V	Venture Capital - Features of Venture Capital - Scope of Venture capital - Importance of venture capital - Factoring - Meaning - Functions - Types - Factoring Vs. Discounting - Benefits.	15	Chalk & Talk	D. REENA

Dr. (Mrs.) V. Pushpalatha
Principal (i/c)

Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014

		Charts 19. Presentation using Wizards 20. Usage of design templates			
Oct 2022	V	MS-ACCESS 21. Creating Tables 22. Creating Forms 23. Designing Reports	15	Practical	S.Niveethith a 


Dr. (Mrs.) V. Pushpalatha -
Principal i/c
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

**LESSON PLAN
2022-2023**


Class : IB.COM(CA) 'B'
Sub.Code : 22OUCCAIP

Semester : I

Title of the Paper: M.S. Office Practical

Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	MS-WORD 1. Text Manipulations. 2. Usage of Numbering, Bullets, Headers and Footers. 3. Usage of Spell check, and Find & Replace. 4. Text Formatting. 5. Picture insertion and alignment. 6. Mail Merge Concepts 7. Copying Text & Pictures from Excel	15	Practical	S.Niveethith a
July 2022	II	MS-EXCEL 8. Cell Editing 9. Usage of Formulae and Built-in Functions 10. File Manipulations 11. Data Sorting (both number and alphabets)	13	Practical	S.Niveethith a
Aug 2022	III	12. Employee Salary Details preparation using Formula. 13. Budget Report details using Chart. 14. Usage of Auto Formatting	16	Practical	S.Niveethith a
Sep 2022	IV	MS-POWER POINT 15. Inserting Clip arts and Pictures 16. Frame movements of the above 17. Insertion of new slides 18. Preparation of Organization	16	Practical	S.Niveethith a

		Charts 19. Presentation using Wizards 20. Usage of design templates			
Oct 2022	V	MS-ACCESS 21. Creating Tables 22. Creating Forms 23. Designing Reports	15	Practical	S.Niveethith a 


Dr.(Mrs.)V.Pushpalatha -
Principal i/c
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A⁺ & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class : I B.COM (R)

Semester : I

Sub. Code : 22OUCOM11

Title of the Paper: Marketing

Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Marketing meaning – Objectives- Importance of marketing- Modern marketing concept- Marketing mix (7ps) Marketing function- Buying- Elements methods- selling elements- Assembling – Advantages- Problems.	15	Chalk & Talk	M. Neelavathy
July 2022	II	Product and pricing: Meaning of product – features – Classification of Products – Product life cycle- New product planning and development Process- Pricing – meaning- Kinds of Prices- Factors influencing the pricing.	15	Chalk & Talk	M. Neelavathy
Aug 2022	III	Standardization – Grading and Warehousing – Standardization- Meaning- Importance – Types of standard- Benefits- Grading- Meaning Branding – Labelling & packaging – Advantages – Functions- Storage and Warehousing – advantages of storage – Types of warehouse.	15	Chalk & Talk	M. Neelavathy
Sep 2022	IV	Product Planning- Meaning of product- Features – Classification of products- Product life cycle- New product planning process- meaning of brand, Label & Package- Advantages of Branding & Labeling – Functions of Packaging.	15	Chalk & Talk	M. Neelavathy

Oct 2022	V	Recent trends in Marketing - E-Marketing -Online marketing - Multi level marketing - Meaning - Merits and demerits- Mobile marketing - Uses - Concept of green marketing.	15	Chalk &Talk	M.Neelavathy <i>M. Neelavathy</i>
-------------	---	--	----	----------------	--------------------------------------

Pushpalatha
Dr. (Mrs.) V. Pushpalatha
Principal (i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
EM.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

**LESSON PLAN
2022-2023**

Semester : I

Class: I M.COM (CA)

Sub. Code: 21OPD12

Title of the Paper: Marketing Management

Total Hours: 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Marketing: Definition - Concept - Nature- Scope - Importance - Market Segmentation - Marketing Mix - Buyer Decision Process	14	Chalk & Talk	A Nazima
July 2022	II	Product policy: Product classification - Product mix - Product line - Product life cycle - Stages in new product development- Pricing Procedure- Factors affecting price determination- Pricing policies	13	Chalk & Talk	A Nazima
Aug 2022	III	Channels of Distribution: Channel functions - Types of channels - Factors considered in the selection of channels - Wholesalers - Retailers and other middlemen - Online marketing - Telemarketing - Multilevel marketing- Green marketing	16	Chalk & Talk	A Nazima
Sep 2022	IV	Promotional strategy: Objectives - Importance - Forms of promotion - Tools and techniques of Sales promotion - Purposes of sales promotion - Kinds - Salesmanship - Qualities	17	Chalk & Talk	A Nazima
Oct 2022	V	Advertising: Functions - kinds of advertising - Advertising Copy - Classification of advertisement copy - Advertising Budget - Causes for failure of advertising - Media selection - Advertising agency - Digital Advertising	15	Chalk & Talk	A Nazima

Dr. (Mrs.) V. Pushapalatha
Principal (I/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A⁺ & CGPA 3.51 by NAAC
CBCS

LESSON PLAN
2022-2023


Class : I Bcom (R)
Sub. Code : 21ADI

Semester : I

Title of the Paper: Computer Fundamental
Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Introduction to Computer: Introduction-Importance - Characteristics of computer – Uses of Computers. Classification of Computers: Microcomputers Minicomputer-Mainframes- Supercomputer - Network Computers. Five Generations of Modern Computer: First Generation Computer- second Generation Computer-Third Generation Computer-Fourth Generation Computer-Fifth Generation Computer.	15	Chalk & Talk	S.DEEPIKA <i>S. Deepika</i>
July 2022	II	Number System: Decimal Number System – Binary Number System – Octal Number System - Hexadecimal Number System.	15	Chalk & Talk	S.DEEPIKA <i>S. Deepika</i>
August 2022	III	CPU and Memory: Introduction - Central Processing Unit (CPU) – Memory – Random Access Memory (RAM) - Read Only Memory (ROM). Storage Devices: Optical Disk: CD- ROM, CD-R, CD-RW, DVD, DVD-R & DVD-RW, DVD+R & DVD+RW, Combo Drives –Solid State Storage Device-Flash Memory, USB Memory Stick, Memory Cards, Smart Cards, Multimedia Card.	15	Chalk & Talk	S.DEEPIKA <i>S. Deepika</i>

Sep 2022	IV	Input Devices: Keyboard - Mouse-Trackball - Scanner - Bar Code Reader- Card Reader-Webcam - Digital Camera-Video Camera (Camcorder) - Optical Character Reading(OCR)- Optical Mark Recognition(OMR), Magnetic Ink Character Recognition (MICR). Output Devices: Monitor, Printer, Plotter, Multimedia Projector, Sound cards and Speakers.	15	Chalk & Talk	S.DEEPIKA <i>S. Deepika</i>
October 2022	V	Computer Networks: Introduction - Types of Networks: LAN, WAN. Network Topology: Star, Ring, Bus, Tree. Network Protocols - Network Architecture.	17	Chalk & Talk	S.DEEPIKA <i>S. Deepika</i>


Dr. (Mrs.) V. Pushpalatha
Principal(i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A+ & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class : I M.COM(G)

Sub. Code : 21PC22

Semester : I

Title of the Paper: Cost and Management Accounting

Total Hours : 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec., 2022	I	Cost and Management accounting - Objectives - Importance - Cost classification - Distinction between Financial Accounting, Cost Accounting and Management Accounting - Preparation of Cost sheet.	18	Chalk & Talk	B.Lalitha subhanam B. Lalitha Subhanam
Jan., 2023	II	Process costing- Application of Process costing - Process Losses - Abnormal Gain and Abnormal Loss - equivalent production.	18	Chalk & Talk	B.Lalitha subhanam B. Lalitha Subhanam
Feb., 2023	III	Financial statement Analysis: Accounting ratios - Fund flow and cash flow statement (As per AS3).	18	Chalk & Talk	B.Lalitha subhanam B. Lalitha Subhanam
March 2023	IV	- Marginal Costing and Break Even Analysis - Application of Marginal Costing for Managerial decisions - Budgets and Budgetary control - Preparation of budgets - Production, Sales, Cash and Flexible Budgets - Responsibility Accounting (Theory only).	18	Chalk & Talk	B.Lalitha subhanam B. Lalitha Subhanam
April 2023	V	Standard Costing: Analysis of Variances - Computation of variances - material Cost Variances - Labour variances - Overhead variances - variable Overhead variances - Fixed Overhead variances - Sales Variances - Idle variances	18	Chalk & Talk	B.Lalitha subhanam B. Lalitha Subhanam

Dr. (Mrs.) V. Pushpalatha
Principal (i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A+ & CGPA 3.51 by NAAC

LESSON PLAN 2022-2023

Class: I M.COM (CA)
Sub. Code: 210PCCA13
Title of the Paper: Advanced Corporate Accounting
Total Hours : 90 Hours

Semester : I

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Bank accounts - Preparation of Profit and Loss Account - Balance Sheet- Insurance company accounts -Life and general Insurance - Preparation of Revenue, Profit and Loss account and Balance Sheet.	18	Chalk & Talk	T. Karthiyayini <i>T. Ine</i>
July 2022	II	Amalgamation - Meaning - Types - Purchase Consideration - Methods of Purchase Consideration - Methods of Accounting for Amalgamation - Absorption -Meaning - Accounting Treatment - External Reconstruction - Meaning - Accounting Treatment - Alteration of Share capital -Types - Internal Reconstruction - Accounting Entries.	18	Chalk & Talk	T. Karthiyayini <i>T. Ine</i>
Aug 2022	III	Liquidation of companies - Meaning - Modes of Winding Up - Order of Payment - Statement of Affairs - Liquidator's Final Statement of Account.	18	Chalk & Talk	T. Karthiyayini <i>T. Ine</i>
Sep 2022	IV	Preparation of final accounts of companies (as per Revised schedule VI) - Accounting Standards-Meaning- objectives-Need-Significance-Accounting Standards in India -AS 1: Disclosure of Accounting Policies, AS 2: Valuation of Inventories, AS 3 : Cash Flow Statement , AS 5 : Net Profit or Loss for the period, AS6 : Depreciation Accounting, AS 10 : Accounting for Fixed Assets, AS13: Accounting for Investments, AS14: Accounting for Amalgamation , AS 20 : Earnings per Share , AS 21: Consolidated Financial Statements, AS26: Intangible Assets.	18	Chalk & Talk	T. Karthiyayini <i>T. Ine</i>
Oct 2022	V	Holding companies - Consolidation of Profit and Loss Accounts - Consolidated Balance Sheet (excluding intercompany holdings).	18	Chalk&Talk	T. Karthiyayini <i>T. Ine</i>

Dr. (Mrs.) V. Pushpalatha

Principal (i/c)

Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class: I B.COM(SF)

Sub. Code : 22OUCOMGEC01

Title of the Paper: Computer Fundamentals

Total Hours : 90 Hours

Semester : I

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Introduction to Computer: Introduction - Importance - Characteristics of computer - Uses of Computers. Classification of Computers: Microcomputers-Minicomputer - Mainframes - Supercomputer - Network Computers. Five Generations of Modern Computer: First Generation Computer-second Generation Computer-Third Generation Computer-Fourth Generation Computer-Fifth Generation Computer.	18	Chalk &Talk	C.Jayashree Vinayaki <i>C. Jayashree</i>
July 2022	II	Number System: Decimal Number System - Binary Number System - Octal Number System - Hexadecimal Number System	18	Chalk &Talk	C.Jayashree Vinayaki <i>C. Jayashree</i>
Aug 2022	III	CPU and Memory: Introduction - Central Processing Unit(CPU) - Memory - Random Access Memory (RAM) - Read Only Memory(ROM). Storage Devices: Magnetic Tape: Quarter inch Cartridge (QIC) Tapes, 8mm Helical Scan Tapes & DAT Cartridge. Optical Disk: CD-ROM, CD-R, CD-RW, DVD, DVD-R & DVD-RW, DVD+R & DVD+RW, Combo Drives - Basic Anti Virus concepts.	18	Chalk &Talk	C.Jayashree Vinayaki <i>C. Jayashree</i>
Sep 2022	IV	Input Devices: Keyboard - Mouse- Trackball - Scanner - Bar Code Reader- Card Reader-Webcam - Digital Camera-Video Camera (Camcorder) - Optical Character Reading(OCR)- Optical Mark Recognition(OMR), Magnetic Ink Character Recognition (MICR). Output Devices: Monitor, Printer, Plotter, Multimedia Projector, Sound cards and Speakers.	18	Chalk &Talk	C.Jayashree Vinayaki <i>C. Jayashree</i>
Oct 2022	V	Computer Networks: Introduction - Types of Networks: LAN, WAN. Network Topology: Star, Ring, Bus, Tree. Network Protocols - Network Architecture.	18	Chalk &Talk	C.Jayashree Vinayaki <i>C. Jayashree</i>

Dr. (Mrs.) V. Bushpa Jatha
Principal (i/ce)

Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC
CBCS With OBE

**LESSON PLAN
2022-2023**

Class: I B.Com

Semester : I

Sub. Code : 22OU/CPAID1

Title of the Paper: Human Resource Management

Total Hours : 30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Human Resource Management: Nature and Scope of Human Resource Management. Recruitment - Meaning - Sources - Selection - Process	6	Chalk & Talk	R. Amala mary
July 2022	II	Training and Development: - Methods of Training - On the Job training - Off the Job training	6	Chalk & Talk	R. Amala mary
Aug 2022	III	Performance Appraisal: Need - Purpose and Use of Performance Appraisal - Steps in Performance Appraisal	6	Chalk & Talk	R. Amala mary
Sep 2022	IV	Trade union - Meaning - Principles - Essential of a successful trade union - Features of Trade union.	6	Chalk & Talk	R. Amala mary
Oct 2022	V	Human Resource Accounting - Human Resource Information System - Human Resource Management Research and Audit, International HRM, EHRM.	6	Chalk & Talk	R. Amala mary

Dr. (Mrs.) V. Pushpalatha -
Principal (i/c)
Head, Assistant Professor of Commerce

**PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014**



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A+ & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class: I B.COM(CA) "B"

Semester: I

Sub.Code : 23OUCOMGECO1

Title of the Paper: Business Communication

Total Hours : 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Introduction to Business Communication Definition – Meaning – Importance of Effective Communication – Modern Communication Methods – Barriers to Communication – E-Communication - Business Letters: Need - Functions – Essentials of Effective Business Letters – Layout.	18	Chalk & Talk	C.Jayashree Vinayaki
July 2022	II	Trade Enquiries Trade Enquiries – Orders and their Execution – Credit and Status Enquiries – Complaints and Adjustments – Collection Letters – Sales Letters – Circular Letters.	18	Chalk & Talk	C.Jayashree Vinayaki
Aug 2022	III	Banking Correspondence Banking Correspondence – Types – Structure of Banking Correspondence – Elements of a Good Banking Correspondence – Insurance – Meaning and Types – Insurance Correspondence – Difference between Life and General Insurance – Meaning of Fire Insurance – Kinds – Correspondence Relating to Marine Insurance – Agency Correspondence – Introduction – Kinds – Stages of Agent Correspondence – Terms of Agency Correspondence	18	Chalk & Talk	C.Jayashree Vinayaki
Sep 2022	IV	Secretarial Correspondence Company Secretarial Correspondence – Introduction – Duties of Secretary – Classification of Secretarial Correspondence – Specimen letters – Agenda and Minutes of Report writing – Introduction – Types of Reports – Preparation of Report Writing.	18	Chalk & Talk	C.Jayashree Vinayaki

Oct 2022	V	Application Letters Application Letters – Preparation of Resume – Interview: Meaning – Objectives and Techniques of Various Types of Interviews – Public Speech – Characteristics of a Good Speech.	18	Chalk &Talk	C.Jayashree Vinayaki <i>C.Singh</i>
-------------	---	--	----	----------------	---

Dr. (Mrs.) V. Pushpalatha

**Dr. (Mrs.) V. Pushpalatha ,
Principal (i/c)**

Head Assistant Professor of Commerce

**PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014**




E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A+ & CGPA 3.51 by NAAC


LESSON PLAN
2022-2023

Semester : I

Class : I B.COM(CA) 'C'
Sub.Code : 22OUCCAIP
Title of the Paper: M.S. Office Practical
Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	MS-WORD 1. Text Manipulations. 2. Usage of Numbering, Bullets, Headers and Footers. 3. Usage of Spell check, and Find & Replace. 4. Text Formatting. 5. Picture insertion and alignment. 6. Mail Merge Concepts 7. Copying Text & Pictures from Excel	15	Practical	A.Kavitha
July 2022	II	MS-EXCEL 8. Cell Editing 9. Usage of Formulae and Built-in Functions 10. File Manipulations 11. Data Sorting (both number and alphabets)	13	Practical	
Aug 2022	III	12. Employee Salary Details preparation using Formula. 13. Budget Report details using Chart. 14. Usage of Auto Formatting	16	Practical	
Sep 2022	IV	MS-POWER POINT 15. Inserting Clip arts and Pictures 16. Frame movements of the above 17. Insertion of new slides 18. Preparation of Organization Charts 19. Presentation using Wizards 20. Usage of design templates	16	Practical	

Oct 2022	V	MS-ACCESS 21. Creating Tables 22. Creating Forms 23. Designing Reports	15	Practical	
-------------	---	--	----	-----------	---


Dr.(Mrs.)V.Pushpalatha
Principal i/c
Head, Assistant Professor of Commerce

**PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014**



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class: I B.COM(CA)'C'

Sub. Code : 22OU1CCA2

Title of the Paper: Principles of Management

Total Hours : 75 Hours

Semester : I

Month	Units	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec. 2022	I	Management: Definition-Characteristics -Functions-Importance- Contributions for Management thought-Henry Fayol, Principles of Management- F.W.Taylor , Principles of Scientific Management -Contribution of Peter F.Drucker.	14	Chalk & Talk	C. Jayashree Vinayaki <i>C. Jayashree</i>
Jan. 2023	II	Planning: Meaning- Definition-Characteristics - Objectives-Importance -Steps in Planning-Types-Obstacles of effective Planning-Decision Making: Elements- Decision Making process - Meaning of MBO & MBE.	14	Chalk & Talk	C. Jayashree Vinayaki <i>C. Jayashree</i>
Feb 2023	III	Organising: Meaning- Functions -Principle of Organisation-Types of Organisation-Formal and Informal-Delegation and Decentralisation-Delegation-Meaning-Importance-Elements-Principles-Types-Decentralisation-Meaning-Advantages.	15	Chalk & Talk	C. Jayashree Vinayaki <i>C. Jayashree</i>
Mar 2023	IV	Staffing: Elements--Functions-Process of staffing - Recruitments - Sources of Recruitment-Selection - Stages of Selection- kinds of interview-Training-Types of Training-On the Job Training- Off the Job Training-Motivation - Maslow's Theory of Motivation -X, Y, and Z theories of motivation.	15	Chalk & Talk	C. Jayashree Vinayaki <i>C. Jayashree</i>
Apr 2023	V	Leadership: Qualities - Communication-types- Barriers -Channel of communication-Controlling - Steps- Techniques of control-Co-ordination-Principles -Steps for effective co-ordination.	17	Chalk & Talk	C. Jayashree Vinayaki <i>C. Jayashree</i>

Dr. (Mrs.) V. Pushpalatha
Principal (i/c)

Head, Assistant Professor of Commerce

PRINCIPAL I/C

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.

(An Autonomous Institution – Affiliated to Madurai Kamaraj University)

Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class : I M.com (G)

Sub. Code : 22OPCOM13

Total Hours : 90 Hours

Semester : I

Title of the Paper: Applied cost accounting

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Introduction to Cost Accounting: Definition, Scope, Objectives and Significance of Cost Accounting – Relationship of Cost Accounting and Financial Accounting and Cost Accounting and Management Accounting – Cost Objects, Cost Centers and Cost Units – Elements of Cost – Classification of Costs – Preparation of Cost Sheet	18	Chalk & Talk	K.kanagavalli K. Kaul
July 2022	II	Preparation of Elements of Cost – Material Cost – Procurement of Materials – Inventory Management and Control – Inventory Accounting and Valuation – Physical Verification, treatment of losses – Scrape, Spoilage, Defectives and Wastage – Employee Cost – Time Keeping – Time Booking and Payroll – Labour Turnover – Overtime and Idle time – Principles and methods of remuneration and incentives Schemes – Employee Cost Reporting and Measurements of Efficiency.	18	Chalk & Talk	K.kanagavalli K. Kaul
Aug 2022	III	Overheads: Collection, Classification and Apportionment and Allocation of Overheads – Absorption and treatment of over or under absorption of overheads – Reporting of Overheads costs. Cost Accounting Standards(Basic Concept Only) (CAS1 to CAS24)	18	Chalk & Talk	K.kanagavalli K. Kaul

Sep 2022	IV	Methods of Costing: Job Costing – Batch Costing – Contract Costing – Process Costing – Normal and Abnormal losses, equivalent production, joint and By Products – Operating Costing – Transport, Hotel and Hospital.	18	Chalk & Talk	K.kanagavalli K.Kaul
Oct 2022	V	Cost Accounting Techniques: Marginal Costing – Standard Costing and Variance Analysis – Budget and Budgetary. Control : Types of Budget – Production Budget, Sales Budget and Capital Budget	18	Chalk & Talk	K.kanagavalli K.Kaul


Dr. (Mrs.) V. Pushpalatha
Principal(I/c)
Head, Assistant Professor Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.

(An Autonomous Institution - Affiliated to Madurai Kamaraj University)

Re-accredited (3rd Cycle) with Grade A⁺ & CGPA 3.51 by NAAC

**LESSON PLAN
2022-2023**

Class : I B.COM (R)

Semester : I

Sub. Code : 22OUICOMI

Title of the Paper: Business Correspondence

Total Hours : 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Introduction to Business Communication: Definition - Meaning - Importance of Effective Communication - Modern Communication Methods - Barriers to Communication - E-Communication - Business Letters: Need - Functions - Essentials of Effective Business Letters - Layout.	18	Chalk & Talk	K. Kanagavalli M. S. Srinivasan
July 2022	II	Trade Enquiries: Trade Enquiries - Orders and their Execution - Credit and Status Enquiries - Complaints and Adjustments - Collection Letters - Sales Letters - Circular Letters.	18	Chalk & Talk	K. Kanagavalli M. S. Srinivasan
Aug 2022	III	Banking Correspondence: Banking Correspondence Types - Structure of Banking Correspondence - Elements of a Good Banking Correspondence - Insurance - Meaning and Types - Insurance Correspondence - Difference between Life and General Insurance - Meaning of Fire Insurance - Kinds - Correspondence Relating to Marine Insurance - Agency Correspondence - Introduction - Kinds - Stages of Agent Correspondence - Terms of Agent correspondence	18	Chalk & Talk	K. Kanagavalli M. S. Srinivasan
Sep 2022	IV	Secretarial Correspondence: Company Secretarial Correspondence - Introduction - Duties of Secretary - Classification of Secretarial Correspondence - Specimen letters - Agenda and Minutes of Report writing - Introduction - Types of Reports - Preparation of Report Writing.	18	Chalk & Talk	M. Sriramajayam M. S. Srinivasan
Oct 2022	V	Application Letters Application Letters - Preparation of Resume - Interview: Meaning - Objectives and Techniques of Various Types of Interviews - Public Speech - Characteristics of a Good Speech.	18	Chalk & Talk	M. Sriramajayam M. S. Srinivasan

Dr. (Mrs.) V. Pushpalatha
Principal (i/c)

Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.

(An Autonomous Institution – Affiliated to Madurai Kamaraj University)

Re-accredited (3rd Cycle) with Grade A' and CGPA 3.51 by NAAC

**LESSON PLAN
2022-2023**

Class : I M.Com (CA)

Semester : I

Sub.Code : 22OPCCAIP

Title of the Paper: C++ Lab


Total Hours : 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	C++ program illustrating Variable scope. C++ program illustrating Swapping integer values by reference. C++ program illustrating Checking whether the number is even or odd.	18	Practical	S.Chitradevi <i>s.chitradevi</i>
July 2022	II	C++ program illustrating inline functions. C++ program to Print Triangle of Stars C++ program to find Maximum of two numbers using Friend function. C++ program illustrating Copy constructor.	18	Practical	S.Chitradevi <i>s.chitradevi</i>
Aug 2022	III	Sorting of numbers and names using function overloading. C++ Program to Find Sum of Array Elements. C++ program to Print Table of any Number.	18	Practical	S.Chitradevi <i>s.chitradevi</i>
Sep 2022	IV	C++ program illustrating inheritance (Multiple, Multilevel, Hybrid) Program for Single Inheritance Program for Constructors and Destructors	18	Practical	S.Chitradevi <i>s.chitradevi</i>
Oct 2022	V	Number manipulation using operator overloading. C++ program illustrating Virtual classes & virtual functions.	18	Practical	S.Chitradevi <i>s.chitradevi</i>

(Signature)
Dr.(Mrs.)V.Pushpalatha
Principal i/c
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI

		Inheritance - Multiple Inheritance - Hierarchical Inheritance Hybrid Inheritance- Virtual base classes - Abstract Classes.			
Oct 2022	V	Pointers, Virtual functions and Polymorphism: Pointers - Pointers to Objects - this Pointer - Pointers to Derived classes, Virtual functions - Pure Virtual Functions-Virtual constructors and destructors.	15	Chalk & Talk	S.Chitradevi <i>s.chitradevi</i>


Dr. (Mrs.) V. Pushpalatha
Principal /c
Head, Assistant Professor of Commerce

PRINCIPAL /C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC
CBCS

LESSON PLAN
2022-2023

Semester : I

Class : I Bcom (CA)C

Sub. Code : 211C1

Title of the Paper: Business Correspondence

Total Hours : 30Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Forms of Business Letters: Intended form, Hanging intended form, Full block form, Semi block form-Structure - Letter Head, Date, Inside address, Attention line, Salutation, Subject and Reference, Body of the Letter, Complementary close, Signature, Enclosure -Essential Parts of a Business Letter-Qualities of a Good Business Letter. Application letter: Forms of Application Letters-Solicited and Unsolicited letters-Bio-data-Advertisements, Interview letters, References, Testimonials - Appointment letter-Letter of Status Enquiry-Favourable Reply, Unfavourable Reply and Non-committal Reply.	6	Chalk & Talk	S.DEEPIKA <i>S. Deepika</i>
July 2022	II	Trade Enquiries: Points to be remembered for Enquiry Letters-Offers and Quotations-Terms used in Offers and Quotations - Letters of Offers and Quotations- Trade Orders: Contents of an order letter-Hints for Drafting order letters. Compliant letters: Characteristics-Occasions for writing Complaint Letters: Delay in Delivery, Inferior Quality, Misbehaviour of Staff and Wrong Despatch- Regret Letter - Adjustment Letters: Points to be noted for Adjustment Letters.	6	Chalk & Talk	S.DEEPIKA <i>S. Deepika</i>

August 2022	III	<p>Letter of Credit - Collection Letters: Features-Collection remainders (first, second, third, fourth letters) -Circular Letters: Situations for writing letters - Opening of a new business, Letter of Admission of a Partner, Retirement of a Partner, Death of a partner, Change of Address, Clearance Sales - Letters relating to Import and Export: Procedure for Import - Letters in Import trade - Procedure for Export - Letters in Export trade.</p>	6	Chalk & Talk	S.DEEPIKA S deepika
Sep 2022	IV	<p>Banking Correspondence: Types of Banking Correspondence - Letters from the Customers to the Banker and Replies, Letters from the Banker to the Customers, Letters between the Branch and Head office.</p> <p>Insurance Correspondence: Life Insurance - Kinds of life policies - Procedure to take out a life policy - Life Insurance Correspondence. Fire Insurance: Procedure for taking out a policy - Procedure for making claim and settlement - Letters in fire insurance. Marine Insurance: Kinds of marine policies-Settlement of claims-Letters in marine insurance.</p>	6	Chalk & Talk	S.DEEPIKA S deepika
October 2022	V	<p>Report Writing: Meaning - Characteristics of Good Report - Types - Agent Report, Committee's Report, Press Report, Market Report (Theory only).</p> <p>Electronic Communication: Email - Advantages - Contents - Characteristics of an effective Email - Drafting of Email - Fax - Drafting of Fax Message - Meaning of Voice Mail - Short Message Service - Video Conferencing - Importance of Video Conferencing.</p>	6	Chalk & Talk	S.DEEPIKA S deepika


 Dr. (Mrs) V. Pushpalatha
 Principal(i/c)
 Head, Assistant Professor of Commerce

 PRINCIPAL I/C
 E.M.G. YADAVA WOMEN'S COLLEGE
 - MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A⁺ & CGPA 3.51 by NAAC
CBCS

LESSON PLAN
2022-2023

Class : I Bcom (CA)A

Sub. Code : 211C1


Semester : I

Title of the Paper: Business Correspondence

Total Hours : 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Forms of Business Letters: Intended form, Hanging intended form, Full block form, Semi block form-Structure – Letter Head, Date, Inside address, Attention line, Salutation, Subject and Reference, Body of the Letter, Complementary close, Signature, Enclosure -Essential Parts of a Business Letter-Qualities of a Good Business Letter. Application letter: Forms of Application Letters-Solicited and Unsolicited letters-Bio-data-Advertisements, Interview letters, References, Testimonials - Appointment letter-Letter of Status Enquiry-Favourable Reply, Unfavourable Reply and Non-committal Reply.	18	Chalk & Talk	S.DEEPIKA <i>S. deepika</i>
July 2022	II	Trade Enquiries: Points to be remembered for Enquiry Letters-Offers and Quotations-Terms used in Offers and Quotations - Letters of Offers and Quotations- Trade Orders: Contents of an order letter-Hints for Drafting order letters. Compliant letters: Characteristics-Occasions for writing Complaint Letters: Delay in Delivery, Inferior Quality, Misbehaviour of Staff and Wrong Despatch- Regret Letter - Adjustment Letters: Points to be noted for Adjustment Letters.	18	Chalk & Talk	S.DEEPIKA <i>S. deepika</i>

August 2022	III	Letter of Credit - Collection Letters Features-Collection remainders (first, second, third, fourth letters) -Circular Letters: Situations for writing letters - Opening of a new business, Letter of Admission of a Partner, Retirement of a Partner, Death of a partner, Change of Address, Clearance Sales - Letters relating to Import and Export: Procedure for Import - Letters in Import trade - Procedure for Export - Letters in Export trade.	18	Chalk & Talk	S.DEEPIKA <i>S. Deepika</i>
Sep 2022	IV	Banking Correspondence: Types of Banking Correspondence - Letters from the Customers to the Banker and Replies, Letters from the Banker to the Customers, Letters between the Branch and Head office. Insurance Correspondence: Life Insurance - Kinds of life policies - Procedure to take out a life policy - Life Insurance Correspondence. Fire Insurance: Procedure for taking out a policy - Procedure for making claim and settlement - Letters in fire insurance. Marine Insurance: Kinds of marine policies-Settlement of claims-Letters in marine insurance.	18	Chalk & Talk	S.DEEPIKA <i>S. Deepika</i>
October 2022	V	Report Writing: Meaning - Characteristics of Good Report - Types - Agent Report, Committee's Report, Press Report, Market Report (Theory only). Electronic Communication: Email - Advantages - Contents - Characteristics of an effective Email - Drafting of Email - Fax - Drafting of Fax Message - Meaning of Voice Mail - Short Message Service - Video Conferencing - Importance of Video Conferencing.	18	Chalk & Talk	S.DEEPIKA <i>S. Deepika</i>


Dr. (Mrs.) V. Pushpalatha
Principal(i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class : I B.com(R)

Semester : I

Sub. Code : 21AC1

Title of the Paper: computer fundamentals

Total Hours : 75Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Introduction to Computer: Introduction – Importance - Characteristics of computer - Uses of Computers. Classification of Computers: Microcomputers-Minicomputer - Mainframes - Supercomputer - Network Computers. Five Generations of Modern Computer: First Generation Computer-second Generation Computer-Third Generation Computer-Fourth Generation Computer-Fifth Generation Computer.	5	Chalk & Talk	Dr.G Karthika G. Karthika
July 2022	II	Number System: Decimal Number System – Binary Number System – Octal Number System - Hexadecimal Number System	5	Chalk & Talk	Dr. G. Karthika G. Karthika
Aug 2022	III	CPU and Memory: Introduction - Central Processing Unit (CPU) – Memory – Random Access Memory (RAM) - Read Only Memory (ROM). Storage Devices: Optical Disk: CD-ROM, CD-R, CD-RW, DVD, DVD-R & DVD-RW, DVD+R & DVD+RW, Combo Drives – Solid State Storage Device-Flash Memory, USB Memory Stick, Memory Cards, Smart Cards, Multimedia Card.	5	Chalk & Talk	Dr. G. Karthika G. Karthika
Sep 2022	IV	Input Devices: Keyboard - Mouse- Trackball - Scanner - Bar Code Reader- Card Reader-Webcam - Digital Camera-Video Camera (Camcorder) - Optical Character Reading(OCR)- Optical Mark Recognition(OMR), Magnetic Ink Character Recognition (MICR). Output Devices: Monitor, Printer, Plotter, Multimedia Projector, Sound cards and Speakers.	5	Chalk & Talk	Dr. G. Karthika G. Karthika
Oct 2022	V	Computer Networks: Introduction - Types of Networks: LAN, WAN. Network Topology: Star, Ring, Bus, Tree. Network Protocols – Network Architecture. Internet World Wide Web: Internet Access-Internet Address-Browser.	5	Chalk & Talk	Dr. G. Karthika G. Karthika


Dr. (Mrs.) V Pushpalatha ,
Principal(i/c)
Head ,Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Semester : I

Class: I M.COM (G)

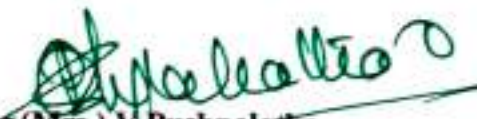
Sub. Code : 22OPCOMD51A

Title of the Paper: Auditing and Assurance

Total Hours: 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Audit-Meaning - Basic principles- objects-Distinction between Accountancy and Auditing-Auditing and Investigation-Advantages of Audit-Qualities of an Auditor-Detection and prevention of errors-Detection and prevention of fraud - Auditor position as to errors and fraud - Classification of Audit	18	Chalk &Talk	S.Jayasakthi <i>S. Jayasakthi</i>
July 2022	II	Preparation before Audit- Audit programme - Audit Notes - Audit Files - Working papers- Audit Sampling- Types of Sampling- Internal Control - Internal Audit - Internal Check - Meaning- objectives- principles of an effective internal check system- Duties of an auditor in connection with internal check as regards Cash receipts- Cash Sales - Cash payments- Wages- sales-purchases- stores(Inventory)	18	Chalk &Talk	S.Jayasakthi <i>S. Jayasakthi</i>
Aug 2022	III	Vouching - Meaning - objects of Vouching-Importance - Vouching of Cash receipts- vouching of Cash payments- payments of wages- salaries - commission - Travelling expenses - Insurance premium - Bills payable - freight and Carriage - Expenditure of petty cash	18	Chalk &Talk	S.Jayasakthi <i>S. Jayasakthi</i>

		payments - Vouching of Cash and Credit sales - Goods on Consignment - Goods on Sale or Return basis - Hire purchase Sales - Sales Ledger			
Sep 2022	IV	Verification and Valuation of Assets and Liabilities - definition - Fixed Assets - Investment - Inventories - Freehold and leasehold property - loans - bills receivable - Sundry debtors - Plant and Machinery - Patents - Verification and Valuation of Liabilities - short term liabilities - long term liabilities - contingent liability - Audit Report - Contents of Audit Report	18	Chalk & Talk	S.Jayasakthi <i>S.Jayasakthi</i>
Oct 2022	V	Liabilities of an Auditor - Liability of negligence - liabilities for misfeasance - criminal liability - liability to third party	18	Chalk & Talk	<i>S.Jayasakthi</i>


Dr. (Mrs.) V. Pushpalatha
Principal (i/c)
Head, Assistant Professor of Commerce

 **PRINCIPAL I/C**
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN

2022-2023

Class : I B.Com (CA) 'A'
Sub.Code : 22OUCCAGECA1
Title of the Paper: Computer Fundamentals
Total Hours : 75 Hours

Semester : I

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
	I	Introduction – Importance - Characteristics of computer - Uses of Computers. Classification of Computers: Microcomputers-Minicomputer - Mainframes - Supercomputer - Network Computers. Five Generations of Modern Computer: First Generation Computer-second Generation Computer-Third Generation Computer-Fourth Generation Computer-Fifth Generation Computer.	14	Chalk & Talk	M.Sharmila devi
July 2022	II	Decimal Number System – Binary Number System – Octal Number System - Hexadecimal Number System.	13	Chalk&Talk	M.Sharmila devi
Aug 2022	III	CPU and Memory: Introduction - Central Processing Unit(CPU) – Memory – Random Access Memory (RAM) - Read Only Memory(ROM). Storage Devices: Magnetic Tape: Quarter inch Cartridge (QIC) Tapes, 8mm Helical Scan Tapes & DAT Cartridge. Optical Disk: CD-ROM, CD-R,CD-RW,DVD,DVD-R & DVD-RW,DVD+R & DVD+RW, Combo Drives – Solid state storage-device-USBmemory Strick,Memorycards,smart cards,multimedia	16	Chalk & Talk	M.Sharmila devi
Sep 2022	IV	Keyboard - Mouse- Trackball - Scanner - Bar Code Reader- Card Reader-Webcam - Digital Camera-Video Camera (Camcorder) - Optical Character Reading(OCR)- Optical Mark Recognition(OMR), Magnetic Ink Character Recognition (MICR). Output Devices: Monitor, Printer, Plotter, Multimedia Projector, Sound cards and Speakers.	17	Chalk & Talk	M.Sharmila devi
Oct 2022	V	Computer Networks: Introduction - Types of Networks: LAN, WAN. Network Topology: Star, Ring, Bus, Tree. Network Protocols – Network Architecture. Internet&world wide web:Internet Access-Internet Address-Browser	15	Chalk & Talk	M.Sharmila devi

Dr. (Mrs) V.PUSHPALATHA
Principal (i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI


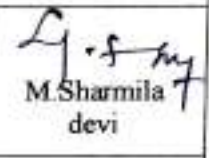
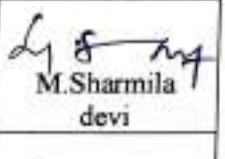
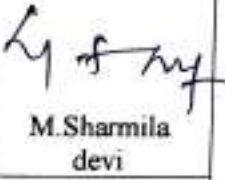
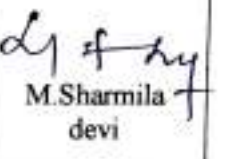


E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class : NME
Sub.Code : 22OPCCAID1
Title of the Paper: Internet and its Applications
Total Hours : 30

Semester : I

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Internet: An Introduction- Types of Internet Connections: Mobile-WIFI Hotspot-Dial Up- Broad band-DSL-Cable- Satellite- ISDN.	6	Chalk & Talk	 M.Sharmila devi
July 2022	II	Internet/Web Browsing: Introduction-What is a browser?- Types of Browser: Google Chrome-Mozilla Firefox-Opera.	6	Chalk & Talk	 M.Sharmila devi
Aug 2022	III	Internet Addressing: What is Internet Addressing?-IP Address-Domain Name-Uniform Resource Locator.	6	Chalk & Talk	 M.Sharmila devi
Sep 2022	IV	Internet Protocols: Transmission Control Protocol/ Internet Protocol- File Transfer Protocol-Hyper Text Transfer Protocol.	6	Chalk & Talk	 M.Sharmila devi
Oct 2022	V	E-Mail: Introduction-E-mail Messages-Finding E-mail Address Advantages and Disadvantages-E-mail Security.	6	Chalk & Talk	 M.Sharmila devi


Dr. (Mrs.) V.PUSHPALATHA
Principal (i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA3.51 by NAAC

LESSON PLAN
2022-2023

Semester : I

Class : I M.COM (CA)

Sub. Code : 21OPD11

Title of the Paper: Research Methodology

Total Hours : 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Introduction to Research-Meaning- Objectives-scope- Types of Research- Research methods-Research process- Criteria of good Research-Qualities of good researcher- Identification of research problem- Selection of research problem-Review of research literature- Identification of gap literature.	18	Chalk &Talk	P.Vimala <i>P. Vimala</i>
July 2022	II	Research design- Meaning and importance-concepts of research design- Types of research design- Explanatory –Descriptive- Experimental Sampling- Meaning- Significance of sampling- Steps in sampling size- Types of sampling- Random sampling- Sampling error.	18	Chalk &Talk	P.Vimala <i>P. Vimala</i>
Aug 2022	III	Methods of data collection- Sources of Data- Primary and secondary – Methods of primary data collection- Observation method-Interview method Personal interviewing-Telephone Interviewing-mail survey- Questioneries method-Schedule method Case study method- pilot study and Pretesting.	18	Chalk &Talk	P.Vimala <i>P. Vimala</i>

Sep 2022	IV	Processing of data- editing – Coding- Classification of tabulation and Graphical representation of data- Hypothesis – Types of testing Hypothesis- Characteristics of workable hypothesis – Interpretation and inference- Techniques – Precautions in Intrepretation.	18	Chalk &Talk	P.Vimala <i>P. Vimala</i>
Oct 2022	V	Report writing– Steps in writing Research report- Types of report- Layout of research report writng- Mechanismof writing research report- Precaution for writinga research- Bibiliography and footnote (using API style)	18	Chalk &Talk	P.Vimala <i>P. Vimala</i>

Pushpalatha
Dr. (Mrs.) V. Pushpalatha
Principal (i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A⁺ & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class : I M.COM (General)

Semester : I

Sub. Code : 21OPC11

Title of the Paper: Research Methodology

Total Hours : 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Introduction to Research-Meaning- Objectives-scope- Types of Research- Research methods-Research process- Criteria of good Research-Qualities of good researcher- Identification of research problem- Selection of research problem-Review of research literature- Identification of gap literature.	18	Chalk &Talk	P.Vimala <i>P. Vimala</i>
July 2022	II	Research design- Meaning and importance-concepts of research design- Types of research design- Explanatory –Descriptive- Experimental Sampling- Meaning- Significance of sampling- Steps in sampling size- Types of sampling- Random sampling- Sampling error.	18	Chalk &Talk	P.Vimala <i>P. Vimala</i>
Aug 2022	III	Methods of data collection- Sources of Data- Primary and secondary – Methods of primary data collection- Observation method-Interview method Personal interviewing-Telephone Interviewing-mail survey- Questioneries method-Schedule method Case study method- pilot study and Pretesting.	18	Chalk &Talk	P.Vimala <i>P. Vimala</i>

Sep 2022	IV	Processing of data- editing – Coding- Classification of tabulation and Graphical representation of data- Hypothesis –Types of testing Hypothesis- Characteristics of workable hypothesis –Interpretation and inference- Techniques – Precautions in Intrepretation.	18	Chalk &Talk	P.Vimala <i>p. vimala</i>
Oct 2022	V	Report writing– Steps in writing Research report- Types of report- Layout of research report writng- Mechanismof writing research report- Precaution for writinga research- Bibiliography and footnote (using API style)	18	Chalk &Talk	P.Vimala <i>p. vimala</i>


Dr. (Mrs.) V. Pushpalatha -
Principal (i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.

(An Autonomous Institution - Affiliated to Madurai Kamaraj University)

Re-accredited (3rd Cycle) with Grade A+ & CGPA 3.51 by NAAC

**LESSON PLAN
2022-2023**

Class : I B.Com (CA) B & C

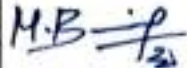
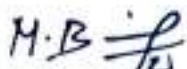
Semester : I

Sub.Code : 22OUCCAGECA1

Title of the Paper: Computer Fundamentals

Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Introduction - Importance - Characteristics of Computer - Uses of Computer. Classification of Computers. Microcomputers- Minicomputers-Main frames-Super computer - Network computer. Five Generations of Modern computer: First Generation - Second Generation -Third Generation - Fourth Generation - Fifth Generation of Computer.	14	Chalk & Talk	M.Backiya lakshmi
July 2022	II	Number System :Decimal Number system - Binary Number system -Octal Number system - Hexadecimal number system.	13	Chalk & Talk	M.Backiya lakshmi
Aug 2022	III	CPU And Memory: Introduction-Central Processing Unit(CPU) - Memory - Random Access Memory(RAM) -Read Only Memory (ROM). Storage Devices :Magnetic Tap: Quarter inch Cartridge (QIC)Tapes, 8mm Helical Scan Tapes&DAT Cartridge. Optical Disk: CD - ROM, CD- R,CD-RW, DVD,DVD-R& DVD- RW,DVD +R& DVD +RW, Combo Drives - Solid State	16	Chalk & Talk	M.Backiya lakshmi

		Storage Devices :USB Memory stick, Memory cards, Smart cards, Multimedia card.			
Sep 2022	IV	Input Devices : KeyBoard - Mouse -Track balls - Scanner - Bar code Reader -Card Reader - Web cam - Digital Camera - Video Camera (Cam corder) - Optical Character reading (OCR) - Optical Mark Recognition (OMR), Magnetic Ink Character Recognition (MICR). Output Devices : Monitor ,Printer, Plotter, Multimedia Projector, Sound Cards and Speakers.	17	Chalk & Talk	M.Backiya lakshmi M.B. 
Oct 2022	V	Computer Networks : Introduction - Types of Networks :LAN, WAN. Network Topology: Star, Ring, Bus ,Tree. Network Protocols: Network Architecture. Internet&World Wide Web: - InternetAddress-Internet Access -Internet Address-Browser.	15	Chalk & Talk	M.Backiya lakshmi M.B. 


Dr.(Mrs.)V.Pushpalatha
 Principal i/c
 Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A+ & CGPA 3.51 by NAAC

**LESSON PLAN
2022-2023**




Semester : I



Class : I B.COM(CA) 'B'

Sub.Code : 22OUCCA1P

Title of the Paper: M.S. Office Practical

Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	MS-WORD 1. Text Manipulations. 2. Usage of Numbering, Bullets, Headers and Footers. 3. Usage of Spell check, and Find & Replace. 4. Text Formatting. 5. Picture insertion and alignment. 6. Mail Merge Concepts 7. Copying Text & Pictures from Excel	15	Practical	M.Backiya lakshmi 
July 2022	II	MS-EXCEL 8. Cell Editing 9. Usage of Formulae and Built-in Functions 10. File Manipulations 11. Data Sorting (both number and alphabets)	13	Practical	M.Backiya lakshmi 
Aug 2022	III	12. Employee Salary Details preparation using Formula. 13. Budget Report details using Chart. 14. Usage of Auto Formatting	16	Practical	M.Backiya lakshmi 

Sep 2022	IV	MS-POWER POINT 15. Inserting Clip arts and Pictures 16. Frame movements of the above 17. Insertion of new slides 18. Preparation of Organization Charts 19. Presentation using Wizards 20. Usage of design templates	16	Practical	M.Backiya lakshmi M.B. 
Oct 2022	V	MS-ACCESS 21. Creating Tables 22. Creating Forms 23. Designing Reports	15	Practical	M.Backiya lakshmi M.B. 


Dr. (Mrs.) V. Pushpalatha -
Principal i/c
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014

.....



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
 (An Autonomous Institution - Affiliated to Madurai Kamaraj University)
 Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC
 CBCS With OBE

**LESSON PLAN
 2022-2023**

Semester: I

Class : I Bcom (SF)
 Sub. Code : 22OUCOM12
 Title of the Paper: CORE-Financial Accounting-I
 Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Basic of Accounting: Introduction - Need - Definition - Objectives - Concepts and conventions of Accounting - Accounting equation - Rules for accounting - Journal - Ledger - Subsidiary books - Simple cash book - Double column cash book - Triple column cash book - Petty Cash Book-Trial balance.	14	Chalk & Talk	T. Soundarya T. Soundarya
July 2022	II	Final Accounts: Introduction-Meaning - Trading a/c - Profit and loss a/c - Balance sheet - Adjustment [Closing stock, Outstanding expenses, prepaid expenses, Accrued Income, Income received in advance, Depreciation of assets, Interest on capital, Interest on drawings, Bad debts, Provision for Bad and Doubtful debts, Provision for discount on debtors, Provision for discount on creditors, Loss of stock by accident, fire, etc.]	14	Chalk & Talk	T. Soundarya T. Soundarya
Aug 2022	III	Rectification of Error : Meaning of Error- Classification - Errors of omission - Errors of Commission - Errors of Principle - Compensating Errors - Suspense Account - Effect of rectification on Net Profit. Bank Reconciliation Statement - Meaning- Causes for Difference between cash book and pass book - Method of Preparation of Bank Reconciliation Statement - Bank balance to be shown in Balance sheet.	15	Chalk & Talk	T. Soundarya T. Soundarya
Sep 2022	IV	Non Profit Organisation: Introduction - Final accounts of Non-profit Organizations Receipts and Payments Account - Income and Expenditure Account- Balance Sheet.	15	Chalk & Talk	T. Soundarya T. Soundarya

Oct 2022	V	Depreciation: Meaning -Concept of depreciation - Characteristics - Causes - Objectives- Methods - Straight Line Method - Diminishing Balance Method - Annuity Method	17	Chalk & Talk	T Soundarya T.S.
-------------	---	---	----	--------------	---------------------


Dr. (Mrs.) V. Pushpalatha
Principal(i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class : I B.COM (SF)
Sub. Code : 22OUCOM11
Title of the Paper: Marketing
Total Hours : 75 Hours

Semester : I

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Marketing meaning - Objectives- Importance of marketing- Modern marketing concept- Marketing mix (7ps) Marketing function- Buying- Elements methods- selling elements- Assembling - Advantages- Problems.	15	Chalk & Talk	T.Soundarya T. Soundarya
July 2022	II	Product and pricing: Meaning of product - features - Classification of Products - Product life cycle- New product planning and development Process- Pricing - meaning- Kinds of Prices- Factors influencing the pricing.	15	Chalk & Talk	T.Soundarya T. Soundarya
Aug 2022	III	Standardization - Grading and Warehousing - Standardization- Meaning- Importance - Types of standard- Benefits- Grading-Meaning Branding - Labelling & packaging - Advantages - Functions- Storage and Warehousing - advantages of storage - Types of warehouse.	15	Chalk & Talk	T.Soundarya T. Soundarya
Sep 2022	IV	Product Planning-Meaning of product- Features - Classification of products- Product life cycle-New product planning process-meaning of brand, Label & Package-Advantages of Branding & Labeling - Functions of Packaging.	15	Chalk & Talk	T.Soundarya T. Soundarya
Oct 2022	V	Recent trends in Marketing - E-Marketing - Online marketing - Multi level marketing - Meaning - Merits and demerits- Mobile marketing - Uses - Concept of green marketing.	15	Chalk & Talk	T.Soundarya T. Soundarya


Dr. (Mrs.) V. Pushpalatha
Principal (i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A+ & CGPA 3.51 by NAAC
CBCS

**LESSON PLAN
2022-2023**

Class : I Bcom (CA) B
Sub. Code : 21C12
Total Hours : 90 Hours

Semester : I

Title of the Paper: Financial Accounting

Month	Unit	Description of the syllabus	Hours	Teaching mode and methods	Course teachers signature
June 2022	Unit 1	Introduction to Financial Accounting Meaning and definition - Book Keeping - Basic terms and concepts - Objectives of Accounting - Methods of Accounting - Limitations of accounting - Accounting concepts and conventions - Accounting Rules - Journal - Ledger - Trial Balance.	18	Chalk and Talk	A.Nandhini A. nandhini
July 2022	Unit 2	Final Accounts of Sole Trading Concerns Meaning - Items in Trading Account and Profit and Loss Account - Balance Sheet - Arrangements of Assets and Liabilities - Preparation of Final Accounts with Simple Adjustments.	18	Chalk and Talk	A.Nandhini A. nandhini
Aug 2022	Unit 3	Rectification of Errors and Bank Reconciliation Statement. Meaning of error - Types of Errors - One Sided Errors and Double Sided Errors - Suspense Account - Meaning of Bank Reconciliation Statement - Preparation of Bank Reconciliation statement.	18	Chalk and Talk	A.Nandhini A. nandhini
Sep 2022	Unit 4	Depreciation Meaning - Causes for depreciation - Need for depreciation - Methods of calculating the amount of depreciation - Straight line method - Diminishing balance method - Annuity Method.	18	Chalk and Talk	A.Nandhini A. nandhini

Oct 2022	Unit 5	Bill of Exchange Meaning - Types of Bills - Distinction Between Bills of exchange and Promissory Note - Recording Bill Transaction in Journal - Endorsement - Discounting - Bills sent for collection - Retiring of Bill - Dishonor of Bill - Renewal of Bill - Insolvency of Acceptor - Accommodation Bill.	18	Chalk and talk	A.Nandhini A.nandhini
-------------	--------	---	----	----------------	------------------------------


Dr. (Mrs) V. Pushpalatha -
Principal(i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC
CBCS

**LESSON PLAN
2022-2023**

Class : I Bcom (PA)

Semester : I

Sub. Code : 21CA3

Total Hours : 75 Hours

Title of the Paper: ALLIED –I Business Statistics

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Meaning & definition of statistics – Importance, functions – Statistical survey and Collection of data. Sampling- Classification and Tabulation. Measures of central Tendency including combined Measures – Mean, Median, Mode, Geometric Mean and Harmonic Mean.	15	Chalk & Talk	A.Nandhini <i>A. nandhini</i>
July 2022	II	Measures of Dispersion and Variability-Range, Inter-quartile range, Mean deviation and Standard deviation. Skewness – Karl pearson's , Bowley's and Kelly's Co-efficient of skewness.	15	Chalk & Talk	A.Nandhini <i>A. nandhini</i>
Aug 2022	III	Correlation analysis –Types of correlation - Karl Pearson's Co-efficient of correlation, Correlation of grouped data –Spearman's Rank Correlation – Regression Analysis.	15	Chalk & Talk	A.Nandhini <i>A. nandhini</i>
Sep 2022	IV	Index Numbers – Types – Aggregate – Weighted price relatives – Test of consistency of index numbers - Fixed base – Chain base – Base shifts – Consumer price Index – Aggregate family Budget Method.	15	Chalk & Talk	A.Nandhini <i>A. nandhini</i>
Oct 2022	V	Time Series – components-Measurement of secular trend (Moving average, Methods of least squares only) Measurement of seasonal variations (simple average, Ratio to trend method, Ratio to moving average method only).	15	Chalk & Talk	A.Nandhini <i>A. nandhini</i>

Dr. (Mrs) V. Pushpalatha
Principal(i/c)
Head, Assistant Professor of Commerce

**PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014**



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class: I B.com (CA) 'A' Sec

Semester: I

Sub. Code:

Title of the Paper: Financial Accounting - I

Total Hours: 75

Month	Unit	Description Of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Introduction to Financial Accounting: Meaning and definition -Bookkeeping - Basic terms and concepts -Objectives of Accounting - Methods of Accounting - Limitations of accounting - Accounting concepts and conventions - Accounting Rules - Journal - Ledger - Trial Balance.	5	Chalk and talk	Sowmya,S <i>Sowmya</i>
July 2022	II	Final Accounts of Sole Trading Concerns: Meaning - Items in Trading Account and Profit and Loss Account - Balance Sheet -Arrangements of Assets and Liabilities - Preparation of Final Accounts with Simple Adjustments.	5	Chalk and talk	Sowmya,S <i>Sowmya</i>
Aug 2022	III	Rectification of Errors and Bank Reconciliation Statement: Meaning of error - Types of Errors - One-Sided Errors and Double-Sided Errors - Suspense Account - Meaning of Bank Reconciliation Statement - Preparation of Bank Reconciliation statement.	5	Chalk and talk	Sowmya,S <i>Sowmya</i>
Sep 2022	IV	Depreciation: Meaning - Causes for depreciation - Need for depreciation - Methods of calculating the amount of depreciation - Straight line method - Diminishing balance method - Annuity Method.	5	Chalk and talk	Sowmya,S <i>Sowmya</i>
Oct 2022	V	Bill of Exchange Meaning - Types of Bills - Distinction Between Bills of exchange and Promissory Note - Recording Bill Transaction in Journal - Endorsement - Discounting - Bills sent for collection - Retiring of Bill - Dishonour of Bill - Renewal of Bill - Insolvency of Acceptor - Accommodation Bill.	5	Chalk and talk	Sowmya,S <i>Sowmya</i>

Dr. (Mrs.) V. Pushpalatha
Principal(i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A+ & CGPA 3.51 by NAAC

**LESSON PLAN
2022-2023**

Class : I Mcom

Sub. Code : 22OPCOMID1

Title of the Paper: NME Practical Banking

Semester : I

Total Hours : 30Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Banker and Customer: Meaning & Definition - Relationship between a banker and a customer: General Relationship - Special Relationship - General Precautions for opening an account.	6	Chalk & Talk	Jeyapriya.V
July 2022	II	Deposits: Meaning - Types of Deposit: Saving bank account - Current bank account, Recurring deposit, Fixed deposit - Receipt and its legal implication.	6	Chalk & Talk	Jeyapriya.V
Aug 2022	III	Cheque: Meaning, Definition - Features - Types of Cheque.	6	Chalk & Talk	Jeyapriya.V
Sep 2022	IV	Crossing: Meaning - Types of Crossing - Significance of Crossing- Endorsement - Meaning.	6	Chalk & Talk	Jeyapriya.V
Oct 2022	V	E- Banking: ATM, Debit Cards and Credit Cards, Mobile Banking, NEFT, RTGS, UPI, Paytm, Google Pay, PhonePe.	6	Chalk & Talk	Jeyapriya.V

Dr. (Mrs.) V. Pushpalatha
Principal (i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A+ & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Semester: I


Class: I B.COM (PA)

Sub. Code: 21R21

Title of the Paper: Financial Accounting I

Total Hours: 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Consignment Account - Meaning – Features – Distinction between sale and consignment – Important terms – Account Sales – Non-recurring expenses – Recurring Expenses – Accounting treatment of Consignment Transactions – Journal entries and Ledger Accounts in the books of consignor & consignee	18	Online & Google meet	B.Kalyani B. Kalyani
July 2022	II	Joint venture accounts - Meaning – Features – Distinction between joint venture and partnership, joint venture and consignment – Accounting for joint ventures – Recording of individual books – Recording in separate set of books – Memorandum of Joint Venture	18	Online & Google meet	B.Kalyani B. Kalyani
Aug 2022	III	Single entry system - Definition – Salient features – limitations – Difference between single entry and double entry system – Ascertainment of profit – Net worth method – Distinction between balance sheet and statement of affairs – Conversion method.	18	Online & Google meet	B.Kalyani B. Kalyani
Sep 2022	IV	Branch and Departmental Account - Types of branches – Dependent branches - Accounting in respect of dependent branches – Debtor system only – Cost price method – Invoice price method – Departmental accounts – Allocation of expenses – Interdepartmental transfers.	18	Online & Google meet	B.Kalyani B. Kalyani
Oct 2022	V	Lease Accounting: Introduction - Meaning of Lease - Terms used in Leasing - Advantages of leasing - Disadvantages of leasing - Classifications of leasing - Accounting treatment - Accounting for Finance leases - Journal entries in the books of lessor and lessee - Accounting for operating leases - Disclosure in the financial statements.	18	Online & Google meet	B.Kalyani B. Kalyani


Dr. (Mrs.) V. Pushpalatha
Principal(i/c)
Head, Assistant professor of commerce


PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.

(An Autonomous Institution – Affiliated to Madurai Kamaraj University)

Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN

2022-2023


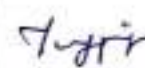
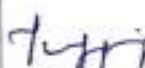
Class : I Bcom (SF)

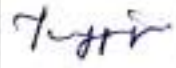

Semester : I

Sub. Code : 22OUCOM12

Title of the Paper: CORE-Financial Accounting-I

Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Basic of Accounting: Introduction – Need – Definition – Objectives – Concepts and conventions of Accounting – Accounting equation – Rules for accounting – Journal – Ledger – Subsidiary books – Simple cash book – Double column cash book – Triple column cash book – Petty Cash Book-Trial balance.	14	Chalk & Talk	 Jeyapriya.V
July 2022	II	Final Accounts: Introduction-Meaning – Trading a/c – Profit and loss a/c – Balance sheet – Adjustment [Closing stock, Outstanding expenses, prepaid expenses, Accrued Income, Income received in advance, Depreciation of assets, Interest on capital, Interest on drawings, Bad debts, Provision for Bad and Doubtful debts, Provision for discount on debtors, Provision for discount on creditors, Loss of stock by accident, fire, etc.]	14	Chalk & Talk	 Jeyapriya.V
Aug 2022	III	Rectification of Error : Meaning of Error-Classification – Errors of omission - Errors of Commission - Errors of Principle – Compensating Errors –Suspense Account – Effect of rectification on Net Profit.	15	Chalk & Talk	 Jeyapriya.V

		Bank Reconciliation Statement - Meaning- Causes for Difference between cash book and pass book -Method of Preparation of Bank Reconciliation Statement – Bank balance to be shown in Balance sheet.			
Sep 2022	IV	Non Profit Organisation: Introduction – Final accounts of Non-profit Organizations Receipts and Payments Account – Income and Expenditure Account- Balance Sheet.	15	Chalk & Talk	 Jeyapriya.V
Oct 2022	V	Depreciation: Meaning -Concept of depreciation – Characteristics - Causes – Objectives- Methods - Straight Line Method – Diminishing Balance Method - Annuity Method.	17	Chalk & Talk	 Jeyapriya.V



Dr.(Mrs.)V.Pushpalatha
Principal (i/c)
Head,Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A⁺ & CGPA3.51 by NAAC

LESSON PLAN
2022-2023

Class: II B.COM (CA) B

Semester: III

Sub. Code: 21C33

Title of the Paper: Advanced Accountancy

Total Hours : 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Fire Insurance claims-Need for Fire Insurance – Loss of stock policy - Loss of profit policy - Application of Average clause.	18	Chalk & Talk	S.Jayasakthi <i>S.Jayasakthi</i>
July 2022	II	Royalty Accounts – Meaning – Minimum rent – Short Workings – Recoupment of Short Workings – Accounting treatment in the books of lessor and lessee – Accounting treatment –Special journal entries-Sub-lease.	18	Chalk & Talk	S.Jayasakthi <i>S.Jayasakthi</i>
Aug 2022	III	Insolvency Accounts – Meaning of Insolvent-Relevant act-procedure under insolvency act-Individual and firm – Point to note for preparation of Statement of Affairs – Preferential Creditors- Point to noted for preparation of Deficiency Account.	18	Chalk & Talk	S.Jayasakthi <i>S.Jayasakthi</i>
Sep 2022	IV	Hire purchase System accounting – Definition-importance terms-main features –installments purchase system-Distinction between hire purchase and installment system-	18	Chalk & Talk	S.Jayasakthi <i>S.Jayasakthi</i>

		accounting treatment in the books of hire purchase and hire vendor - model journal entries - Calculation of Interest - cash price- default and repossession.			
Oct 2022	V	Contract Accounts- Meaning-Types of contract-Accounting procedure-Accounting methods of Recording Work Certified, Work Uncertified, Notional Profit, Cost plus contract, Escalation Clause and Retention Money - Methods of Calculating Profit on incomplete Contract - Preparation of Contract Accounts-format of contract account and Balance sheet.	18	Chalk & Talk	S.Jayasakthi <i>S. Jayasakthi</i>

[Handwritten Signature]
 Dr.(Mrs.)V.Pushpalatha
 Principal i/c
 Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014




E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class: II B.com (PA)
Sub. Code: 22OUCPA44
Title of the Paper: Auditing Practices
Total Hours: 75

Semester: III

Month	Unit	Description Of the Syllabus	Hours Allocated	Teaching Mode & methods	Course Teacher Signature
Dec 2022	I	Company Auditor- Eligibility, qualifications, and disqualifications of an auditor, Appointment Of Auditor as per Companies Act, 2013 – Removal and rotation of auditors – powers and duties of an auditor – Remunerations – provisions relating to audit committees – ceiling of members – punishments for non-compliance.	15	Chalk and talk	Sowmya,S 
Jan 2023	II	Company Audit – Audit of share capital - Issue – redemption and Reissue – share transfer- verification of bonus shares – Debentures – dividends – Specific provisions regarding Companies Act 2013 – Cost Audit; Joint audit – audit of branch office.	15	Chalk and talk	Sowmya,S 
Feb 2023	III	Audit of Assets and Liabilities: Depreciation and Reserves – land and buildings- household property – plant and machinery – furniture – investments – patents – copyrights and trademarks – current assets – work in progress – trade receivables; trade payables – cash and bank balances;- loans and borrowings;- trade payables and provisions.	15	Chalk and talk	Sowmya,S 
March 2023	IV	Audit Report – Qualification – Disclaimers – Adverse opinion-Disclosures – Reports and Certificate-Contents of the report – Reporting requirements under the Companies Act, 2013 and the Income Tax Act 1961- Liabilities of an auditor-Liabilities for negligence- Liabilities for misfeasance-Criminal liability – Liability to a third party – Techniques of effective reporting- follow up of audit report – Summary reports of top management.	15	Chalk and talk	Sowmya,S 
April 2023	V	Special types of Audit – Government Audit – Comptroller and Auditor General of India – duties and powers -Audit of Expenditure and Receipts of government – Audit of commercial accounts –reporting procedures – Audit of Local bodies – audit of NGOs, Audit of sole traders – Firms – charitable trusts – Educational Institutions – Hospitals -Clubs – Cinema – Hotels – Hire purchases and Leasing companies.	15	Chalk and talk	Sowmya,S 


Dr. (Mrs.) V. Pushpalatha
Principal (i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class: I M.COM(G)

Sub. Code : 22OPD11

Title of the Paper: Research Methodology

Total Hours : 90 Hours

Semester : III

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Introduction to research - Definition - Objectives - Qualities of a researcher - Methods of Research - Survey Method, Case study and Ex Post Facto Method - Types of Research - Research Process - Defining the research problem - Identification, Selection and formulation of a research problem	18	Chalk & Talk	R.S.Mythe e R.S. Mythe
July 2022	II	Research Design- Exploratory - Descriptive and Experimental steps in research design - Pre testing - Pilot Study - Sampling - Meaning - Significance of sampling - Sampling size - Types of sampling - Random and Non-Random sampling - Sampling error.	18	Chalk & Talk	R.S.Mythe e R.S. Mythe Loo
Aug., 2022	III	Collection of data - Source of data - Primary and secondary sources - Observation - Interview Schedule - Questionnaire	18	Chalk & Talk	R.S.Mythe e R.S. Mythe
Sep., 2022	IV	Processing of data - Editing - Coding - Classification - Tabulation - Testing of Hypothesis - Meaning of Hypothesis- Types - Characteristics of a workable hypothesis - Analysis of Data - Interpretation and Inference.	18	Chalk & Talk	R.S.Mythe e R.S. Mythe
Oct 2022	V	Report writing - Lay out of a report - Essentials of a good report - Types of Report - Bibliography and footnote(Using APS Style).	18	Chalk & Talk	R.S.Mythe e R.S. Mythe


Dr. (Mrs.) V. Pushpalathia
Principal (i/c)

Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class : II B.COM

Sub. Code : 22OUUCOM31

Title of the Paper: **Business Environment**

Total Hours : 75 Hours

Semester : III

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Meaning and Definition-Importance of the study of Business environment – External Environment- Micro and Macro Environment– Economic environment: Economic system Capitalism, Socialism : Permit and Licensing of business, Capitalism and Socialism in India is a Mixed Economic political, legal, social & cultural, competitive, ecological and Technological factors – SWOT analysis.	15	Chalk & Talk	K. Padmavathy <i>K. Padmavathy</i>
July 2022	II	New Industrial policy 1991 – Objectives-Major Highlights of Industrial policy 1991- Features– Liberalization, Privatization and Globalization(LPG)- Features-Merits and Demerits – Forms of Privatization -Arguments for and against Privatization-Trade Agreements: Important Provisions of FEMA, WTO, UNCTAD, MOUs Multi National Companies -benefits and limitations of MNCS, TRIPS.	15	Chalk & Talk	K. Padmavathy <i>K. Padmavathy</i>
Aug 2022	III	Social Responsibility of business – Dimensions of social responsibility–Responsibility to shareholders, employees, consumers, government and community-Arguments for and against social responsibility – Social Audit-features-benefits of social audit- Limits to social Responsibility	15	Chalk & Talk	M. Neelavathy <i>M. Neelavathy</i>
Sep 2022	IV	- Micro, Small and Medium Enterprises(MSME)-Meaning-objectives for promoting MSME -importance- Small Scale Sector – classification-Role of small scale industries in the Indian economy -Problems of Small Scale Industries – Incentives to Small Scale Sector	15	Chalk & Talk	G. Karthika <i>G. Karthika</i>

Oct 2022	V	Industrial Sickness – Definition- Kindness of sicknesses and their causes-Consequences of Industrial Sickness-Remedial measures- The Sick Industrial Companies (Special Provisions) Act 1985-Business Ethics- Nature of Business Ethics in India- Role of Trade Association in Business Ethics	15	Chalk & Talk	M.SriRama Jayam <i>M. SriRama Jayam</i>
-------------	---	--	----	-----------------	--

Dr. (Mrs.) V. Pushpalatha
Dr. (Mrs.) V. Pushpalatha
Principal (i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC
CBCS

LESSON PLAN
2022-2023

Class : II Mcom (G)
Title of the Paper: Direct tax
Sub. Code : 22OPCOM33
Total Hours : 90 Hours

Semester : III

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Income Tax Act 1961 - Definition - Basic Concepts - Capital and Revenue - Residential Status and Incidence of Tax - Exempted Income - Income from Salary.	18	Chalk& talk, PPTs, Quiz, Exercise	Mrs. S.K. Sudha S. K. Sudha
July 2022	II	Income from House Property - Profit and Gain from Business or Profession.	18	Chalk& talk, PPTs, Quiz, Exercise	Mrs. S.K. Sudha S. K. Sudha
Aug 2022	III	Income from Capital Gains - Income from Other Sources.	18	Chalk& talk, PPTs, Quiz, Exercise	Mrs. S.K. Sudha S. K. Sudha
Sep 2022	IV	Clubbing of Income - Set Off and Carryforward - Deduction from gross total income.	18	Chalk & talk, Exercise, Seminar, Assignment	Mrs. S.K. Sudha S. K. Sudha
Oct 2022	V	Assessment of Individual - Computation of tax liability - Income Tax Authorities - Powers and Duties .	18	Chalk & talk, Posts, Quiz, Exercise, Seminar	Mrs. S.K. Sudha S. K. Sudha


Dr. (Mrs) V. Pushpalatha
Principal (I/C)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC
CBCS

LESSON PLAN
2022-2023

CLASS: II B.Com(SF)


Semester : III

Sub Code : 21C32

Title of the Paper : Insurance

Total Hours : 75 hours

Month	Units	CourseContent	Hours	Teaching Mode Method	Course Teacher Signature
June 2022	I	Definition – Functions – Nature & principles of Insurance – Role & importance of Insurance – kinds of Insurance – Definition of certain terms – Risk, Peril, Hazards etc - Methods of treating risk – types of insurance organization	15	Chalk & Talk	S.DEEPIKA S. deepika
July 2022	II	Life Assurance – Nature of Life insurance contract – Procedure for taking a life policy – policy conditions – Premium computation – Mortality tables – Life fund and its investments – surplus and its distribution.	15	Chalk & Talk	S.DEEPIKA S. deepika
August 2022	III	Marine insurance contract – Principles – importance – marine policies – procedure and conditions – marine losses – payment of claims – premium calculation	15	Chalk & Talk	S.DEEPIKA S. deepika
Sep 2022	IV	Nature of fire Insurance contract – kinds of policies – principles – procedure and conditions – rate fixation – settlement of claims – Reinsurance	15	Chalk & Talk	S.DEEPIKA S. deepika
October 2022	V	Role of IRDA and its guidelines - Life Insurance Corporation of India – Cases for and against privatization of Insurance – present scenario.	15	Chalk & Talk	S.DEEPIKA S. deepika


Dr. (Mrs) V. Pushpalatha
Principal(i/c)
Head, Assistant Professor of Commerce


PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A+ & CGPA 3.51 by NAAC
CBCS

LESSON PLAN
2022-2023

CLASS: II B.Com(PA)

Semester :III

Sub Code : : 22OUCPA34

Title of the Paper : CORE – Goods and Service Tax

Total Hours : 30 hours

Month	Units	Course Content	Hours	Teaching Mode Method	Course Teacher Signature
June 2022	I	Taxes – Classification of taxes – Direct – Indirect – Difference between direct and indirect – difference between excise, custom, sales. GST – Meaning – Need – Features – Advantages – Disadvantages – Dual GST.	6	Chalk & Talk	S.DEEPIKA S deepika
July 2022	II	Taxation mechanism under GST – Charging sec 9(1),9(2) – Rates of GST – Types – CGST, SGST, UTGST, IGST – Difference between CGST, SGST, UTGST. Taxes Summed in GST – Not Summed – GST Council – Role and functions.	6	Chalk & Talk	S.DEEPIKA S deepika
August 2022	III	Supply – Meaning – Taxable supply – Essential ingredients to supply – Composite & Mixed supply – Continues – Outward & inward supply – Value – Place.	6	Chalk & Talk	S.DEEPIKA S deepika
Sep 2022	IV	Registration – Types – Time Limit – Persons not liable – Deemed – Voluntary – Procedure – Documents – Cancellation – Revocation of cancellation.	6	Chalk & Talk	S.DEEPIKA S deepika
October 2022	V	Input tax Credit – Meaning – Eligibility & Conditions – Computation of Input Tax Credit – Computation of Taxable value & GST on Goods – Intrastate – Interstate.	6	Chalk & Talk	S.DEEPIKA S deepika


Dr. (Mrs) V. Pushpalatha
Principal i/c
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A+ & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

CLASS : II B.COM (PA)

Semester:III

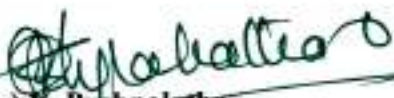
Sub. Code : 21AR3

Title of the Paper: Security Analysis and Portfolio Management

Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Introduction to investment and securities - Risk and return - Primary and secondary market in India-BSE, NSE, SEBI and its functions.	15	Chalk & Talk	G.Manimegalai G. Mani
July 2022	II	Fundamental Analysis: Economic Analysis - Agriculture-Gross Domestic Product(GDP)-Savings and investments-inflation-rates of interest. Industry Analysis: Factors influencing the growth of industry-classification of industry-life cycle of an industry –characteristics of an industry- Future Prospects.	15	Chalk & Talk	G.Manimegalai G. Mani
Aug 2022	III	Company Analysis: Marketing-Accounting Policies-Profitability-dividend policy-capital structure-operating efficiency-management-analysis of financial statements. Technical Analysis: Basic Assumptions of Technical Analysis-differences between technical analysis and fundamental analysis-theories, Techniques and methods of movements of stock prices-Dow Theory-Efficient market theory.	15	Chalk & Talk	G.Manimegalai G. Mani
Sep 2022	IV	Portfolio construction - Markowitz Model - Sharpe Index model-Capital Pricing Theory - portfolio Evaluation - Portfolio Revisions.	15	Chalk & Talk	G.Manimegalai G. Mani

Oct 2022	V	Portfolio Management: meaning of portfolio management-definition-portfolio management process-Factors Contributing to management. Portfolio management theory: Introduction-Markowitz Model-Assumptions of Markowitz theory-features of Markowitz model – investment portfolio criteria – efficient portfolio- portfolio selection-sharpe's portfolio model(market model)-assumptions – Risk return in sharpe model-baumols model	15	Chalk & Talk	G. Manimegalai G. Mani
-------------	---	---	----	--------------	-------------------------------


 Dr. (Mrs.) V. Pushpalatha
 Principal (i/c)
 Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Semester : III

Class : II Mcom (CA)

Sub. Code : 21OPC31

Title of the Paper: CORE-Financial Management

Total Hours : 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Financial Management - Nature, scope and objectives, Finance functions - Role and Responsibilities of a Finance Manager - Time value of money.	12	Chalk & Talk	G.Manimegalai G. Mani
July 2022	II	Cost of capital - sources of Long term financing, Estimation of components of cost of capital, Methods for calculating cost of Equity, Cost of Retained Earnings, cost of debt and preference capital, Weighted Average cost of capital(WACC) and Marginal cost of capital - Financial Decisions - Capital Structure - Determinants-Theories of Capital Structure (Net Income, Net Operating Income, MM Hypothesis, Traditional Approach) - Capitalization - Over and under Capitalization.- Leverages- Types - Operating, Financial and Composite Leverages.	24	Chalk & Talk	G.Manimegalai G. Mani
Aug 2022	III	Capital budgeting methods - Payback period method, Discounted payback period method, Accounting Rate of Return, Net present value, Internal rate of return, Profitability Index - Capital budgeting under Risk - Certainty Equivalent Approach and Risk Adjusted Discount Rate.	18	Chalk & Talk	G.Manimegalai G. Mani
Sep 2022	IV	Working capital management - Concept, need and Determinants- Estimation of working capital - Inventories Management- Receivables Management - Management of cash.	18	Chalk & Talk	G.Manimegalai G. Mani

Oct 2022	V	Dividend policy – Dividend policy decisions – Different Dividend Theories – Theories of dividend decisions – Irrelevances and relevance theory Walter Model, Gardon Model and MM Model—Determinants of Dividend Policy	18	Chalk & Talk	G.Manimegalai A.Mani
-------------	---	--	----	--------------	-------------------------


Dr. (Mrs.) V. Pushpalatha
Principal (i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class: II B.COM (CA) A

Semester: III

Sub. Code: 21C34

Title of the Paper: Costing

Total Hours: 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Definition of costing-Importance-Uses of costing-Objects and advantages-Differences between Cost and Financial accounts-Classification of costs-Methods of costing-Preparation of cost sheet-Preparation of Quotations.	18	Chalk &Talk	A.Nazima <i>A.Naz</i>
July 2022	II	Materials Management-Economic Order Quantity(EOQ)-Stock levels-Minimum level, Maximum level - ,Reorder level -Methods of pricing of materials issues First in First Out, Last in First out, Simple Average Price and Weighted Average Price Method.	18	Chalk &Talk	A.Nazima <i>A.Naz</i>
Aug 2022	III	Labour Costs-System of wage payment, Time wage system, Piece rate system - Taylor's Differential Piece Rate, Merrick Multiple Piece Rate - Premium and bonus plan-Gantt's Task bonus plan, Halsey plan, Halsey-weir plan, Rowan plan & Emerson's Efficiency plan-Labour Turnover - Separation, Replacement and flux method.	18	Chalk &Talk	A.Nazima <i>A.Naz</i>
Sep 2022	IV	Accounting Overheads-Basis of charging overheads-Allocation-Apportionment - Primary Distribution, Secondary Distribution - Repeated Distribution and Simultaneous equation method - Absorption of overheads.	18	Chalk &Talk	A.Nazima <i>A.Naz</i>
Oct 2022	V	Process costing-Normal loss, abnormal loss and abnormal gain(simple problems only) - Reconciliation of cost and Financial accounts.	18	Chalk &Talk	A.Nazima <i>A.Naz</i>

V. Pushapalatha
Dr. (Mrs.) V. Pushapalatha
Principal (i/c)
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.
(An Autonomous Institution - Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Semester : III

Class : II B.com PA
Sub. Code : 22OUCPAGEPA1
Title of the Paper: Business Economics
Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Business Economics: Nature - Scope - Relationship with other subjects - Distinction between Economics and Managerial Economics - Economics tools applied to Business - Role of Business Economics	14	Chalk & Talk	Muthumari pandi.V V. mp
July 2022	II	Demand Analysis: Law of Demand - Determinants of Demand - Elasticity of Demand - Price Elasticity - Income Elasticity - Cross and Promotional Elasticity - Factors affecting Elasticity of Demand.	14	Chalk & Talk	Muthumari pandi.V V. mp
Aug 2022	III	Demand Forecasting: Meaning - Importance - Factors Involved - Methods of Forecasting - Established Product - New product.	15	Chalk & Talk	Muthumari pandi.V V. mp
Sep 2022	IV	Price Analysis: Methods of pricing - Pricing Determination - Perfect Competition - Monopoly Features - Monopolistic Competition - Oligopoly Features. Pricing policies and methods - Skimming pricing, Penetration pricing - Differential pricing - Product line pricing	15	Chalk & Talk	Muthumari pandi.V V. mp

Oct 2022	V	Profit Planning and Control: Nature- Methods -Profit budget, Break Even Analysis, Rate of Return on Investment – Profit Forecasting.	17	Chalk & Talk	Muthumari pandi.V
-------------	---	---	----	--------------------	----------------------


Dr. (Mrs.) V. Pushpalathia
Principal (I/c)
Head, Assistant Professor of Commerce


PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A⁺ & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class: II B.COM (SF)

Semester: III

Sub. Code: 21C34

Total Hours: 90 Hours

Title of the Paper: Costing

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Jun 2022	I	Definition of costing-Importance- Uses of costing-Objects and advantages-Differences between Cost and Financial accounts-Classification of costs-Methods of costing-Preparation of cost sheet-Preparation of Quotations.	18	Chalk & Talk	S.Jayasakthi <i>S. Jayasakthi</i>
Jul 2022	II	Materials Management-Economic Order Quantity(EOQ)-Stock levels-Minimum level, Maximum level -,Reorder level - Methods of pricing of materials issues First in First Out, Last in First out, Simple Average Price and Weighted Average Price Method.	15	Chalk & Talk	S.Jayasakthi <i>S. Jayasakthi</i>
Aug 2022	III	Labour Costs-System of wage payment, Time wage system, Piece rate system - Taylor's Differential Piece Rate, Merrick Multiple Piece Rate - Premium and bonus plan-Gantt's Task bonus plan, Halsey plan, Halsey-weir plan, Rowan plan & Emerson's Efficiency plan-Labour Turnover - Separation, Replacement and flux method.	19	Chalk & Talk	S.Jayasakthi <i>S. Jayasakthi</i>

Sep 2022	IV	Accounting Overheads-Basis of charging overheads-Allocation-Apportionment - Primary Distribution,Secondary Distribution -Repeated Distribution and Simultaneous equation method – Absorption of overheads.	19	Chalk & Talk	S.Jayasakthi <i>S. Jayasakthi</i>
Oct 2022	V	Process costing-Normal loss, abnormal loss and abnormal gain(simple problems only) – Reconciliation of cost and Financial accounts.	19	Chalk & Talk	S.Jayasakthi <i>S. Jayasakthi</i>


Dr. (Mrs.) V. Pushpalatha
Principal i/c
Head, Assistant Professor of Commerce

✓ PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A⁺ & CGPA3.51 by NAAC

LESSON PLAN
2022-2023

Class: II B.COM (CA) A


Semester: III

Sub. Code: 21C33

Title of the Paper: Advanced Accountancy

Total Hours : 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Fire Insurance claims-Need for Fire Insurance – Loss of stock policy - Loss of profit policy - Application of Average clause.	18	Chalk & Talk	G.Jyothi <i>[Signature]</i>
July 2022	II	Royalty Accounts – Meaning – Minimum rent – Short Workings – Recoupment of Short Workings – Accounting treatment in the books of lessor and lessee – Accounting treatment –Special journal entries-Sub-lease.	18	Chalk & Talk	G.Jyothi <i>[Signature]</i>
Aug 2022	III	Insolvency Accounts – Meaning of Insolvent-Relevant act-procedure under insolvency act-Individual and firm – Point to note for preparation of Statement of Affairs – Preferential Creditors- Point to noted for preparation of Deficiency Account.	18	Chalk & Talk	G.Jyothi <i>[Signature]</i>
Sep 2022	IV	Hire purchase System accounting – Definition-importance terms-main features –installments purchase system-Distinction between hire purchase and installment system-	18	Chalk & Talk	G.Jyothi <i>[Signature]</i>

		accounting treatment in the books of hire purchase and hire vendor – model journal entries - Calculation of Interest – cash price- default and repossession.			
Oct 2022	V	Contract Accounts– Meaning-Types of contract-Accounting procedure-Accounting methods of Recording Work Certified, Work Uncertified, Notional Profit, Cost plus contract, Escalation Clause and Retention Money – Methods of Calculating Profit on incomplete Contract – Preparation of Contract Accounts-format of contract account and Balance sheet.	18	Chalk & Talk	G.Jyothi 


Dr. (Mrs.) V. Pushpalatha
Principal i/c
Head Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A⁺ & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Semester : III

Class: II B.COM (SF)

Sub. Code: 21C42

Title of the Paper: Auditing

Total Hours: 75 Hours

Month	Units	Description of the Syllabus	Hours Allotted	Teaching Mode & Method	Course Teacher Signature
Dec 2022	I	Audit- Definition -objectives of Auditing – Differences between Book keeping Accountancy Auditing- Auditing and investigation – Advantages of Audit – Qualities of an auditor- Test Check- Precautions to be taken while applying Test Check	11	Chalk & Talk	G.Jyothi
Jan 2023	II	Classification of Auditing: Detection of Errors Detection of Frauds-Prevention of Errors and Frauds-Final Audit-Interim Audit-Special Audit-Cost Audit-Joint Audit-Propriety Audit-Systems Audit-Internal Audit-Statutory Auditing -Audit Program – Audit note – Audit file – Working papers – Audit report: Meaning, Scope, Important of Audit Report-Types of Audit Report.	17	Chalk & Talk	G.Jyothi
Feb 2023	III	Internal control – Meaning – definition-Importance – Internal check – Objects – Difference between Internal Check and Internal Audit, External Audit- Duties of an auditor in connection with internal check-Evaluative Criteria for Good Internal Check-Limitations of Internal Control-Evaluation of Internal Control	17	Chalk & Talk	G.Jyothi

Mar 2023	IV	Vouching – Meaning – Definition –Objects of Vouching- Importance – Duties of an auditor – Vouching of cash and trading transactions – Verification and Valuation of assets and liabilities.	15	Chalk & Talk	G.Jyothi JOL
Apr 2023	V	Audit of joint stock companies – Qualification, Disqualifications– Appointment – Removal – Rights – Duties of a Company Auditor- Liabilities of an auditor-Nature of liability- Civil Liability-Criminal Liability- Contractual Liability-Statutory Liability	15	Chalk & Talk	G.Jyothi JOL



Dr.(Mrs.)V. Pushpalatha
Principal i/c
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI - 625 014.

(An Autonomous Institution - Affiliated to Madurai Kamaraj University)

Re-accredited (3rd Cycle) with Grade A* & CGPA 3.51 by NAAC

**LESSON PLAN
2022-2023**

Class: II Bcom (CA)-B

Sub. Code : 21SEC3P

Title of the Paper: SBE - Commerce Practical

Total Hours: 90 Hours

Semester : III

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Preparation of Advertisement Copy – Collecting advertisements based on Attention value, Suggestive value, Conviction value, Sentimental value, Educative value, Memorizing value and Instinctive value- Drafting a creative model of advertisement copy.	18	Chalk & Talk	B. kalyani B. Kalyani
July 2022	II	Knowledge of various forms used in day-to-day banking transactions – Account opening form - Cheque - Pay-in slip, Withdrawal form, Transfer form, Draft - Bill of exchange and Promissory Note, Fixed Deposit Receipt, Safe Custody Receipt, letter of credit - ATM, Debit and Credit Cards.	18	Chalk & Talk	B. kalyani B. Kalyani
Aug 2022	III	Knowledge on various kinds of Life Insurance Policies - Collecting forms of Whole life policies, Endowment policies, Children's policies, Money back policies, Joint life policy and - Lifeline Health Insurance plan-Filling up application form- Submitting claim forms.	18	Chalk & Talk	B. kalyani B. Kalyani
Sep 2022	IV	Preparation of Model Project Report by an Entrepreneur- General information, project description, market potential, capital costs and sources of finance, Assessment of working capital requirements, Financial Consideration.	18	Chalk & Talk	B. kalyani B. Kalyani

Oct 2022	V	Goods and Service Tax – Three prime models of GST – Central, State and Dual – Process of GST Registration – Knowledge on registration certificate and Invoice format of GST.	'18	Chalk & Talk	B. kalyani B. kalyani
-------------	---	---	-----	--------------------	--------------------------


Dr. (Mrs.) V. Pushpalatha
Principal(i/c)
Head, Assistant professor of commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.

(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
Re-accredited (3rd Cycle) with Grade A⁺ & CGPA 3.51 by NAAC

LESSON PLAN
2022-2023

Class: II B.COM (CA) B

Semester: III

Sub. Code: 21C34

Total Hours: 90 Hours

Title of the Paper: Costing

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Jun 2022	I	Definition of costing-Importance- Uses of costing-Objects and advantages-Differences between Cost and Financial accounts-Classification of costs-Methods of costing-Preparation of cost sheet-Preparation of Quotations.	18	Chalk & Talk	G.Jyothi
Jul 2022	II	Materials Management-Economic Order Quantity(EOQ)-Stock levels-Minimum level, Maximum level -,Reorder level - Methods of pricing of materials issues First in First Out, Last in First out, Simple Average Price and Weighted Average Price Method.	15	Chalk & Talk	G.Jyothi
Aug 2022	III	Labour Costs-System of wage payment, Time wage system, Piece rate system - Taylor's Differential Piece Rate, Merrick Multiple Piece Rate - Premium and bonus plan-Gantt's Task bonus plan, Halsey plan, Halsey-weir plan, Rowan plan & Emerson's Efficiency plan-Labour Turnover - Separation, Replacement and flux method.	19	Chalk & Talk	G.Jyothi

Sep 2022	IV	Accounting Overheads-Basis of charging overheads-Allocation- Apportionment - Primary Distribution,Secondary Distribution -Repeated Distribution and Simultaneous equation method – Absorption of overheads.	19	Chalk & Talk	S.Jayasakthi <i>S. Jayasakthi</i>
Oct 2022	V	Process costing-Normal loss, abnormal loss and abnormal gain(simple problems only) – Reconciliation of cost and Financial accounts.	19	Chalk & Talk	S.Jayasakthi <i>S. Jayasakthi</i>


Dr. (Mrs.) V. Pushpalatha
Principal i/c
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014



LESSON PLAN
2022-2023

Class: B.M.COM (G)
Sub. Code: 210PCE3A
Title of the Paper: Entrepreneurship Development
Total Hours: 90 Hours

Semester: III

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
June 2022	I	Entrepreneurship: Meaning, Definition, Role of Entrepreneur in the process of economic development – Entrepreneur vs. Manager – Factors affecting Entrepreneurship growth: Economic, Social, Cultural, Personality, Psychological and Sociological factors- Theories: Maslow's Need Hierarchy Theory, Herzberg's Theory, Mc Chelland's Achievement Motivation Theory – Motivational factors of Entrepreneur. Entrepreneurial competencies: Competence – Meaning, Components: Knowledge, Skill, Traits and Motives – Qualities of Entrepreneurs – Types of Entrepreneurs – Functions of Entrepreneurs – Positive and Negative aspects of Entrepreneurship	18	Chalk & Talk	G.Jyothi
July 2022	II	Women Entrepreneurs: Concept of Women Entrepreneurs -Types – Factors influencing women Entrepreneurs – role of Women Entrepreneurs – Women Entrepreneurs in India –Institutions Supporting women entrepreneurship Development - Problems of Women Entrepreneurs - Remedial measures - Recent Trends in Development of Women Entrepreneurs –TREAD (Trade Related Entrepreneurship Assistance and Development for Women): Product Groups and States	18	Chalk & Talk	G.Jyothi

		identified for the Programme- Financial Assistance and Grant assistance available under the Programme			
Aug 2022	III	Entrepreneurship Development Institutions in India: EDII, NAYE, ITCOT, SIPCOT, TIDCO, SISI, NPC, DIC - Procedure for setting up of SSI units - Determination of the Project - Deciding upon the form of organization - Registration of SSI unit. Government Assistance: Concession and Subsidies - Seed Capital - Interest free loans - Concessional Financial Assistance by IFC, IDBI, ICICI, TIIIC and Commercial Banks-MSME	18	Chalk & Talk	G.Jyothi <i>G.Jyothi</i>
Sep 2022	IV	Startups: Introduction-Types of Startups- Registering a Startup-Legal for Startups-Employee Laws for Startups- Stages and Evolution-Role of startups in Economy-Building sustainable Startups-Innovation: types of Innovation- Generation of Ideas- Ideas Evaluation-Problem Identification-Problem Solving-Patent Policies and laws-startup Funding: Classification of Funding- Business Plan-Types of Investors- Successful Startups of India-Funding Series- Preparing Pitch Deck.	18	Chalk & Talk	G.Jyothi <i>G.Jyothi</i>
Oct 2022	V	Project Appraisal -Technical Marketing, Economic, Financial Analysis - Profitability Analysis- Break Even Analysis - Implementation of Enterprise Building-Project Report: Project Formulation -Preparation of Project Report.	18	Chalk & Talk	G.Jyothi <i>G.Jyothi</i>


Dr. (Mrs.) V. Pushpalatha
Principal i/c
Head, Assistant Professor of Commerce

PRINCIPAL I/C
E.M.G. YADAVA WOMEN'S COLLEGE
MADURAI-625 014