

**E.M. GOPALAKRISHNA KONE YADAVA WOMEN'S COLLEGE**

**An Autonomous Institution -Affiliated to Madurai Kamaraj University**

**Re-accredited (3<sup>rd</sup> Cycle) with Grade A+ & CGPA 3.51 by NAAC**



# **LESSON PLAN**

## **2022-2023**

DEPARTMENT OF **COMMERCE**

**(UG –Even Semester)**



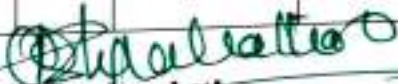
E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.  
(An Autonomous Institution – Affiliated to Madurai Kamaraj University)  
Re-accredited (3<sup>rd</sup> Cycle) with Grade A<sup>+</sup> & CGPA3.51 by NAAC )  
Lesson Plan 2022-2023

Class: II B.Com (PA)  
Sub.Code: 21OUCPA41  
Title of paper: Insurance  
Total Hours :75 Hrs

Semester:IV

MONTH	UNIT	DESCRIPTION	HRS	TEACHING METHOD	COURSE TEACHEER SIGNSTURE
DEC 2022	I	Banker and Customer – The Modern View – The Relationship between a Banker and a Customer – General Relationship – Special Relationship – Statutory Obligation to Honour Cheques – Banker's Lien – A Banker's Duty to Maintain Secrecy of Customer's Account – Right to Claim Incidental Charges – The Right to Charge Compound Interest - General precautions for opening an account – KYC Norms – Current Deposit Account(Current and Running Account) – Fixed Deposit Account – Savings Deposit Account – Recurring Deposit.	15	Chalk &Talk	SWETHA <i>P.Swetha</i>
JAN 2023	II	Cheque: Definition, Distinction between cheque and Bills of Exchange – Types of Negotiable Instruments – Salient Features of a Cheque - Material Alteration & Immaterial Alteration. Crossing – Kinds of Crossing – General Crossing – Special Crossing – Not Negotiable Crossing – A/c Payee Crossing – Double Crossing Endorsement - Definition Significance – Kinds of Endorsement.	15	Chalk &Talk	SWETHA <i>P.Swetha</i>
FEB 2023	III	Paying banker: Precautions before Honouring a Cheque- Circumstances for dishonour of cheque - Statutory Protection to a Paying Banker-Payment in due course- Holder in due Course collecting banker: Duties -Statutory Protection - Basis of negligence.	15	Chalk&T alk	SWETHA <i>P.Swetha</i>
MAR 2023	IV	Bank lending-Principles of Sound Lending-Types of Loans & Advances-Secured and Unsecured Advances - Advances against various securities-(Goods, land & building, life insurance policies, Stock exchange).	15	Chalk &Talk	SWETHA <i>P.Swetha</i>

<b>APL 2023</b>	<b>V</b> Reserve Bank of India - Main Functions of RBI - Traditional Banking vs. E-banking - Electronic Delivery Channels - ATM - Evolution, Concepts and Features - Mechanism - Electronic Purse and Digital Cash - Digital SB Account - Digital Lending - Facets of E-banking - E-banking Services - Truncated Cheque and Electronic Cheque - Mobile Banking - Electronic Mobile Wallet - Inter-bank Mobile Payment Service(IMPS) - Virtual Currency - Models for Ebanking - Advantages of E-banking - Constraints in E-banking - Frauds in Internet Banking - Security Measures - Real time Gross Settlement(RTGS).	15	Chalk & Talk	SWETHA  <i>P. Swetha.</i>
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**Dr(Mrs). V.Pushpalatha . .**  
**Principal(i/c)**  
**Head, Assistant Professor of commerce**

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**LESSON PLAN**  
**2021-2022**

Semester : IV

Class : II B.Com (SF)  
Sub. Code : 22OUCOM43  
Title of the Paper: CORE- Banking  
Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec. 2022	I	Banker and Customer: Meaning & Definition-General relationship between a banker and a customer -Primary and Subsidiary-Special features of relationship: Obligations and Rights of a banker.	15	Chalk & Talk	C.Jayashree Vinayaki <i>C. Jayashree</i>
Jan. 2023	II	Types of deposits: Savings bank account-Current account-Fixed deposit account-Fixed deposit Receipt and its legal implications-General procedure for opening account-Special types of Customers : Minor-Firms-Limited Companies-Non trading concerns-Joint accounts.	15	Chalk & Talk	C.Jayashree Vinayaki <i>C. Jayashree</i>
Feb. 2023	III	Cheque: Meaning-Definition-Essentials-Types of Cheque -Material Alteration, & Immaterial Alteration-Banker's Duty-Marking-Crossing: Meaning-Types and Significance of Crossing- Endorsement: Meaning-Definition-Kinds and Significance.	15	Chalk & Talk	C.Jayashree Vinayaki <i>C. Jayashree</i>
March 2023	IV	Paying banker: precautions-Statutory Protection-Payment in due course-Circumstances for dishonour of cheques -Consequences of wrongful dishonour of cheques-Collecting banker: Duties - Statutory Protection.-Concept of negligence.	15	Chalk & Talk	C.Jayashree Vinayaki <i>C. Jayashree</i>



April 2023	V	Bank lending-Principles of Sound Lending-Secured vs Unsecured Advances-Types of Advances-Advances against various securities-(land & building, life insurance policies, Stock exchange) Electronic Payment Systems: National Electronic Fund Transfer(NEFT),Electronic Clearing Service(ECS), Real Time Gross Settlement(RTGS)and Internet Banking-Meaning and Advantages of Credit Cards, Debit Cards ,ATM Cards and Smart Card.	15	Chalk & Talk	C.Jayashree Vinayaki  C. Jayashree
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**LESSON PLAN**  
**2021-2022**

Semester : IV

Class : II B.Com (R)  
Sub. Code : 22OU COM43  
Title of the Paper: CORE- Banking  
Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec. 2022	I	Banker and Customer: Meaning & Definition-General relationship between a banker and a customer -Primary and Subsidiary-Special features of relationship: Obligations and Rights of a banker.	15	Chalk & Talk	R.S. Mythlyce <i>R.S. Mythlyce</i>
Jan. 2023	II	Types of deposits: Savings bank account-Current account-Fixed deposit account-Fixed deposit Receipt and its legal implications-General procedure for opening account-Special types of Customers : Minor-Firms-Limited Companies-Non trading concerns-Joint accounts.	15	Chalk & Talk	R.S. Mythlyce <i>R.S. Mythlyce</i>
Feb. 2023	III	Cheque: Meaning-Definition-Essentials-Types of Cheque -Material Alteration, & Immaterial Alteration-Banker's Duty-Marking-Crossing: Meaning-Types and Significance of Crossing- Endorsement: Meaning-Definition-Kinds and Significance.	15	Chalk & Talk	R.S. Mythlyce <i>R.S. Mythlyce</i>
March 2023	IV	Paying banker: precautions-Statutory Protection-Payment in due course-Circumstances for dishonour of cheques - Consequences of wrongful dishonour of cheques-Collecting banker: Duties - Statutory Protection.-Concept of negligence.	15	Chalk & Talk	R.S. Mythlyce <i>R.S. Mythlyce</i>

April 2023	V	Bank lending-Principles of Sound Lending-Secured vs Unsecured Advances-Types of Advances-Advances against various securities-(land & building, life insurance policies, Stock exchange) Electronic Payment Systems: National Electronic Fund Transfer(NEFT),Electronic Clearing Service(ECS), Real Time Gross Settlement(RTGS)and Internet Banking-Meaning and Advantages of Credit Cards, Debit Cards ,ATM Cards and Smart Card.	15	Chalk & Talk	R.S. Mythlyee <i>R.S. Mythlyee</i> 100%
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**LESSON PLAN**  
**2022-2023**

Class : II B.Com(CA) 'A'  
Sub.Code : 21SED4P  
Title of the Paper: Desktop Publishing Lab  
Total Hours : 30 Hours

Semester : IV

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Photoshop : The Photoshop screen, Using the Toolbox - Document and scratch sizes - Image editing - Creating Digital Images & Backgrounds - Converting color to B/W and B/W to color.	6	Practical	A. Kavitha <i>A. Kavitha</i>
Jan 2023	II	Photoshop - Opening and saving files - channels and Mask - Filter and Automated options - Color Correction Techniques - Animations.	6	Practical	A. Kavitha <i>A. Kavitha</i>
Feb 2023	III	Page Maker : Page Layout Basics - Understanding tools & workspace.	6	Practical	A. Kavitha <i>A. Kavitha</i>
Mar 2023	IV	Page Maker - creating Labels, Pamphlets, Billbooks, Viz cards, Greeting card - Advertisement - Working with page column - Indent.	6	Practical	A. Kavitha <i>A. Kavitha</i>
Apr 2023	V	CorelDraw : Understanding tools & Workspace - Drawing shapes & Graphics - Logos & Artistic Text - Multicolor Design - Web Graphics.	6	Practical	A. Kavitha <i>A. Kavitha</i>

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**LESSON PLAN  
2022-2023**

**Semester : IV**

**Class : II M.Com(CA)**


**Sub.Code : 21OPDE4B**

**Title of the Paper: Software Project Management**

**Total Hours : 75 Hours**

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	<b>Introduction to Software Project Management:</b> What is a project? - Plans, methods and methodologies - Stakeholders - Setting objectives - What is management - Management control. <b>Project Evaluation and Programme Management:</b> Project Portfolio Management, Evaluation of Individual Projects, Cost-benefit Evaluation Techniques, and Risk Evaluation.	15	Chalk & Talk	A.Kavitha <i>A. Kavitha</i>
Jan 2023	II	<b>Selection of an Appropriate Project approach:</b> Introduction-Choosing Methodologies and Technologies, Choice of process models, The Waterfall Model, The Spiral Model, Software Prototyping-Incremental delivery - Agile methods - Extreme Programming.	14	Chalk & Talk	<i>A. Kavitha</i>
Feb 2023	III	<b>Software Effort Estimation:</b> Introduction - Problems with over and under estimations, Basis of software Estimation, Software Effort Estimation Techniques, Expert Judgment, Estimating by analogy. <b>Activity Planning:</b> Project Schedules, Projects and Activities, Sequencing and Scheduling Activities, Networks Planning Models, Formulating a network model.	16	Chalk & Talk	<i>A. Kavitha</i>

Mar 2023	IV	<b>Risk Management:</b> Introduction, Risk, Categories of Risk, Risk Identification, Risk Assessment, Risk Planning, Risk Management <b>Resource Allocation:</b> Scheduling resources, Creating Critical Paths, Cost Schedules	16	Chalk & Talk	<i>A. Handa</i>
Apr 2023	V	<b>Monitoring and Control:</b> Creating Framework, Cost Monitoring, Prioritizing Monitoring <b>Software Quality:</b> The importance of Software Quality-Defining Software Quality, ISO9126, Product and Process Metrics, Quality Management Systems, Process Capability Models, Testing, Quality plans.	14	Chalk & Talk	<i>A. Handa</i>

  
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**LESSON PLAN**  
**2022-2023**

Class : II B.Com(CA) 'A'

Semester : IV

Sub.Code : 21D41

Title of the Paper: Web Technology

Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Introduction: What is Internet? - Internet Services and Accessibility - Uses of the Internet - Web Concepts. Internet Protocols: Internet Protocols - Internet Applications and Application Protocols.	15	Chalk & Talk	A.Kavitha
Jan 2023	II	-HTML : Introduction - SGML - Outline of an HTML Document - Head Section - Body Section - HTML Forms - Dynamic HTML (DHTML): Introduction - Cascading Style Sheets (CSS) - Event Handling.	14	Chalk & Talk	A.Kavitha
Feb 2023	III	JAVASCRIPT : Introduction - Language Elements - Objections of JavaScript - Other Objects. VBSCRIPT: Embedding VBScript Code in an HTML Document - Comments - Variables - Operators - Conditional Statements - Cookies.	16	Chalk & Talk	A.Kavitha
Mar 2023	IV	Extensible Mark-up Language (XML) : Introduction - HTML Vs XML - Syntax of the XML Document - XML Attributes - XML Validation - XML	16	Chalk & Talk	A.Kavitha



		DTD – The Building Blocks of XML Documents – DTD Elements – DTD Attributes – DTD Entities – DTD Validation.			
Apr 2023	V	Java Server Pages (JSP) : Introduction – Advantages of JSP – Developing First JSP – Components of JSP – JSP Sessions – Active Server Pages (ASP): Introduction – Advantages of Using ASP – First ASP Script – Processing of ASP Scripts with Forms – Variables and constructs – Subroutines – Include/Virtual – ASP Objects.	14	Chalk & Talk	A. N. Senthil

  
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**LESSON PLAN**  
**2022-2023**

Class: II B.com (CA) 'C'

Semester - IV

Sub. Code : 21D4P

Title of the Paper: TALLY LAB

Total Hours: Hours 75

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Introduction to Tally- Tally screen components - Maintaining Company data -Groups-Ledgers-Accounting Vouchers - Preparation of Trial Balance - Profit & Loss Account-Balance Sheet.	14	Lab practical & Talk	R.Amala mary 
Jan 2023	II	Maintaining Inventory Details-Stock Category-Stock group & Stock item-inventory vouchers-stock summary report.	14	Lab practical & Talk	R.Amala mary 
Feb 2023	III	Order processing-Purchase order-Sales Order-Receipt Note-Delivery Note- Rejection In-Rejection Out.	15	Lab practical & Talk	R.Amala mary 
Mar 2023	IV	Billwise details-cost centre.	15	Lab practical & Talk	R.Amala mary 
Apr 2023	V	GST-Payroll accounting.	17	Lab practical & Talk	R.Amala mary 

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**LESSON PLAN**  
2022-2023

Class: II B.COM CA C sec

Semester: IV

Sub. Code: 21SEC41

Title of the Paper: Financial Markets and Services

Total Hours :30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Financial System - Meaning - Functions - Financial concepts.	6	Chalk & Talk	R. Pinky priyadarshini 
Jan 2023	II	New issues market - Functions - Relationship between new issue market and stock exchange - Instruments of issue.	6	Chalk & Talk	R. Pinky priyadarshini 
Feb 2023	III	Secondary Market- Control over secondary market - Listing of securities - Kinds of brokers - Methods of trading in a stock exchange .	6	Chalk & Talk	R. Pinky priyadarshini 
Mar 2023	IV	Merchant banking- Functions - Services of merchant banks - Qualities required of merchant bankers	6	Chalk & Talk	P.Swetha 
April 2023	V	Mutual fund- Types - Classification - Importance - Organization & operation of the fund.	6	Chalk & Talk	P.Swetha 

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**LESSON PLAN**  
2022-2023


Semester :IV

Class : II B.COM CA C sec  
Sub. Code : 22OUCCA42  
Title of the Paper: Banking  
Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Banker and Customer - The Modern View - The Relationship between a Banker and a Customer - General Relationship - Special Relationship - Statutory Obligation to Honour Cheques - Banker's Lien - A Banker's Duty to Maintain Secrecy of Customer's Account - Right to Claim Incidental Charges - The Right to Charge Compound Interest - General precautions for opening an account - KYC Norms - Current Deposit Account(Current and Running Account) - Fixed Deposit Account - Savings Deposit Account - Recurring Deposit	15	Chalk &Talk	R.Pinky priyadarshini 
Jan 2023	II	Cheque: Definition, Distinction between cheque and Bills of Exchange - Types of Negotiable Instruments - Salient Features of a Cheque - Material Alteration & Immaterial Alteration. Crossing - Kinds of Crossing - General Crossing - Special Crossing - Not Negotiable Crossing - A/c Payee Crossing - Double Crossing. Endorsement - Definition Significance - Kinds of Endorsement.	15	Chalk &Talk	R.Pinky priyadarshini 
Feb 2023	III	Paying banker: Precautions before Honouring a Cheque- Circumstances for dishonour of cheque - Statutory Protection to a Paying Banker-Payment in due course- Holder in due Course collecting banker: Duties -Statutory Protection - Basis of negligence.	15	Chalk &Talk	R.Pinky priyadarshini 
Mar 2023	IV	Bank lending-Principles of Sound Lending-Types of Loans & Advances-Secured and Unsecured Advances - Advances against various securities-(Goods, land & building, life insurance policies, Stock exchange).	15	Chalk &Talk	R.Pinky Priyadarshini 



		Methods - 360 Performance Appraisal - Work from Home - Managing Work from Home [WFH].			
Apr 2023	V	<b>Directing</b> Motivation - Meaning - Theories - Communication - Types - Barriers to Communications - Measures to Overcome the Barriers. Leadership - Nature - Types and Theories of Leadership - Styles of Leadership - Qualities of a Good Leader - Successful Women Leaders - Challenges faced by women workforce - Supervision	18	Chalk &Talk	R.Pinky priyadarshini 

  
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**LESSON PLAN**  
**2022-2023**




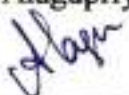
**Semester: IV**


**Class: II B.COM (PA)**


**Sub. Code: 21R43**

**Title of the Paper: Costing**

**Total Hours: 90 Hours**

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Definition of costing-Importance-Uses of costing-Objects and advantages-Differences between Cost and Financial accounts-Classification of costs-Methods of costing-Preparation of cost sheet-Preparation of Quotations.	18	Chalk &Talk	Dr.Mrs. M.Alagupriya 
Jan 2023	II	Materials Management-Economic Order Quantity(EOQ)-Stock levels-Minimum level, Maximum level - ,Reorder level -Methods of pricing of materials issues First in First Out, Last in First out, Simple Average Price and Weighted Average Price Method.	18	Chalk &Talk	Dr.Mrs. M.Alagupriya 
Feb 2023	III	Labour Costs-System of wage payment, Time wage system, Piece rate system - Taylor's Differential Piece Rate, Merrick Multiple Piece Rate - Premium and bonus plan-Gantt's Task bonus plan, Halsey plan, Halsey-weir plan, Rowan plan & Emerson's Efficiency plan-Labour Turnover - Separation, Replacement and flux method.	18	Chalk &Talk	Dr.Mrs. M.Alagupriya 
Mar 2023	IV	Accounting Overheads-Basis of charging overheads-Allocation-Apportionment Primary Distribution, Secondary Distribution Repeated Distribution and Simultaneous	18	Chalk &Talk	Dr.Mrs. M.Alagupriya 

		equation method – Absorption of overheads.			
Apr 2023	V	Process costing-Normal loss, abnormal loss and abnormal gain(simple problems only) – Reconciliation of cost and Financial accounts.	18	Chalk & Talk	Dr Mrs M. Alagapriya 

  
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**LESSON PLAN**  
**2022-2023**

**Class: II M.Com (CA)**

**Semester :IV**

**Sub. Code : 21OPD42**

**Title of the Paper: Computerized Accounting and Office Automation**

**Total Hours: Hours 90 Hours**

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Windows and Ms Office – Office Tools and Techniques – MS word – Basics – Creating a new document – Formatting text and documents – Working with Headers, Footers and Footnotes – Tables and Sorting – Working with graphics – Writer's Tools – Macro Mail merge.	18	Chalk & Talk And Lab	Dr. Mrs. M. Alagupriya 
Jan 2023	II	Ms-Excel – Basics – Excel features – Creating a new worksheet – Functions – Rearranging worksheets – Excel formatting Tips and Techniques – Excel Chart features – Using Worksheet as database – Auditing	18	Chalk & Talk And Lab	Dr. Mrs. M. Alagupriya 
Feb 2023	III	Ms Power point basics – Crating presentation – Working with Text in Power Point Transition and Build Effects – Inserting Slides – Duplicating Slides – Deleting Slides, Printing – Presentation.	18	Chalk & Talk And Lab	Dr. Mrs. M. Alagupriya 

Mar 2023	IV	Importance of Computerized Accounting – Accounting software – Company creation – Ledger creation – Features of Tally – Vouchers – Various types – Voucher entry – Preparing reports – Trail balance – Balance Sheet – Fund Flow and Ratios	18	Chalk &Talk And Lab	Dr. Mrs. M. Alagupriya  <i>Alagu</i>
April 2023	V	Stock maintenance through Tally – Stock Items – Grouping Stock Ledgers – Stock Vouchers – Stock Reports – Billing – Purchase Bills – Sales Bills- GST.	18	Chalk &Talk And Lab	Dr. Mrs. M. Alagupriya  <i>Alagu</i>

  
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LESSON PLAN

2022-2023

Class: II B.COM (SF)

Semester :IV

Sub. Code: 21C44

Title of the Paper: Partnership Accounting

Total Hours: 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Partnership Accounts : Definition and Features of Partnership – Partnership Deed – Rules applicable in the absence of an agreement – Profit and Loss appropriation account – Fixed capital account – Fluctuating capital account – Interest on capital and interest on drawings (excluding Past adjustments and Guarantees).	18	Chalk & Talk	S.Jayasakthi <i>S. Jayasakthi</i>
Jan 2023	II	Admission of a Partner: New profit sharing ratio – Sacrificing ratio – Revaluation of Assets and Liabilities – Memorandum Revaluation Account – Treatment of Goodwill - Adjustment of capital in proportion to profit sharing ratio- Balance sheet of the new firm.	18	Chalk & Talk	S.Jayasakthi <i>S. Jayasakthi</i>
Feb 2023	III	Retirement of a Partner: Retirement – Revaluation of Assets and Liabilities – Treatment of Goodwill – Gaining ratio – settlement of amount due to the retiring partner– Calculation of capital of the new firm – Balance sheet of the new firm. Death of a partner – Settlement of deceased partner's capital account – Joint Life Policy – Amalgamation of Firms (simple problems only).	18	Chalk & Talk	S.Jayasakthi <i>S. Jayasakthi</i>

Mar 2023	IV	Dissolution Accounting: Simple dissolution - Settlement of accounts on Dissolution- Entries on dissolution - Insolvency of a partner - Garner Versus Murray rule - Fixed and Fluctuating capital - Insolvency of all Partners.	18	Chalk & Talk	S Jayasakthi <i>S Jayasakthi</i>
Apr 2023	V	Piece-Meal Distribution: Proportionate capital method and Maximum loss method - Sale of Firm to a Company - Purchase consideration - Accounting treatment in the books of the Firm.	18	Chalk & Talk	S Jayasakthi <i>S Jayasakthi</i>

  
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**LESSON PLAN**  
**2022-2023**

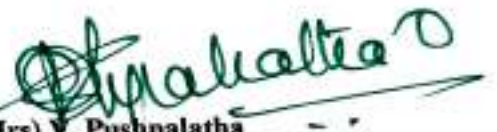
**Class : II Mcom (G)**  
**Title of the Paper: Indirect Tax**  
**Sub. Code : 22OPCOM43**  
**Total Hours : 90 Hours**

**Semester : IV**

Months	Units	Course Content	Hours	Mode of Teaching	Course Teacher Signature
Dec 2022	I	Indirect Taxes - Introduction - Features - Objectives of Taxation- Types of taxes : Direct and Indirect taxes	6	Chalk& Talk, PPTs,	Mrs. S.K.Sudha B.K.Sudha
		Indirect Tax structure-Merits and Demerits of Indirect Taxes - Recent Developments in Indirect Taxes	6		
		Goods and Services Tax Act 2016 - Introduction - Features - Needs - Benefits of GST Act.	6		
Jan 2023	II	Goods and Service Tax - Important Definitions - Taxation Mechanism under GST	6	Chalk&Talk, seminars	Mrs. S.K.Sudha B.K.Sudha
		The integrated Goods and Service Act, 2017 - Impact of GST on Trade, Manufacture and Service	6		
		Supply - Place of supply - Levy and collection of GST.	6		
Feb 2023	III	Registration - Procedure for registration - Special provisions relating to casual taxable person and non-resident taxable person	9	Chalk&Talk, Assignments	Mrs. S.K.Sudha B.K.Sudha



		Amendment of registration - Cancellation of registration - Revocation of cancellation of registration.	9		
March 2023	IV	Input Tax Credit(ITC) under GST : Eligibility and Conditions for taking ITC	6	Chalk&Talk, Assignment	Mrs. S.K.Sudha B.K.Sudha
		Composition Scheme and Reverse Charge Mechanism - Computation of Taxable Value of GST	6		
		- Computation of Taxable Value of GST - Assessment of GST- Types of Assessment under GST.	6		
April 2023	V	GST and Technology : E- Commerce and supply of online Data	6	Chalk&Talk, Seminar	Mrs. S.K.Sudha B.K.Sudha
		E-Way Billing - Benefits of E-Way Bill- Enforcement of E-Way Bill	6		
		GST Eco System(Theory only).	6		

  
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**LESSON PLAN**  
**2022-2023**

**CLASS: II B.Com(CA),C**  
**Sub Code :21AC4**  
**Title of the Paper : Business Mathematics**  
**Total Hours : 75 Hours**

**Semester : IV**

Month	Unit	CourseContent	Hours Allocated	Teaching Mode Method	Course Teacher Signature
Dec 2022	I	Elements of Set theory - Definition - Symbols - Roster method & rule method - Types of sets Union & Intersection - sub sets - complements - Difference of two sets - Family of sets - Venn diagrams - De Morgans law.	15	Chalk & Talk	G. Manimegalai G. Mani
Jan 2023	II	Elements of Set theory - Definition - Symbols - Roster method & rule method - Types of sets Union & Intersection - sub sets - complements - Difference of two sets - Family of sets - Venn diagrams - De Morgans law.	15	Chalk & Talk	G. Manimegalai G. Mani
Feb 2023	III	Commercial Arithmetic - Interest - Simple- Compound - Normal rate - Effective rate - Depreciation - Present value - Discounting of bills - Calculation of period for banker's discount and true discount - Banker's discount - Banker's gain - Face value of bills.	15	Chalk & Talk	G. Manimegalai G. Mani
March 2023	IV	Differential calculus (excluding trigonometric functions) - Rules - Sum rules - Product rule - Quotient rule, functions of a function rule (simple problems only) - Maxima and Minima (single variable cases) - Methods of integral calculus - Rules (excluding integration by parts or Fractions) - Simple problems only.	15	Chalk & Talk	G. Manimegalai G. Mani
April 2023	V	Determinants - Cramer's Rule- Properties -Product -Matrices - Types - Addition- Multiplication - Matrix Inversion - Solving a system of linear equation using matrix inversion ..	15	Chalk & Talk	G. Manimegalai G. Mani

  
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**LESSON PLAN**  
**2022-2023**

Class: II B.COM CA B sec

Semester: IV

Sub. Code: 17SEC41

Title of the Paper: Financial Markets and Services

Total Hours :30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Financial System - Meaning - Functions - Financial concepts.	6	Chalk & Talk	A.Nazima <i>A.Naz</i>
Jan 2023	II	New issues market - Functions - Relationship between new issue market and stock exchange - Instruments of issue.	6	Chalk & Talk	A.Nazima <i>A.Naz</i>
Feb 2023	III	Secondary Market- Control over secondary market - Listing of securities - Kinds of brokers - Methods of trading in a stock exchange.	6	Chalk & Talk	A.Nazima <i>A.Naz</i>
Mar 2023	IV	Merchant banking- Functions - Services of merchant banks - Qualities required of merchant bankers	6	Chalk & Talk	A.Nazima <i>A.Naz</i>
April 2023	V	Mutual fund- Types - Classification - Importance - Organization & operation of the fund.	6	Chalk & Talk	A.Nazima <i>A.Naz</i>

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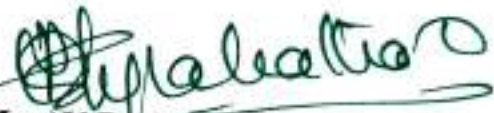
## LESSON PLAN 2022-2023

Class : II B.Com(CA) 'C'  
Sub.Code : 21D41  
Title of the Paper: Web Technology  
Total Hours : 75 Hours

Semester : IV

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Introduction: What is Internet ? - Internet Services and Accessibility - Uses of the Internet - Web Concepts. Internet Protocols: Internet Protocols - Internet Applications and Application Protocols.	15	Chalk & Talk	M.Backiya Lakshmi <i>M.B. Lakshmi</i>
Jan 2023	II	-HTML : Introduction - SGML - Outline of an HTML Document - Head Section - Body Section - HTML Forms - Dynamic HTML (DHTML): Introduction - Cascading Style Sheets (CSS) - Event Handling.	14	Chalk & Talk	M.Backiya lakshmi <i>M.B. Lakshmi</i>
Feb 2023	III	JAVASCRIPT : Introduction - Language Elements - Objections of JavaScript - Other Objects. VBSCRIPT: Embedding VBScript Code in an HTML Document - Comments - Variables - Operators - Conditional Statements - Cookies.	16	Chalk & Talk	M.Backiya lakshmi <i>M.B. Lakshmi</i>
Mar	IV	Extensible Mark-up Language (XML) : Introduction - HTML Vs XML - Syntax of the XML	16	Chalk & Talk	M.Backiya lakshmi <i>M.B. Lakshmi</i>

2023		Document - XML Attributes - XML Validation - XML DTD - The Building Blocks of XML Documents - DTD Elements - DTD Attributes - DTD Entities - DTD Validation.			
Apr 2023	V	Java Server Pages (JSP) : Introduction - Advantages of JSP - Developing First JSP - Components of JSP - JSP Sessions - Active Server Pages (ASP): Introduction - Advantages of Using ASP - First ASP Script - Processing of ASP Scripts with Forms - Variables and constructs - Subroutines - Include/Virtual - ASP Objects.	14	Chalk & Talk	M. Backiya lakshmi H.B. / P. / 2

  
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LESSON PLAN  
2022-2023


Class : II M.COM (CA)  
Sub. Code : 22OPCCA43  
Title of the Paper: Indirect taxes  
Total Hours : 90 Hours

Semester : IV

Month	Units	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Indirect taxes introduction –features-objectives of taxation- Types of taxes-Direct and Indirect taxes- Indirect tax structure –Merits and demerits of Indirect taxes –Recent developments in Indirect taxes- Goods and Services Tax act 2016.Introduction- features-needs-Benefits of GST act.	18	Chalk &Talk	P.Vimala <i>P. Vimala</i>
Jan 2023	II	GST – Important definitions- taxation mechanism Under GST- The Intergrated GST act 2017- impact of GST on trade, Manufacture and service – Supply –place of supply-Levy and collection of GST.	18	Chalk &Talk	P.Vimala <i>P. Vimala</i>
Feb 2023	III	Registration- Procedure for registration-special provisions relating to casual taxable person and Non taxable person-Amendment of registration – Cancellation of registration- Revocation of registration.	18	Chalk &Talk	P.Vimala <i>P. Vimala</i>
Mar 2023	IV	Input tax credit- Under GST-Eligibility and conditions for taking ITC-composition scheme and Reverse Charge mechanism- computation of taxable value of GST- Assessment of GST- types of assessment Under GST	18	Chalk &Talk	P.Vimala <i>P. Vimala</i>



Apr 2023	V	GST and Technology- E- commerce and supply of Online data- E-way billing - Benefits of e-way Bill- Enforcement of E-way Bill-GST Eco system(theory only)	18	Chalk &Talk	P.Vimala <i>P. Vimala</i>
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**LESSON PLAN**  
**2022-2023**

**Semester: IV**




**Class: II M.COM (CA)**

**Sub. Code: 21OPD44**

**Title of the Paper: Entrepreneurship Development**

**Total Hours: 90 Hours**

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Entrepreneurship: Meaning, Definition, – Role of Entrepreneur in the process of economic development– Entrepreneur vs. Manager – Factors affecting Entrepreneurship growth: Economic, Social, Cultural, Personality, Psychological and Sociological factors- Theories: Maslow's Need Hierarchy Theory, Herzberg's Theory, Mc Chelland's Achievement Motivation Theory – Motivational factors of Entrepreneur.  Entrepreneurial competencies: Competence – Meaning, Components: Knowledge, Skill, Traits and Motives – Qualities of Entrepreneurs – Types of Entrepreneurs – Functions of Entrepreneurs – Positive and Negative aspects of Entrepreneurship	18	Chalk & Talk	G.Jyothi 
Jan 2023	II	. Women Entrepreneurs: Concept of Women Entrepreneurs -Types – Factors influencing women Entrepreneurs – role of Women Entrepreneurs – Women Entrepreneurs in India –Institutions Supporting women entrepreneurship Development - Problems of Women Entrepreneurs - Remedial measures - Recent Trends in Development of Women Entrepreneurs –TREAD (Trade Related Entrepreneurship Assistance and Development for	18	Chalk & Talk	G.Jyothi 

		Women): Product Groups and States identified for the Programme- Financial Assistance and Grant assistance available under the Programme			
Feb 2023	III	Entrepreneurship Development Institutions in India: EDII, NAYE, ITCOT, SIPCOT, TIDCO, SISI, NPC, DIC - Procedure for setting up of SSI units - Determination of the Project - Deciding upon the form of organization - Registration of SSI unit. Government Assistance: Concession and Subsidies - Seed Capital - Interest free loans - Concessional Financial Assistance by IFC, IDBI, ICICI, TFC and Commercial Banks-MSME	18	Chalk & Talk	G.Jyothi 
Mar 2023	IV	Startups: Introduction-Types of Startups- Registering a Startup-Legal for Startups-Employee Laws for Startups- Stages and Evolution-Role of startups in Economy-Building sustainable Startups-Innovation: types of Innovation- Generation of Ideas-Ideas Evaluation-Problem Identification-Problem Solving-Patent Policies and laws-startup Funding: Classification of Funding- Business Plan-Types of Investors- Successful Startups of India-Funding Series-Preparing Pitch Deck.	18	Chalk & Talk	G.Jyothi 
Apr 2023	V	Project Appraisal -Technical Marketing, Economic, Financial Analysis - Profitability Analysis-Break Even Analysis - Implementation of Enterprise Building-Project Report: Project Formulation -Preparation of Project Report.	18	Chalk & Talk	G.Jyothi 

  
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**Lesson Plan 2022-2023**

Class : II B.COM

Semester : IV

Sub. Code : 21SEC41

Title of the Paper: **SBE : Financial Markets and Services.**

Total Hours : 30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Financial System – Meaning – Functions – Financial concepts & Characteristics of Financial Market. Money Market: Meaning, Features – Characteristics – Structure of Money Market.	6	Chalk & Talk	P.Swetha <i>P.Swetha</i>
Jan 2023	II	New issues market - Functions – Relationship between new issue market and stock exchange – Instruments of issue.	6	Chalk & Talk	P.Swetha <i>P.Swetha</i>
Feb 2023	III	Secondary Market– Control over secondary market – Listing of securities – Kinds of brokers - Methods of trading in a stock exchange.	6	Chalk & Talk	P.Swetha <i>P.Swetha</i>
March 2023	IV	Merchant banking– Functions – Services of merchant banks – Qualities required of merchant bankers	6	Chalk & Talk	P.Swetha <i>P.Swetha</i>
April 2023	V	Mutual fund– Concept & Objectives - Types – Classification – Importance – Organization & operation of the fund.	6	Chalk & Talk	P.Swetha <i>P.Swetha</i>

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LESSON PLAN  
2022-2023

Semester :IV

Class: II B.COM (CA) B


Sub. Code: 21C44

Title of the Paper: Partnership Accounting

Total Hours: 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Partnership Accounts : Definition and Features of Partnership – Partnership Deed – Rules applicable in the absence of an agreement – Profit and Loss appropriation account – Fixed capital account – Fluctuating capital account – Interest on capital and interest on drawings (excluding Past adjustments and Guarantees).	18	Chalk & Talk	G.Jyothi 
Jan 2023	II	Admission of a Partner: New profit sharing ratio – Sacrificing ratio – Revaluation of Assets and Liabilities – Memorandum Revaluation Account – Treatment of Goodwill – Adjustment of capital in proportion to profit sharing ratio- Balance sheet of the new firm.	18	Chalk & Talk	G.Jyothi 
Feb 2023	III	Retirement of a Partner: Retirement – Revaluation of Assets and Liabilities – Treatment of Goodwill – Gaining ratio – settlement of amount due to the retiring partner– Calculation of capital of the new firm – Balance sheet of the new firm. Death of a partner – Settlement of deceased partner's capital account – Joint Life Policy – Amalgamation of Firms(simple problems only).	18	Chalk & Talk	G.Jyothi 

Mar 2023	IV	Dissolution Accounting: Simple dissolution - Settlement of accounts on Dissolution- Entries on dissolution - Insolvency of a partner - Garner Versus Murray rule - Fixed and Fluctuating capital - Insolvency of all Partners.	18	Chalk & Talk	G.Jyothi <i>Jyothi</i>
Apr 2023	V	Piece-Meal Distribution: Proportionate capital method and Maximum loss method - Sale of Firm to a Company - Purchase consideration - Accounting treatment in the books of the Firm.	18	Chalk & Talk	G.Jyothi <i>Jyothi</i>

  
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**LESSON PLAN**  
2022-2023

Class : II Bcom (R)  
Sub. Code : 21AC4

Semester : IV  
Total Hours : 75

Title of the Paper: ALLIED-IV Business Mathematics

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Elements of Set theory - Definition - Symbols - Roster method & rule method - Types of sets Union & Intersection - sub sets - complements - Difference of two sets - Family of sets - Venn diagrams - De Morgan's Law.	15	Chalk & Talk	D. Reena
Jan 2023	II	Indices - Positive - Fractional - Operation with power function-Logarithms- Definition- Exponential forms- Laws of logarithms - Change of base Formula-Rules to write - Practical problems.	15	Chalk & Talk	D. Reena
Feb 2023	III	Commercial Arithmetic - Interest - Simple-Compound - Normal rate -Effective rate - Depreciation - Present value -Discounting of bills - Calculation of period for banker's discount and true discount - Banker's discount - Banker's gain - Face value of bills.	15	Chalk & Talk	D. Reena
March 2023	IV	Differential calculus (excluding trigonometric functions) - Rules - Sum rules - Product rule - Quotient rule ,functions of a function rule (simple problems only) - Maxima and Minima (single variable cases) - Methods of integral calculus - Rules (excluding integration by parts or Fractions) - Simple problems only.	15	Chalk & Talk	T. Soundary a.
April 2023	V	Determinants - Cramer's Rule- Properties - Product -Matrices - Types -Addition-Multiplication - Matrix Inversion - Solving a system of linear equation using matrix inversion	15	Chalk & Talk	T. Soundary a.

  
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**LESSON PLAN**  
2022-2023

Class : II B.Com (PA)

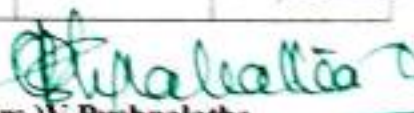
Sub. Code: 21R42

Title of the Paper: Partnership Accounts

Semester : IV

Total Hours : 90

Month	Units	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Partnership Accounts : Definition and Features of Partnership - Partnership Deed - Rules applicable in the absence of an agreement - Profit and Loss appropriation account - Fixed capital account - Fluctuating capital account - Interest on capital and interest on drawings (excluding Past adjustments and Guarantees).	18	Chalk & Talk	D. Reena
Jan 2023	II	Admission of a Partner: Application of accounting standards (AS) -10 - New profit sharing ratio - Sacrificing ratio - Revaluation of Assets and Liabilities - Memorandum Revaluation Account - Treatment of Goodwill - Adjustment of capital in proportion to profit sharing ratio - Balance sheet of the new firm.	18	Chalk & Talk	D. Reena
Feb 2023	III	Retirement of a Partner: Retirement - Revaluation of Assets and Liabilities - Treatment of Goodwill - Gaining ratio - settlement of amount due to the retiring partner - Calculation of capital of the new firm - Balance sheet of the new firm. Death of a partner - Settlement of deceased partner's capital account - Joint Life Policy .	18	Chalk & Talk	D. Reena
Mar 2023	IV	Dissolution Accounting: Simple dissolution - Settlement of accounts on Dissolution - Entries on dissolution - Insolvency of a partner - Garner Versus Murray rule - Fixed and Fluctuating capital - Insolvency of all Partners.	18	Chalk & Talk	D. Reena
April 2023	V	Piece-Meal Distribution: Proportionate capital method and Maximum loss method	18	Chalk & Talk	D. Reena

  
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LESSON PLAN  
2022-2023

Class: II B.Com(SF)  
Sub Code :21SEC4P  
Title of the Paper :M.S.Office Practical

Semester : IV  
Total Hours : 30

Month	Unit	Description of the Syllabus	Hours Allotted	Teaching Mode & Method	Course Teacher Signature
Dec 2022	I	Starting Word - Creating documents - Entering Text - Selecting text - Deleting text - Copying, Cutting and pasting - Saving documents - Printing a document	6	Chalk & Talk	D. REENA 
Jan 2023	II	Formatting a word document - Changing Margins - Line spacing - Font size - Enhancing text - Alignment - Inserting numbers, Bullets - Page numbers, Header and Footer.	6	Chalk & Talk	D. REENA 
Feb 2023	III	Creating Tables - Inserting and deleting rows and columns - Entering and editing text in a table - Inserting pictures, Graphics and Word art	6	Chalk & Talk	D. REENA 
Mar 2023	IV	Starting Excel - Work books and work sheets - Entering data in work sheet - work sheet editing - Cut, copy and paste in work sheet - Inserting and deleting rows and columns - Changing width and height of rows and columns - Using auto fill.	6	Chalk & Talk	D. REENA 
April 2023	V	Power point & Microsoft Access- Creating a new presentation - Using blank presentation templates - Deleting and copying a slide - Slide numbering - Inserting pictures - Power point views - Normal - Outline - Slide - Slide show - Slide transition - Slide animation. Microsoft Access	6	Chalk & Talk	D. REENA 



		Creating a new database - Creating a new table - Creating a Primary Key - Adding, Editing, Deleting Fields and Records.			
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**LESSON PLAN**  
**2022-2023**

Class : II B.Com(CA) 'B'

Semester:IV

Sub.Code : 21SED4P

Title of the Paper: Desktop Publishing Lab

Total Hours : 30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Photoshop : The Photoshop screen, Using the Toolbox – Document and scratch sizes – Image editing – Creating Digital Images & Backgrounds – Converting color to B/W and B/W to color.	15	Practical	S.Niveethitha 
Jan 2023	II	Photoshop – Opening and saving files – channels and Mask – Filter and Automated options – Color Correction Techniques – Animations.	14	Practical	S.Niveethitha 
Feb 2023	III	Page Maker : Page Layout Basics – Understanding tools & workspace.	16	Practical	
Mar 2023	IV	Page Maker - creating Labels, Pamphlets, Billbooks, Viz cards, Greeting card – Advertisement – Working with page column – Indent.	16	Practical	S.Niveethitha 
Apr 2023	V	CorelDraw : Understanding tools & Workspace – Drawing shapes & Graphics – Logos & Artistic Text – Multicolor Design – Web Graphics.	14	Practical	S.Niveethitha 

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**LESSON PLAN  
2022-2023**

Class : II B.Com(CA) 'B'

Sub.Code : 21D31

Semester : IV


Title of the Paper: Web Technology

Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Introduction: What is Internet ? - Internet Services and Accessibility - Uses of the Internet - Web Concepts. Internet Protocols: Internet Protocols - Internet Applications and Application Protocols.	15	Chalk & Talk	S.Niveethitha <i>[Signature]</i>
Jan 2023	II	-HTML : Introduction - SGML - Outline of an HTML Document - Head Section - Body Section - HTML Forms - Dynamic HTML (DHTML): Introduction - Cascading Style Sheets (CSS) - Event Handling.	14	Chalk & Talk	S.Niveethitha <i>[Signature]</i>
Feb 2023	III	JAVASCRIPT : Introduction - Language Elements - Objections of JavaScript - Other Objects. VBSCRIPT: Embedding VBScript Code in an HTML Document - Comments - Variables - Operators - Conditional Statements - Cookies.	16	Chalk & Talk	S.Niveethitha <i>[Signature]</i>
Mar 2023	IV	Extensible Mark-up Language (XML) : Introduction - HTML Vs XML - Syntax of the XML Document - XML Attributes - XML Validation - XML DTD - The Building Blocks of XML	16	Chalk & Talk	S.Niveethitha <i>[Signature]</i>



		Documents – DTD Elements – DTD Attributes – DTD Entities – DTD Validation.			
Apr 2023	V	Java Server Pages (JSP) : Introduction – Advantages of JSP – Developing First JSP – Components of JSP – JSP Sessions – Active Server Pages (ASP): Introduction – Advantages of Using ASP – First ASP Script – Processing of ASP Scripts with Forms – Variables and constructs – Subroutines – Include/Virtual – ASP Objects.	14	Chalk & Talk	S.Niveethitha  <i>S.Niveethitha</i>

  
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**LESSON PLAN  
2022-2023**



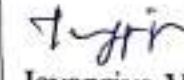
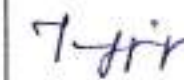
Semester :IV

Class : II Bcom (SF)

Sub. Code : 21AC4

Title of the Paper: ALLIED-IV Business Mathematics

Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Elements of Set theory - Definition - Symbols - Roster method & rule method - Types of sets Union & Intersection - sub sets - complements - Difference of two sets - Family of sets - Venn diagrams - De Morgans Law.	14	Chalk & Talk	 Jeyapriya.V
Jan 2023	II	Indices - Positive - Fractional - Operation with power function- Logarithms- Definition- Exponential forms- Laws of logarithms - Change of base Formula-Rules to write - Practical problems.	14	Chalk & Talk	 Jeyapriya.V
Feb 2023	III	Commercial Arithmetic - Interest - Simple- Compound - Normal rate - Effective rate - Depreciation - Present value - Discounting of bills - Calculation of period for banker's discount and true discount - Banker's discount - Banker's gain - Face value of bills.	15	Chalk & Talk	 Jeyapriya.V
Mar 2023	IV	Differential calculus (excluding trigonometric functions) - Rules - Sum rules - Product rule - Quotient rule, functions of a function rule (simple problems only) - Maxima and Minima (single variable cases) - Methods of integral calculus - Rules (excluding integration by parts or Fractions) - Simple problems only.	15	Chalk & Talk	 Jeyapriya.V

April 2023	V	Determinants - Cramer's Rule- Properties -Product -Matrices - Types -Addition- Multiplication - Matrix Inversion - Solving a system of linear equation using matrix inversion .	17	Chalk & Talk	<i>Jyir</i> Jeyapriya.V
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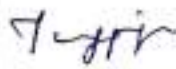
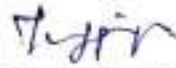


**LESSON PLAN  
2022-2023**


Class : II Mcom CA  
Sub. Code : 21OPC41  
Title of the Paper: Operations Research

Semester : IV

Total Hours : 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Operations Research: Origin and development - Role in Decision making - Characteristics - Phases - General approaches - Linear Programming problems - Applications and Limitations - Formulation of LPP - Graphical Solution - Simplex method (excluding dual simplex method).	18	Chalk & Talk	 Jeyapriya.V
Jan 2023	II	Transportation: Methods of finding initial basic feasible solution - North West Corner Rule - Least Cost Method - Vogel's Approximation Method - Test for Optimality (MODI Method) - Unbalanced - Degeneracy - Maximization problems - Assignment problems: Hungarian Method - Maximization - Unbalanced - Restrictions - Travelling Salesmen Problems - Difference between Transportation problem and assignment problem.	18	Chalk & Talk	 Jeyapriya.V
Feb 2023	III	Game theory: Methods of Pure Strategy (with saddle point) - Two person Zero - sum games - The Maximin - Minimax principle - Dominance property - Methods of Mixed Strategy (without saddle point) - Graphical Method for $2 \times n$ and $m \times 2$ games.	18	Chalk & Talk	 Jeyapriya.V

Mar 2023	IV	Queuing theory: Meaning - Elements of queuing systems - Single channel models with Poisson arrivals and Exponential service times.	18	Chalk & Talk	<i>Tujrr</i> Jeyapriya.V
April 2023	V	Networking analysis: PERT/CPM - Objectives - Advantages and Limitations, Similarities & dissimilarities (excluding crash cost method) - Time Estimates - Earlier Timings and Latest Timings.	18	Chalk & Talk	<i>Tujrr</i> Jeyapriya.V

  
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**LESSON PLAN  
2022-2023**

Class : II Bcom CA- B

Semester : IV

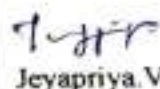
Sub. Code : 21D4P

Title of the Paper: TALLY LAB

Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Introduction to Tally- Tally screen components - Maintaining Company data -Groups-Ledgers- Accounting Vouchers - Preparation of Trial Balance - Profit & Loss Account-Balance Sheet.	15	Lab practical & Talk	 Jeyapriya.V
Jan 2023	II	Maintaining Inventory details-Stock category- Stock group & Stock item- inventory vouchers-stock summary report.	15	Lab practical & Talk	 Jeyapriya.V
Feb 2023	III	Order processing-Purchase order-Sales Order-Receipt Note-Delivery Note- Rejection In-Rejection Out.	15	Lab practical & Talk	 Jeyapriya.V
Mar 2023	IV	Billwise details-cost centre.	15	Lab practical & Talk	 Jeyapriya.V



April 2023	V	GST-Payroll accounting.	15	Lab practical & Talk	 Jeyapriya.V
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2022-2023

Class : III B.COM (CA) C Sec

Sub. Code : 17SEC61

Title of the Paper: Soft skills for Job Seekers

Total Hours : 30 Hours

Semester : VI

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Personality Development – Communication skills, Self Confidence, Time Management, Problem Solving, Work Ethics, Five necessary soft skills for job seeker.	6	Chalk & Talk	R.Pinky priyadarshini <i>[Signature]</i>
Jan 2023	II	Resumes – resume writing – Summary of Qualification, Work Experience and reference – Applying for the job.	6	Chalk & Talk	R.Pinky priyadarshini <i>[Signature]</i>
Feb 2023	III	Group Discussion and Interview – Types of interviews – Patterned Interviews and Non Patterned Interviews – Group/ Panel Interviews - Stress Interviews – Telephone Interviews.	6	Chalk & Talk	R.Pinky priyadarshini <i>[Signature]</i>
Mar 2023	IV	Preparation for Job Interviews – Tips for facing a Job interview- Guidelines for career planning – Career decision making advice & tips.	6	Chalk & Talk	R.Pinky priyadarshini <i>[Signature]</i>
Apr 2023	V	Orientation in the work place – goal tasks – steps to achieve a goal – eleven steps to achieve your goals	6	Chalk & Talk	R.Pinky priyadarshini <i>[Signature]</i>

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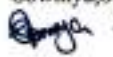


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**LESSON PLAN**  
2022-2023

Class: III B.com (SF)  
Sub. Code: 21C62  
Title of the Paper: Industrial Law  
Total Hours: 75

Semester: VI

Month	Unit	Description Of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	The Factories Act, 1948 - Definitions - Inspecting staff - Powers of Inspector - Certifying Surgeons - Duties - Provisions regarding to Health, Safety, and Welfare of workers - Rules relating to working hours of adults - Employment of young person - Employment of Women - Annual leave with wages.	15	Chalk and talk	Sowmya,S 
Jan 2023	II	Trade Unions Act, 1926 - Definitions - Registration of Trade Union - Cancellation of Registered Trade Unions - Rights and Privileges of Trade Union - Duties and Liabilities of a Registered Trade Union - Amalgamation and Dissolution of Trade Unions.	15	Chalk and talk	Sowmya,S 
Feb 2023	III	The Industrial Disputes Act, 1947 - Definitions - Authorities - Powers of Authorities - Strike and Lockout - Meaning - Prohibitions - Differentiation between Strike and Lockout-Layoff and Retrenchment - Meaning - Essentials of Layoff- Conditions precedent to Retrenchment of Workmen - Differentiation between lay off and Retrenchment - Procedure for closing down an undertaking.	15	Chalk and talk	Sowmya,S 
March 2023	IV	The Workmen's Compensation Act, 1923 - Definitions - Total Disablement and Partial Disablement - Meaning - Differentiation between Total and Partial Disablement - Rules regarding Workmen Compensation - Amount of Compensation - Distribution of Compensation- Fatal accidents - Meaning	15	Chalk and talk	Sowmya,S 
April 2023	V	The Minimum Wages Act 1948 - Procedure for Fixing and Revising Minimum Wages-Safeguards in payment of Minimum Wages - The Payment of Gratuity Act 1972 - Rules regarding Payment of Gratuity - Nomination - Determination of the amount of gratuity - Appeal and Recovery of Gratuity.	15	Chalk and talk	Sowmya,S 



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**LESSON PLAN**  
2022-2023

Semester : VI

Class : III B.COM (SF)

Sub. Code : 17SEC61

Title of the Paper: Soft Skills for Job Seekers

Total Hours : 30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Personality Development – Communication skills, self confidence, Time management, Problem solving, Work ethics.	6	Chalk & Talk	T.Soundarya T. Soundarya
Jan 2023	II	Resume – Resume writing- summary Of Qualification, Work experience and Reference- Applying for the job.	6	Chalk & Talk	T.Soundarya T. Soundarya
Feb 2023	III	Group discussion and Interview- Types of interview- Patterned Interview And Non patterned Interviews- Group/ Panel Interviews- Stress Interviews- Telephone Interviews.	6	Chalk & Talk	T.Soundarya T. Soundarya
Mar 2023	IV	Preparation for Job interviews- Tips For facing a Job Interview- Guidelines for career planning- Career decision making advice & tips	6	Chalk & Talk	T.Soundarya T. Soundarya
Apr 2023	V	Orientation in the work place – goal Tasks – Steps in achieve a goals- Eleven steps for achieve your goals.	6	Chalk & Talk	T.Soundarya T. Soundarya

  
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**LESSON PLAN  
2022-2023**

Class : III B.Com (SF)  
Sub. Code : 21C63  
Title of the Paper: INCOME TAX -II  
Total Hours : 90 Hours

Semester : VI

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2023	I	Clubbing of Income - Set off and Carry forward of Losses - Agricultural Income	18	Chalk & Talk	B.Lalitha subhanam <i>B.Lalitha subhanam</i>
Jan 2024	II	Deductions from Gross Total Income.	18	Chalk & Talk	B.Lalitha subhanam <i>B.Lalitha subhanam</i>
Feb 2024	III	Assessment of Individual and HUF.	18	Chalk & Talk	B.Lalitha subhanam <i>B.Lalitha subhanam</i>
Mar 2024	IV	Assessment of Partnership Firms and Companies.	18	Chalk & Talk	B.Lalitha subhanam <i>B.Lalitha subhanam</i>
April 2024	V	Income Tax Authorities- Return of Income - E-Filing - Procedure for Assessment - Tax Deducted at Source & Advance Payment of Tax.	18	Chalk & Talk	B.Lalitha subhanam <i>B.Lalitha subhanam</i>

*[Handwritten Signature]*

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**LESSON PLAN**  
**2021-2022**

Semester : VI

Class : III B.Com(CA) 'B'  
Sub.Code : 17D62  
Title of the Paper: Java Programming  
Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Fundamentals of OOP: Object-Oriented Paradigm - Basic Concepts of OOP - Benefits & Applications of OOP. Overview of Java language: Simple Java Program - More on Java - Java Program structure - Java Tokens - Java Statements - Implementing a Java Program - Java Virtual Machine - Command Line Arguments.	15	Chalk & Talk	 A. Josephine
Jan 2023	II	Constants, Variables and Data types: Constants - Variables - Data Types - Declaration of Variables - Giving Values to Variables - Scope of Variables - Symbolic Constants- Type Casting - Getting Values to Variables. Decision Making and Branching: Simple If statement - If.. Else statement - Nesting of If.. Else statement - Else If Ladder - Switch Statement	14	Chalk & Talk	 A. Josephine
Feb 2023	III	Decision Making and Looping: While Statement - Do Statement - For Statement - Jumps in Loop - Labeled Loops. Classes, Objects and Methods: Defining a Class-Fields Declaration - Methods Declaration - Creating Objects - Accessing Class Members - Constructors - Method Overloading - Static Members - Nesting of Methods - Inheritance Extending a Class - Overriding Methods - Final Variables and Methods - Final Classes - Finalizer Methods.	16	Chalk & Talk	 A. Josephine
Mar 2023	IV	Array, Strings and Vectors: One Dimensional - Creating an Array - Two Dimensional Arrays - Strings - Vectors. Interfaces: Defining Interfaces - Extending Interfaces - Implementing Interfaces - Accessing Interface Variables.	17	Chalk & Talk	 A. Josephine
Apr 2023	V	Packages : Java API Packages - Using System Packages - Naming Conventions - Creating Packages - Accessing a Package - Using a Package - Adding a Class to a Package. Applet Programming: How Applets differ from Applications - Preparing to write Applets - Building Applet Code - Applet Life Cycle - Creating an Executable Applet - Designing a Web Page - Applet Tag - Adding Applet to Html File - Running the Applet - Passing Parameters to Applet.	15	Chalk & Talk	 A. Josephine

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**LESSON PLAN**  
**2022-2023**

**Class : III B.COM (CA) C Sec**

**Semester : VI**

**Sub. Code : 17SEC62**

**Title of the Paper: Quantitative aptitude & Reasoning skills**

**Total Hours : 30 Hours**

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Quantitative Aptitude – problems on Numbers & Ages - Odd man out and series -Chain Rule	6	Chalk &Talk	R.Pinky priyadarshini 
Jan 2023	II	Stock & Shares - Time and Distance – Partnership.	6	Chalk &Talk	R.Pinky priyadarshini 
Feb 2023	III	Verbal Reasoning Test	6	Chalk &Talk	R.Pinky priyadarshini 
Mar 2023	IV	Non verbal Reasoning Test.	6	Chalk &Talk	R.Pinky priyadarshini
Apr 2023	V	Analytical Reasoning Test.	6	Chalk &Talk	R.Pinky priyadarshini 

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**LESSON PLAN**  
**2022-2023**

**Class : III B.Com(CA) 'A'**  
**Sub.Code : 17D62**  
**Title of the Paper: Java Programming**  
**Total Hours : 75 Hours**

**Semester : VI**

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Fundamentals of OOP: Object-Oriented Paradigm - Basic Concepts of OOP - Benefits & Applications of OOP. Overview of Java language: Simple Java Program - More on Java - Java Program structure - Java Tokens - Java Statements - Implementing a Java Program - Java Virtual Machine - Command Line Arguments.	15	Chalk & Talk	 M.Sharmila devi
Jan 2023	II	Constants, Variables and Data types: Constants - Variables - Data Types - Declaration of Variables - Giving Values to Variables - Scope of Variables - Symbolic Constants- Type Casting - Getting Values to Variables. Decision Making and Branching: Simple If statement - If... Else statement - Nesting of If... Else statement - Else If Ladder - Switch Statement	14	Chalk & Talk	 M.Sharmila devi
Feb 2023	III	Decision Making and Looping: While Statement - Do Statement - For Statement - Jumps in Loop - Labeled Loops. Classes, Objects and Methods: Defining a Class- Fields Declaration - Methods Declaration - Creating Objects - Accessing Class Members - Constructors - Method Overloading - Static Members - Nesting of Methods - Inheritance Extending a Class - Overriding Methods - Final Variables and Methods - Final Classes - Finalizer Methods.	16	Chalk & Talk	 M.Sharmila devi
Mar 2023	IV	Array, Strings and Vectors: One Dimensional - Creating an Array - Two Dimensional Arrays - Strings - Vectors. Interfaces: Defining Interfaces - Extending Interfaces - Implementing Interfaces - Accessing Interface Variables.	17	Chalk & Talk	 M.Sharmila devi
Apr 2023	V	Packages : Java API Packages - Using System Packages - Naming Conventions - Creating Packages - Accessing a Package - Using a Package - Adding a Class to a Package. Applet Programming: How Applets differ from Applications - Preparing to write Applets - Building Applet Code - Applet Life Cycle - Creating an Executable Applet - Designing a Web Page - Applet Tag - Adding Applet to Html File - Running the Applet - Passing Parameters to Applet.	15	Chalk & Talk	 M.Sharmila devi

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**LESSON PLAN**  
2022-2023

Class: III B.COM (CA) B

Semester: VI

Sub. Code : 174VE6

Title of the Paper: Value Education

Total Hours: 30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec. 2022	I	Value Education - Need and Importance - Objectives - Types of Values-Nature and concept of Moral education -Value Education Vs Moral Education.	6	Chalk &Talk	R.S.Mythlee R.S. Mythlee
Jan., 2023	II	Values of Home -Role of Women in Decision Making -Parental Care-Care of the Aged -Family Conflicts and Resolutions-Gender Justice-Social Justice-Social Integration- Socio Political Awareness.	6	Chalk &Talk	R.S. Mythlee R.S. Mythlee
Feb. 2023	III	Character Formation towards Positive Personality -Truthfulness, Sacrifice, Sincerity, Self control, Altruism, Tolerance, Confidence, Honesty and Courage.	6	Chalk &Talk	R.S. Mythlee R.S. Mythlee
March 2023	IV	Karma Yoga in Hinduism -Love and Justice in Christianity -Brotherhood in Islam, Compassion in Buddhism -Ahimsa in Jainism and Courage in Sikhism -Need for Religious Harmony.	6	Chalk &Talk	R.S. Mythlee R.S. Mythlee
April 2023	V	Human rights -Fundamental Rights - Human Rights Act 1993 (Amended 2006)- Consumer Protection Act 1986 -Right to Information Act 2005 -Right to Education Act 2009-Protective Laws for Women - Dowry Prohibition Act 1961 (Amended 1986)And Domestic Violence Act 2005- Constitutional Values- Liberty-Democracy - International Peace.	6	Chalk &Talk	R.S. Mythlee R.S. Mythlee

  
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**LESSON PLAN  
2022-2023**

Class : III B.Com(CA) 'C  
Sub. Code : 20D62  
Title of the Paper: Java Programming  
Total Hours : 75 Hours

Semester : VI

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Fundamentals of OOP: Object-Oriented Paradigm - Basic Concepts of OOP - Benefits & Applications of OOP. Overview of Java language: Simple Java Program - More on Java - Java Program structure - Java Tokens - Java Statements - Implementing a Java Program - Java Virtual Machine - Command Line Arguments.	15	Chalk & Talk	S.Niveethitha 
Jan 2023	II	Constants, Variables and Data types: Constants - Variables - Data Types - Declaration of Variables - Giving Values to Variables - Scope of Variables - Symbolic Constants - Type Casting - Getting Values to Variables. Decision Making and Branching: Simple If statement - If...Else statement - Nesting of If... Else statement - Else If Ladder - Switch Statement	14	Chalk & Talk	S.Niveethitha 
Feb 2023	III	Decision Making and Looping: While Statement - Do Statement - For Statement - Jumps in Loop - Labeled Loops. Classes, Objects and Methods: Defining a Class - Fields Declaration - Methods	16	Chalk & Talk	S.Niveethitha 

		Declaration - Creating Objects - Accessing Class Members - Constructors - Method Overloading - Static Members - Nesting of Methods - Inheritance Extending a Class - Overriding Methods - Final Variables and Methods - Final Classes - Finalizer Methods.			
Mar 2023	IV	Array, Strings and Vectors: One Dimensional - Creating an Array - Two Dimensional Arrays - Strings - Vectors. Interfaces: Defining Interfaces - Extending Interfaces - Implementing Interfaces - Accessing Interface Variables.	16	Chalk & Talk	S.Niveethitha <i>S.Niveethitha</i>
Apr 2023	V	Packages : Java API Packages - Using System Packages - Naming Conventions - Creating Packages - Accessing a Package - Using a Package - Adding a Class to a Package. Applet Programming: How Applets differ from Applications - Preparing to write Applets - Building Applet Code - Applet Life Cycle - Creating an Executable Applet - Designing a Web Page - Applet Tag - Adding Applet to Html File - Running the Applet - Passing Parameters to Applet	14	Chalk & Talk	S.Niveethitha <i>S.Niveethitha</i>

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**E.M.G. YADAVA WOMEN'S COLLEGE**  
**MADURAI-625 014**



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**LESSON PLAN**  
2022-2023

**Class : III B.COM (CA)**

**Semester : VI**

**Sub. Code : 17CE6A**

**Title of the Paper: Income Tax – II**

**Total Hours : 90 Hours**

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Clubbing of Income – Set off and Carry forward of loss	18	Chalk & Talk	P. Vimala <i>P. Vimala</i>
Jan 2023	II	Total Income- Deductions in the computation of total income.	18	Chalk & Talk	P. Vimala <i>P. Vimala</i>
Feb 2023	III	Assesment of Individual and HUF	18	Chalk & Talk	P. Vimala <i>P. Vimala</i>
Mar 2023	IV	Assessment of Partnership firm and companies.	18	Chalk & Talk	P. Vimala <i>P. Vimala</i>
Apr 2023	V	Income tax authorities – Return of income-Procedure for Assessment – Tax deducted at source & Advance payment of tax.	18	Chalk & Talk	P. Vimala <i>P. Vimala</i>

  
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LESSON PLAN  
2022-2023

Class : III B.com (CA) A

Sub. Code : 17SEC62

Semester: VI

Title of the Paper: SBE-Quantitative Aptitude & Reasoning Skills

Total Hours : 30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Quantitative Aptitude: problems of numbers and age – Ratio and proportions – Profit & Loss - Partnership – Chain Rule – stock and Shares – Odd man out in Number series (wrong numbers and missing numbers) – Simple and compound interest.	6	Chalk & Talk	G.Jyothi <i>[Signature]</i>
Jan 2023	II	Verbal reasoning: Verbal Analogies (Word analogies, Alphabet analogies) – Verbal series completion (Letter series, Number series) – Verbal classification (odd man out in word series)	6	Chalk & Talk	G.Jyothi <i>[Signature]</i>
Feb 2023	III	Non Verbal reasoning: Series completion (Multi Relational series) – Non verbal Analogies (Rotative relationship, Qualitative relationship, Positional Analogies, Structural Analogies ) – Figure completion – Spotting hidden figures – Spotting similar pattern.	6	Chalk & Talk	G.Jyothi <i>[Signature]</i>
Mar 2023	IV	Analytical reasoning : Direction– Blood Relationship – Symmetrical relationship – Arranging letter and numbers – Coding and Decoding – Logical Diagrams	6	Chalk & Talk	G.Jyothi <i>[Signature]</i>
Apr 2023	V	Computer Aptitude: Binary to Decimal and Decimal to Binary conversions - Basic of Internet and emailing – related General Abbreviations and terminology.	6	Chalk & Talk	G.Jyothi <i>[Signature]</i>

*[Signature]*  
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LESSON PLAN  
2022-2023

Class : III B.COM (CA)

Semester : VI

Sub. Code : 17SEC61

Title of the Paper: Soft Skills for Job Seekers

Total Hours : 30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Personality Development – Communication skills, self confidence, Time management, Problem solving, Work ethics.	6	Chalk & Talk	P. Vimala <i>P. Vimala</i>
Jan 2023	II	Resume – Resume writing- summary Of Qualification, Work experience and Reference- Applying for the job.	6	Chalk & Talk	P. Vimala <i>P. Vimala</i>
Feb 2023	III	Group discussion and Interview- Types of interview- Patterned Interview And Non patterned Interviews- Group/ Panel Interviews- Stress Interviews- Telephone Interviews.	6	Chalk & Talk	P. Vimala <i>P. Vimala</i>
Mar 2023	IV	Preparation for Job interviews- Tips For facing a Job Interview- Guidelines for career planning- Career decision making advice & tips	6	Chalk & Talk	P. Vimala <i>P. Vimala</i>
Apr 2023	V	Orientation in the work place – goal Tasks – Steps in achieve a goals- Eleven steps for achieve your goals.	6	Chalk & Talk	P. Vimala <i>P. Vimala</i>

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**LESSON PLAN**  
**2022-2023**

Class: III B.COM (CA) C

Semester: VI

Sub. Code: 17C61

Title of the Paper: Special Accounts

Total Hours: 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Indian Accounting Standard - Meaning - Valuation of Goodwill and shares - Goodwill - Definition - Factors Determining the value of Goodwill - Methods of valuation of Goodwill - Simple Profit method - Super profit method - Annuity method of super profit - Capitalization of Super Profit - Valuation of Shares - Net assets method - yield method.	18	Chalk & Talk	A. Nazima <i>A. Naz</i>
Jan 2023	II	Accounts of Banking Companies - Preparation of Profit and Loss account and Balance Sheet as per new schedule.	18	Chalk & Talk	A. Nazima <i>A. Naz</i>
Feb 2023	III	Accounts of Insurance Companies - Life and general Insurance - Preparation of Revenue, Profit and Loss account and Balance Sheet.	18	Chalk & Talk	A. Nazima <i>A. Naz</i>
Mar 2023	IV	Double Account system - Meaning - Advantages - Final Accounts under Double account system - Replacement of an Asset.	18	Chalk & Talk	A. Nazima <i>A. Naz</i>
April 2023	V	Accounts of Holding Companies - Legal Provisions - Preparation of Consolidated Balance sheet (Simple problems only).	18	Chalk & Talk	A. Nazima <i>A. Naz</i>

  
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**LESSON PLAN**  
**2022-2023**

Class: III B.com (CA) A

Sub. Code: 174VE6

Title of the Paper: Value Education

Total Hours: 30

Semester: VI

Month	Unit	Description Of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Value Education – Need and Importance – Objectives - Types of Values-Nature and concept of Moral education –Value Education Vs Moral Education.	6	Chalk & talk	T.Soundarya T. Soundarya
Jan 2023	II	Values of Home –Role of Women in Decision Making –Parental Care-Care of the Aged –Family Conflicts and Resolutions-Gender Justice-Social Justice- Social Integration- Socio-Political Awareness.	6	Chalk & talk	T.Soundarya T. Soundarya
Feb 2023	III	Character Formation towards Positive Personality –Truthfulness, Sacrifice, Sincerity, Self-control, Altruism, Tolerance, Confidence, Honesty and Courage	6	Chalk & talk	T.Soundarya T. Soundarya
Mar 2023	IV	Karma Yoga in Hinduism –Love and Justice in Christianity –Brotherhood in Islam, Compassion in Buddhism – Ahimsa in Jainism and Courage in Sikhism –Need for Religious Harmony.	6	Chalk & talk	T.Soundarya T. Soundarya
Apr 2023	V	Human rights –Fundamental Rights – Human Rights Act 1993 (Amended 2006)- Consumer Protection Act 1986 –Right to Information Act 2005 – Right to Education Act 2009-Protective Laws for Women –Dowry Prohibition Act 1961 (Amended 1986) And Domestic Violence Act 2005- Constitutional Values- Liberty-Democracy – International Peace.	6	Chalk & talk	T.Soundarya T. Soundarya

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## LESSON PLAN 2022-2023

Semester : VI

Class : III B.COM (CA) B

Sub. Code : 17SEC61

Title of the Paper: Soft Skills for Job Seekers

Total Hours : 30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Personality Development – Communication skills, Self Confidence, Time Management, Problem Solving, Work Ethics, Five necessary soft skills for job seeker.	6	Chalk & Talk	G. Manimegalai G. Mani
Jan 2023	II	Resumes – resume writing – Summary of Qualification, Work Experience and reference – Applying for the job	6	Chalk & Talk	G. Manimegalai G. Mani
Feb 2023	III	Group Discussion and Interview – Types of interviews – Patterned Interviews and Non Patterned Interviews – Group/ Panel Interviews - Stress Interviews – Telephone Interviews.	6	Chalk & Talk	G. Manimegalai G. Mani
Mar 2023	IV	Preparation for Job Interviews – Tips for facing a Job interview- Guidelines for career planning – Career decision making advice & tips.	6	Chalk & Talk	G. Manimegalai G. Mani
Apr 2023	V	Orientation in the work place – goal tasks – steps to achieve a goal – eleven steps to achieve your goals.	6	Chalk & Talk	G. Manimegalai G. Mani

  
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**LESSON PLAN**  
**2022-2023**

Class : III B.COM(SF)

Sub. Code : 17C63

Title of the Paper:-Financial Management

Total Hours : 75 Hours

Semester :VI

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Financial Management - Nature, scope and objectives, Finance functions - Role and Responsibilities of a Finance Manager - Time value of money.	15	Chalk & Talk	G.Manimegalai G. Mani
Jan 2023	II	Capital structure-Determinants of capital structure-Optimum capital structure- Leverages - Types of Leverages - Capitalization-Over and under capitalization.	15	Chalk & Talk	G.Manimegalai G. Mani
Feb 2023	III	Capital budgeting-Appraisal-Methods- Payback period-Average rate of return - Discounted methods - Net present value-Internal rate of return-Profitability index.	15	Chalk & Talk	G.Manimegalai G. Mani
March 2023	IV	Working Capital - Types - Concept - Need and influencing factors - Estimation of Working capital.	15	Chalk & Talk	G.Manimegalai G. Mani
April 2023	V	Dividend policy - Dividend policy Decisions-dividend theories- Walter's approach-Gordon's model-Modigliani and Miller 's approach.	15	Chalk & Talk	G.Manimegalai G. Mani

  
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**LESSON PLAN**  
**2022-2023**

Class : III Bcom (CA) C

Sub. Code : 21CE6A

Semester : VI

Title of Paper: Income tax-II

Total Hours : 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Clubbing of Income-set off and Carry forward of losses	18	Chalk & Talk	Mrs.S.K.Sudha S.K. Sudha
Jan 2023	II	Total income- Deduction in the computation of total income	18	Chalk & Talk	Mrs.S.K.Sudha S.K. Sudha
Feb 2023	III	Assessment of Individual and HUF	18	Chalk & Talk	Mrs.S.K.Sudha S.K. Sudha
March 2023	IV	Assessment of Partnership firms and companies.	18	Chalk & Talk	Mrs.S.K.Sudha S.K. Sudha
April 2023	V	Income Tax-Authorities-Return of Income-Procedure For Assessment – Tax Deducted at source & Advance payment of tax	18	Chalk & Talk	Mrs.S.K.Sudha S.K. Sudha

  
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**LESSON PLAN**  
**2022-2023**

**Class: III B.COM (SF)**


**Semester : VI**


**Sub. Code : 17C62**

**Title of the Paper: Industrial Law**

**Total Hours: 90 Hours**

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	The Factories Act, 1948 - Definitions - Inspecting staff - Powers of Inspector - Certifying Surgeons - Duties - Provisions regarding to Health, Safety and Welfare of workers - Rules relating to working hours of adults - Employment of young person - Employment of Women - Annual leave with wages.	18	Chalk & Talk	Dr. Mrs. M. Alagupriya 
Jan 2023	II	Trade Unions Act, 1926 - Definitions - Registration of Trade Union - Cancellation of Registered Trade Unions - Rights and Privileges of Trade Union - Duties and Liabilities of a registered Trade Union - Amalgamation and Dissolution of Trade Unions.	18	Chalk & Talk	Dr. Mrs. M. Alagupriya 
Feb 2023	III	The Industrial Disputes Act, 1947 - Definitions - Authorities - Powers of Authorities - Strike and Lockout - Meaning - Prohibitions - Differentiation between Strike and Lockout - Layoff and Retrenchment - Meaning - Essentials of Layoff - Conditions precedent to Retrenchment of Workmen - Differentiation between lay off and Retrenchment - Procedure for closing down an undertaking	18	Chalk & Talk	Dr. Mrs. M. Alagupriya 
Mar 2023	IV	The Workmen's Compensation Act, 1923 - Definitions - Total Disablement and Partial Disablement - Meaning - Differentiation between Total and Partial Disablement - Rules regarding Workmen Compensation - Amount of Compensation - Distribution of Compensation - Fatal accidents - Meaning	18	Chalk & Talk	S. Sowmiya 

April 2023	V	The Minimum Wages Act 1948 – Procedure for Fixing and Revising Minimum Wages- Safeguards in payment of Minimum Wages – The Payment of Gratuity Act 1972 – Rules regarding Payment of Gratuity – Nomination – Determination of the amount of gratuity – Appeal and Recovery of Gratuity.	18	Chalk & Talk	S.Sowmiya 
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**LESSON PLAN**  
**2022-2023**

Class : III B.com(R)

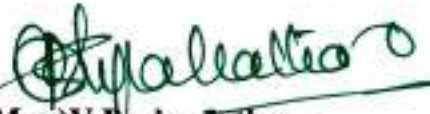
Semester : VI

Sub. Code : 21R42

Title of the Paper: partnership Accounting

Total Hours : 75Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Partnership Accounts : Definition and Features of Partnership – Partnership Deed – Rules applicable in the absence of an agreement – Profit and Loss appropriation account – Fixed capital account – Fluctuating capital account – Interest on capital and interest on drawings (excluding Past adjustments and Guarantees).	5	Chalk & Talk	Dr.G.Karthika Gr. Karthika
Jan 2023	II	Admission of a Partner: Application of accounting standards (AS) -10-New profit sharing ratio – Sacrificing ratio – Revaluation of Assets and Liabilities – Memorandum Revaluation Account– Treatment of Goodwill - Adjustment of capital in proportion to profit sharing ratio- Balance sheet of the new firm.	5	Chalk & Talk	Dr.G.Karthika Gr. Karthika
Feb 2023	III	Retirement of a Partner: Retirement – Revaluation of Assets and Liabilities – Treatment of Goodwill –Gaining ratio – settlement of amount due to the retiring partner– Calculation of capital of the new firm – Balance sheet of the new firm. Death of a partner – Settlement of deceased partner's capital account –Joint Life Policy .	5	Chalk & Talk	Dr.G.Karthika Gr. Karthika
Mar 2023	IV	Dissolution Accounting: Simple dissolution - Settlement of accounts on Dissolution– Entries on dissolution – Insolvency of a partner – Garner Versus Murray rule – Fixed and Fluctuating capital – Insolvency of all Partners.	5	Chalk & Talk	Dr.G.Karthika Gr. Karthika
Apr 2023	V	Piece-Meal Distribution: Proportionate capital method and Maximum loss method	5	Chalk & Talk	Dr.G.Karthika Gr. Karthika

  
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**LESSON PLAN**  
**2022-2023**

Class : III B.com (R)  
Sub. Code : 21SEC62

Semester : VI

Title of the Paper: Quantitative Aptitude & Reasoning Skill  
Total Hours : 30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Quantitative Aptitude: problems of numbers and age – Ratio and proportions – Profit & Loss - Partnership – Chain Rule – stock and Shares – Odd man out in Number series (wrong numbers and missing numbers) – Simple and compound interest.	6	Chalk & Talk	Dr.M. Neelavathy 
Jan 2023	II	Verbal reasoning: Verbal Analogies (Word analogies, Alphabet analogies) – Verbal series completion (Letter series, Number series) – Verbal classification (odd man out in word series)	6	Chalk & Talk	Dr.M. Neelavathy 
Feb 2023	III	Non Verbal reasoning: Series completion (Multi Relational series) – Non verbal Analogies (Rotative relationship, Qualitative relationship, Positional Analogies, Structural Analogies) – Figure completion – Spotting hidden figures – Spotting similar pattern.	6	Chalk & Talk	Dr.M. Neelavathy 
Mar 2023	IV	Analytical reasoning : Direction– Blood Relationship – Symmetrical relationship – Arranging letter and numbers – Coding and Decoding – Logical Diagrams.	6	Chalk & Talk	Dr.G.Karthika 
Apr 2023	V	Computer Aptitude: Binary to Decimal and Decimal to Binary conversions - Basic of Internet and emailing – related General Abbreviations and terminology.	6	Chalk & Talk	Dr.G.Karthika 

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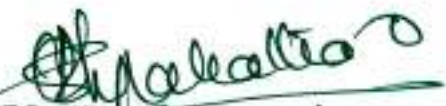
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**LESSON PLAN  
2022-2023**

Semester : VI

Class : III B.com(R)  
Sub. Code : 21R63  
Title of the Paper: Income Tax-II  
Total Hours : 90Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Clubbing of Income-Set Off and Carry forward of losses	18	Chalk & Talk	Dr. G. Karthika G. Karthika
Jan 2023	II	Total income-Deductions in the computation of total income	18	Chalk & Talk	Dr. G. Karthika G. Karthika
Feb 2023	III	Assessment of Individual and HUF	18	Chalk & Talk	Dr. G. Karthika G. Karthika
Mar 2023	IV	Assessment of partnership firms and companies.	18	Chalk & Talk	Dr. G. Karthika G. Karthika
Apr 2023	V	Income Tax Authorities -Return of Income -Procedure for assessment -Tax Deducted at source & Advance payment of tax	18	Chalk & Talk	Dr. G. Karthika G. Karthika

  
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**LESSON PLAN**  
**2022-2023**

Class : III B.com(CA) (C)

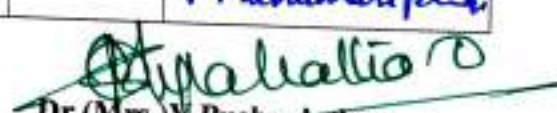
Semester : VI

Sub. Code : 21R42

Title of the Paper: partnership Accounting

Total Hours : 75Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Partnership Accounts : Definition and Features of Partnership – Partnership Deed – Rules applicable in the absence of an agreement – Profit and Loss appropriation account – Fixed capital account – Fluctuating capital account – Interest on capital and interest on drawings (excluding Past adjustments and Guarantees).	5	Chalk & Talk	V.Muthumaripandi V.Muthumaripandi
Jan 2023	II	Admission of a Partner: Application of accounting standards (AS) -10-New profit sharing ratio – Sacrificing ratio – Revaluation of Assets and Liabilities – Memorandum Revaluation Account– Treatment of Goodwill - Adjustment of capital in proportion to profit sharing ratio- Balance sheet of the new firm.	5	Chalk & Talk	V.Muthumaripandi V.Muthumaripandi
Feb 2023	III	Retirement of a Partner: Retirement – Revaluation of Assets and Liabilities – Treatment of Goodwill – Gaining ratio – settlement of amount due to the retiring partner– Calculation of capital of the new firm – Balance sheet of the new firm. Death of a partner – Settlement of deceased partner's capital account – Joint Life Policy .	5	Chalk & Talk	V.Muthumaripandi V.Muthumaripandi
Mar 2023	IV	Dissolution Accounting: Simple dissolution - Settlement of accounts on Dissolution- Entries on dissolution – Insolvency of a partner – Garner Versus Murray rule – Fixed and Fluctuating capital – Insolvency of all Partners.	5	Chalk & Talk	V.Muthumaripandi V.Muthumaripandi
Apr 2023	V	Piece-Meal Distribution: Proportionate capital method and Maximum loss method	5	Chalk & Talk	V.Muthumaripandi V.Muthumaripandi

  
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## LESSON PLAN 2022-2023

Class : III B.com(CA) (B)

Semester : VI

Sub. Code : 215EC62

Title of the Paper: Quantitative Aptitude And Reasoning Skill

Total Hours : 30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Quantitative Aptitude: problems of numbers and age – Ratio and proportions – Profit & Loss - Partnership – Chain Rule – stock and Shares – Odd man out in Number series (wrong numbers and missing numbers) – Simple and compound interest.	6	Chalk & Talk	V.Muthumaripandi <i>V. Muthumaripandi</i>
Jan 2023	II	Verbal reasoning: Verbal Analogies (Word analogies, Alphabet analogies) – Verbal series completion (Letter series, Number series) – Verbal classification (odd man out in word series)	6	Chalk & Talk	V.Muthumaripandi <i>V. Muthumaripandi</i>
Feb 2023	III	Non Verbal reasoning: Series completion (Multi Relational series) – Non verbal Analogies (Rotative relationship, Qualitative relationship, Positional Analogies, Structural Analogies) – Figure completion – Spotting hidden figures – Spotting similar pattern.	6	Chalk & Talk	V.Muthumaripandi <i>V. Muthumaripandi</i>
Mar 2023	IV	Analytical reasoning : Direction– Blood Relationship – Symmetrical relationship – Arranging letter and numbers – Coding and Decoding – Logical Diagrams	6	Chalk & Talk	V.Muthumaripandi <i>V. Muthumaripandi</i>
Apr 2023	V	Computer Aptitude: Binary to Decimal and Decimal to Binary conversions - Basic of Internet and emailing – related General Abbreviations and terminology.	6	Chalk & Talk	V.Muthumaripandi <i>V. Muthumaripandi</i>

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LESSON PLAN  
2022-2023

Class : III B.com (SF)

Sub. Code : 17SEC62

Semester:VI

Title of the Paper: SBE-Quantitative Aptitude & Reasoning Skills

Total Hours : 30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Quantitative Aptitude: problems of numbers and age – Ratio and proportions – Profit & Loss - Partnership – Chain Rule – stock and Shares – Odd man out in Number series (wrong numbers and missing numbers) – Simple and compound interest.	6	Chalk & Talk	S.Jayasakthi <i>S. Jayasakthi</i>
Jan 2023	II	Verbal reasoning: Verbal Analogies (Word analogies, Alphabet analogies) – Verbal series completion (Letter series, Number series) – Verbal classification (odd man out in word series)	6	Chalk & Talk	S.Jayasakthi <i>S. Jayasakthi</i>
Feb 2023	III	Non Verbal reasoning: Series completion (Multi Relational series) – Non verbal Analogies (Rotative relationship, Qualitative relationship, Positional Analogies, Structural Analogies ) – Figure completion – Spotting hidden figures – Spotting similar pattern.	6	Chalk & Talk	S.Jayasakthi <i>S. Jayasakthi</i>
Mar 2023	IV	Analytical reasoning : Direction- Blood Relationship – Symmetrical relationship – Arranging letter and numbers – Coding and Decoding – Logical Diagrams	6	Chalk & Talk	S.Jayasakthi <i>S. Jayasakthi</i>
Apr 2023	V	Computer Aptitude: Binary to Decimal and Decimal to Binary conversions - Basic of Internet and emailing – related General Abbreviations and terminology.	6	Chalk & Talk	S.Jayasakthi <i>S. Jayasakthi</i>

  
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**LESSON PLAN**  
**2022-2023**

Class: III B.COM (CA) 'A'

Semester: VI

Sub. Code: 17C61

Title of the Paper: Special Accounts

Total Hours: 90Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Indian Accounting Standard - Meaning - Valuation of Goodwill and shares - Goodwill - Definition - Factors Determining the value of Goodwill - Methods of valuation of Goodwill - Simple Profit method- Super profit method - Annuity method of super profit - Capitalization of Super Profit - Valuation of Shares - Net assets method - yield method.	18	Chalk &Talk	R. Amalmary 
Jan 2023	II	Accounts of Banking Companies - Preparation of Profit and Loss account and Balance Sheet as per new schedule.	18	Chalk &Talk	R. Amalmary 
Feb 2023	III	Accounts of Insurance Companies - Life and general Insurance - Preparation of Revenue, Profit and Loss account and Balance Sheet.	18	Chalk &Talk	R. Amalmary 
Mar 2023	IV	Double Account system - Meaning - Advantages - Final Accounts under Double account system - Replacement of an Asset.	18	Chalk &Talk	R. Amalmary 
Apr 2023	V	Accounts of Holding Companies - Legal Provisions - Preparation of Consolidated Balance sheet (Simple problems only).	18	Chalk &Talk	R. Amalmary 

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**LESSON PLAN**  
**2022-2023**

**Class: III B.COM (CA) C**  
**Sub. Code: 22OUCOM61**  
**Title of the Paper: Special Accounts**  
**Total Hours: 90 Hours**

**Semester: VI**

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Indian Accounting Standard - Meaning - Valuation of Goodwill and shares - Goodwill - Definition - Factors Determining the value of Goodwill - Methods of valuation of Goodwill - Simple Profit method - Super profit method - Annuity method of super profit - Capitalization of Super Profit - Valuation of Shares - Net assets method - yield method.	18	Chalk & Talk	R.S. Mythilee <i>R.S. Mythilee</i>
Jan 2023	II	Accounts of Banking Companies - Preparation of Profit and Loss account and Balance Sheet as per new schedule.	18	Chalk & Talk	R.S. Mythilee <i>R.S. Mythilee</i>
Feb 2023	III	Accounts of Insurance Companies - Life and general Insurance - Preparation of Revenue, Profit and Loss account and Balance Sheet.	18	Chalk & Talk	R.S. Mythilee <i>R.S. Mythilee</i>
Mar 2023	IV	Double Account system - Meaning - Advantages - Final Accounts under Double account system - Replacement of an Asset.	18	Chalk & Talk	R.S. Mythilee <i>R.S. Mythilee</i>
April 2023	V	Accounts of Holding Companies - Legal Provisions - Preparation of Consolidated Balance sheet (Simple problems only).	18	Chalk & Talk	R.S. Mythilee <i>R.S. Mythilee</i>

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**LESSON PLAN**  
**2022-2023**

Class: III B.COM (SF)

Sub. Code: 17C61

Title of the Paper: Special Accounts

Total Hours: 90Hours

Semester: VI

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Indian Accounting Standard - Meaning - Valuation of Goodwill and shares - Goodwill - Definition - Factors Determining the value of Goodwill - Methods of valuation of Goodwill - Simple Profit method- Super profit method - Annuity method of super profit - Capitalization of Super Profit - Valuation of Shares - Net assets method - yield method.	18	Chalk &Talk	T. Karthiyayini <i>T. June</i>
Jan 2023	II	Accounts of Banking Companies - Preparation of Profit and Loss account and Balance Sheet as per new schedule.	18	Chalk &Talk	T. Karthiyayini <i>T. June</i>
Feb 2023	III	Accounts of Insurance Companies - Life and general Insurance - Preparation of Revenue, Profit and Loss account and Balance Sheet.	18	Chalk &Talk	T. Karthiyayini <i>T. June</i>
March 2023	IV	Double Account system - Meaning - Advantages - Final Accounts under Double account system - Replacement of an Asset.	18	Chalk &Talk	T. Karthiyayini <i>T. June</i>
April 2023	V	Accounts of Holding Companies - Legal Provisions - Preparation of Consolidated Balance sheet (Simple problems only).	18	Chalk &Talk	T. Karthiyayini <i>T. June</i>

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**LESSON PLAN**  
2022-2023

Class: III B.COM (SF)

Semester: VI

Sub. Code : 214VE6

Title of the Paper: Value Education

Total Hours: 30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec. 2022	I	Value Education - Need and Importance - Objectives - Types of Values-Nature and concept of Moral education -Value Education Vs Moral Education.	6	Chalk &Talk	C.Jayashree Vinayaki <i>C. Jayashree</i>
Jan., 2023	II	Values of Home -Role of Women in Decision Making -Parental Care-Care of the Aged -Family Conflicts and Resolutions-Gender Justice-Social Justice-Social Integration- Socio Political Awareness.	6	Chalk &Talk	C.Jayashree Vinayaki <i>C. Jayashree</i>
Feb. 2023	III	Character Formation towards Positive Personality -Truthfulness, Sacrifice, Sincerity, Self control, Altruism, Tolerance, Confidence, Honesty and Courage.	6	Chalk &Talk	C.Jayashree Vinayaki <i>C. Jayashree</i>
March 2023	IV	Karma Yoga in Hinduism -Love and Justice in Christianity -Brotherhood in Islam, Compassion in Buddhism -Ahimsa in Jainism and Courage in Sikhism -Need for Religious Harmony.	6	Chalk &Talk	C.Jayashree Vinayaki <i>C. Jayashree</i>
April 2023	V	Human rights -Fundamental Rights - Human Rights Act 1993 (Amended 2006)- Consumer Protection Act 1986 -Right to Information Act 2005 -Right to Education Act 2009-Protective Laws for Women - Dowry Prohibition Act 1961 (Amended 1986)And Domestic Violence Act 2005-Constitutional Values- Liberty-Democracy - International Peace.	6	Chalk &Talk	C.Jayashree Vinayaki <i>C. Jayashree</i>

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**LESSON PLAN**  
**2022-2023**

Class : III B.COM(R)


Semester : VI

Sub. Code : 17C63

Title of the Paper:- Financial Management

Total Hours : 75 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Financial Management - Nature, scope and objectives, Finance functions - Role and Responsibilities of a Finance Manager - Time value of money.	15	Chalk & Talk	K.Padmavathy K.Padmavathy
Jan 2023	II	Capital structure-Determinants of capital structure-Optimum capital structure-Leverages - Types of Leverages - Capitalization-Over and under capitalization.	15	Chalk & Talk	K.Padmavathy K.Padmavathy
Feb 2023	III	Capital budgeting-Appraisal-Methods-Payback period-Average rate of return - Discounted methods - Net present value-Internal rate of return-Profitability index.	15	Chalk & Talk	K.Padmavathy K.Padmavathy
March 2023	IV	Working Capital - Types - Concept - Need and influencing factors - Estimation of Working capital.	15	Chalk & Talk	K.Padmavathy K.Padmavathy
April 2023	V	Dividend policy - Dividend policy Decisions-dividend theories- Walter's approach-Gordon's model-Modigliani and Miller 's approach.	15	Chalk & Talk	K.Padmavathy K.Padmavathy

  
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LESSON PLAN  
2022-2023

Class: III B.COM (R)

Sub. Code : 174VE6

Semester: VI

Title of the Paper: Value Education

Total Hours: 30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Value Education – Need and Importance – Objectives - Types of Values-Nature and concept of Moral education –Value Education Vs Moral Education.	6	Chalk & Talk	M.Sriramajayam M. Sri Ramajayam
Jan 2023	II	Values of Home –Role of Women in Decision Making –Parental Care-Care of the Aged –Family Conflicts and Resolutions-Gender Justice-Social Justice-Social Integration- Socio Political Awareness.	6	Chalk & Talk	M.Sriramajayam M. Sri Ramajayam
Feb 2023	III	Character Formation towards Positive Personality –Truthfulness, Sacrifice, Sincerity, Self control, Altruism, Tolerance, Confidence, Honesty and Courage.	6	Chalk & Talk	M.Sriramajayam M. Sri Ramajayam
March 2023	IV	Karma Yoga in Hinduism –Love and Justice in Christianity –Brotherhood in Islam, Compassion in Buddhism –Ahimsa in Jainism and Courage in Sikhism –Need for Religious Harmony.	6	Chalk & Talk	M.Sriramajayam M. Sri Ramajayam
April 2023	V	Human rights –Fundamental Rights – Human Rights Act 1993 (Amended 2006)- Consumer Protection Act 1986 –Right to Information Act 2005 –Right to Education Act 2009-Protective Laws for Women – Dowry Prohibition Act 1961 (Amended 1986)And Domestic Violence Act 2005-Constitutional Values- Liberty-Democracy – International Peace.	6	Chalk & Talk	M.Sriramajayam M. Sri Ramajayam

  
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LESSON PLAN  
2022-2023

Class : III B.COM (R)

Sub. Code : 17SEC61

Semester : VI

Title of the Paper: Soft Skills for Job Seekers

Total Hours : 30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Personality Development – Communication skills, self confidence, Time management, Problem solving, Work ethics.	6	Chalk & Talk	K.Padmavathy <i>K.Padmavathy</i>
Jan 2023	II	Resume – Resume writing- summary Of Qualification, Work experience and Reference- Applying for the job.	6	Chalk & Talk	K.Padmavathy <i>K.Padmavathy</i>
Feb 2023	III	Group discussion and Interview- Types of interview- Patterned Interview And Non patterned Interviews- Group/ Panel Interviews- Stress Interviews- Telephone Interviews.	6	Chalk & Talk	K.Padmavathy <i>K.Padmavathy</i>
Mar 2023	IV	Preparation for Job interviews- Tips For facing a Job Interview- Guidelines for career planning- Career decision making advice & tips	6	Chalk & Talk	K.Padmavathy <i>K.Padmavathy</i>
Apr 2023	V	Orientation in the work place – goal Tasks – Steps in achieve a goals- Eleven steps for achieve your goals.	6	Chalk & Talk	K.Padmavathy <i>K.Padmavathy</i>

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**LESSON PLAN  
2022-2023**

Class: III B.COM (R)  
Sub. Code: 17C61  
Total Hours: 90Hours

Semester: VI  
Title of the Paper: Special Accounts

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec.2022	I	Indian Accounting Standard – Meaning – Valuation of Goodwill and shares – Goodwill – Definition – Factors Determining the value of Goodwill – Methods of valuation of Goodwill – Simple Profit method- Super profit method – Annuity method of super profit – Capitalization of Super Profit – Valuation of Shares – Net assets method – yield method.	18	Chalk &Talk	M.Neelavathy 
Jan 2023	II	Accounts of Banking Companies – Preparation of Profit and Loss account and Balance Sheet as per new schedule.	18	Chalk &Talk	M.Neelavathy 
Feb 2023	III	Accounts of Insurance Companies – Life and general Insurance – Preparation of Revenue, Profit and Loss account and Balance Sheet.	18	Chalk &Talk	M.Neelavathy 
March 2023	IV	Double Account system – Meaning – Advantages – Final Accounts under Double account system – Replacement of an Asset.	18	Chalk &Talk	M.Neelavathy 
April 2023	V	Accounts of Holding Companies – Legal Provisions – Preparation of Consolidated Balance sheet (Simple problems only).	18	Chalk &Talk	M.Neelavathy 

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**LESSON PLAN**  
**2022-2023**

Class : III Bcom (CA) A

Semester : VI

Sub. Code : 21CE6A

Title of Paper: Income tax-II

Total Hours : 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Clubbing of Income-set off and Carry forward of losses	18	Chalk & Talk	B.Kalyani
Jan 2023	II	Total income- Deduction in the computation of total income	18	Chalk & Talk	B.Kalyani
Feb 2023	III	Assessment of Individual and HUF	18	Chalk & Talk	B.Kalyani
March 2023	IV	Assessment of Partnership firms and companies.	18	Chalk & Talk	B.Kalyani
April 2023	V	Income Tax-Authorities-Return of Income-Procedure For Assessment - Tax Deducted at source & Advance payment of tax	18	Chalk & Talk	B.Kalyani

  
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**LESSON PLAN**  
**2022-2023**

Class : III B.COM (CA) B

Sub. Code : 22OUCOMSE61

Semester : VI

Title of the Paper: Soft Skills for Job Seekers

Total Hours : 30 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Personality Development – Communication skills, Self Confidence, Time Management, Problem Solving, Work Ethics, Five necessary soft skills for job seeker.	6	Chalk & Talk	C. Jayashree Vinayaki <i>C. Jayashree</i>
Jan 2023	II	Resumes – resume writing – Summary of Qualification, Work Experience and reference – Applying for the job	6	Chalk & Talk	C. Jayashree Vinayaki <i>C. Jayashree</i>
Feb 2023	III	Group Discussion and Interview – Types of interviews – Patterned Interviews and Non Patterned Interviews – Group/ Panel Interviews - Stress Interviews – Telephone Interviews.	6	Chalk & Talk	G. Manimegalai <i>G. Manimegalai</i>
Mar 2023	IV	Preparation for Job Interviews – Tips for facing a Job interview- Guidelines for career planning – Career decision making advice & tips.	6	Chalk & Talk	G. Manimegalai <i>G. Manimegalai</i>
Apr 2023	V	Orientation in the work place – goal tasks – steps to achieve a goal – eleven steps to achieve your goals.	6	Chalk & Talk	G. Manimegalai <i>G. Manimegalai</i>

  
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### LESSON PLAN

2022-2023

Semester : VI

Class : II M.com (G)


Sub. Code : 22OPCOM41

Title of the Paper: Operations Research

Total Hours : 90 Hours

Month	Unit	Description of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Operations Research: Origin and development - Role in Decision making - Characteristics - Phases - General approaches - Linear Programming problems - Applications and Limitations - Formulation of LPP - Graphical Solution - Simplex method (excluding dual simplex method).	18	Chalk & Talk	k. kanagavalli K. Kan
Jan 2023	II	Transportation: Methods of finding initial basic feasible solution - North West Corner Rule - Least Cost Method - Vogel's Approximation Method - Test for Optimality (MODI Method) - Unbalanced - Degeneracy - Maximization problems - Assignment problems: Hungarian Method - Maximization - Unbalanced - Restrictions - Travelling Salesmen Problems - Difference between Transportation problem and assignment problem.	18	Chalk & Talk	k. kanagavalli K. Kan
Feb 2023	III	Game theory: Methods of Pure Strategy (with saddle point) - Two person Zero - sum games - The Maximin - Minimax principle - Dominance property - Methods of Mixed Strategy (without saddle point) - Graphical Method for $2 \times n$ and $m \times 2$ games.	18	Chalk & Talk	k. kanagavalli K. Kan

March 2023	IV	Queuing theory: Meaning - Elements of queuing systems - Single channel models with Poisson arrivals and Exponential service times	18	Chalk & Talk	k. kanagavalli K. Kan
April 2023	V	Networking analysis: PERT/CPM - Objectives - Advantages and Limitations, Similarities & dissimilarities (excluding crash cost method) - Time Estimates - Earlier Timings and Latest Timings.	18	Chalk & Talk	k. kanagavalli K. Kan

  
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**LESSON PLAN**  
2022-2023

Class: III B.com (CA) 'C' Sec  
Sub. Code: 174VE6  
Title of the Paper: Value Education  
Total Hours: 30

Semester: VI

Month	Unit	Description Of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	Value Education - Need and Importance - Objectives - Types of Values-Nature and concept of Moral education -Value Education Vs Moral Education.	6	Chalk and talk	Sowmya,S 
Jan 2023	II	Values of Home -Role of Women in Decision Making -Parental Care-Care of the Aged -Family Conflicts and Resolutions-Gender Justice-Social Justice- Social Integration- Socio-Political Awareness.	6	Chalk and talk	Sowmya,S 
Feb 2023	III	Character Formation towards Positive Personality -Truthfulness, Sacrifice, Sincerity, Self-control, Altruism, Tolerance, Confidence, Honesty and Courage.	6	Chalk and talk	Sowmya,S 
March 2023	IV	Karma Yoga in Hinduism -Love and Justice in Christianity -Brotherhood in Islam, Compassion in Buddhism - Ahimsa in Jainism and Courage in Sikhism -Need for Religious Harmony.	6	Chalk and talk	Sowmya,S 
April 2023	V	Human rights -Fundamental Rights - Human Rights Act 1993 (Amended 2006)- Consumer Protection Act 1986 - Right to Information Act 2005 -Right to Education Act 2009-Protective Laws for Women -Dowry Prohibition Act 1961 (Amended 1986) And Domestic Violence Act 2005- Constitutional Values- Liberty- Democracy - International Peace.	6	Chalk and talk	Sowmya,S 

  
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2022-2023






Class: III B.com (CA) 'A' Sec

Sub. Code: 17SEC62

Title of the Paper: SBE-Quantitative Aptitude &amp; Reasoning Skills

Semester: VI

Total Hours: 30

Month	Unit	Description Of the Syllabus	Hours Allocated	Teaching Mode & Methods	Course Teacher Signature
Dec 2022	I	<b>Quantitative Aptitude:</b> problems of numbers and age - Ratio and proportions - Profit & Loss - Partnership - Chain Rule - stock and Shares - Odd man out in Number series (wrong numbers and missing numbers) - Simple and compound interest.	6	Chalk and talk	Sowmya, S 
Jan 2023	II	<b>Verbal reasoning:</b> Verbal Analogies (Word analogies, Alphabet analogies) - Verbal series completion (Letter series, Number series) - Verbal classification (odd man out in word series)	6	Chalk and talk	Sowmya, S 
Feb 2023	III	<b>Non-verbal reasoning:</b> Series completion (Multi Relational series) - Non-verbal Analogies (Rotative relationship, Qualitative relationship, Positional Analogies, Structural Analogies) - Figure completion - Spotting hidden figures - Spotting similar pattern.	6	Chalk and talk	Sowmya, S 
March 2023	IV	<b>Analytical reasoning:</b> Direction- Blood Relationship - Symmetrical relationship - Arranging letter and numbers - Coding and Decoding - Logical Diagrams	6	Chalk and talk	Sowmya, S 
April 2023	V	<b>Computer Aptitude:</b> Binary to Decimal and Decimal to Binary conversions - Basic of Internet and emailing - related General Abbreviations and terminology.	6	Chalk and talk	Sowmya, S 

  
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**E.M.G. YADAVA WOMEN'S COLLEGE**  
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