

**E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI -14.**

**(An Autonomous Institution – Affiliated to Madurai Kamaraj University)**

**Re –accredited (3<sup>rd</sup> cycle) with Grade A<sup>+</sup> & CGPA 3.51 by NAAC**

**DEPARTMENT OF COMMERCE**

**( w.e.f.2017-2018 Onwards )**

**Career Oriented Add on Course in Computerized Accounting**

**DIPLOMA COURSE – Duration 90 hours.**

<b>Sl.No</b>	<b>Sub.code</b>	<b>Title of the Paper</b>	<b>Exam duration</b>	<b>Max.Marks</b>
3.	17CD1	Advanced Accounting and Advanced Inventory using Tally	3	100
4.	17CDP	Tally Practicals –II	3	100

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**DEPARTMENT OF COMMERCE**  
( w.e.f.2017 – 2018 Onwards )  
**DIPLOMA COURSE**

**PAPER-I - ADVANCED ACCOUNTING AND ADVANCED INVENTORY USING  
TALLY**

**Sub Code: 17CD1**

**Objectives**

1. To enable the students to learn outstanding & cost centre management, Budgets and controls.
2. To give knowledge on Order processing and Batch wise details.

**UNIT: I Bill wise details**

Introduction-Bill references in voucher-outstanding bills report-outstanding bill receivable-outstanding bills payable -interest calculation (simple mode)

**UNIT: II Cost Centre**

Company set up for cost centre operation-chart of cost centre-cost centre creation-cost categories-cost analysis report-Account group break up-Ledger break up

**UNIT: III Budget**

Introduction-advantages of budget - types of budgets - enabling budgets in tally - budget variance statement.

**UNIT: IV Order Processing**

Purchase order-receipt note-rejection out-sales order-delivery note-rejection in –stock journal voucher-purchase order summary-sales order summary.

**UNIT: V Batch wise details**

Batch wise details - Batch manufacturing and expiry date set up-manufacturing and expiry date in stock item-Batch details entry in inventory voucher.

**Text Book:**

*Learning Tally ERP 9, Volume 1-5*, Tally India Pvt ltd, India, 2010

**Reference Books:**

1. Ashok K.Nadhani, Kisor K.Nadhani, *Simple Tally 9*, BPB Publications, New Delhi ,2008.
2. Asok K.Nadhani & Kisor K.Nadhani, *Implementing Tally 9* , BPB Publications, New Delhi ,2009.
3. Dinesh Maidasani,*Tally 9.0*,Firewall Media Laxmi Publications, New Delhi,2010.
4. Nellai Kannan .C ,*Tally (Version 9)*, Nels Publications, India,2008
5. PalaniVel .S,*Tally* , Margham Publications, Chennai, 2010.

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**DIPLOMA COURSE**

**PAPER-II - TALLY PRACTICALS – II**

**Sub Code: 17CDP**

**LIST OF PROGRAMS**

1. Outstanding Bills Payable report.
2. Outstanding Bills Receivable report.
3. Interest report
4. Cost category summary
5. Ledger Breakup of Cost Centre allocation
6. Account Leger Budget
7. Cost Centre Budget
8. Purchase Order Summary
9. Sales order summary
10. Batch details entry in inventory voucher.

