



**E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.**

(An Autonomous Institution – Affiliated to Madurai Kamaraj University)  
Re-accredited (3<sup>rd</sup> Cycle) with Grade A\* and CGPA 3.51 by NAAC

## **INTERNAL QUALITY ASSURANCE CELL Minutes of the Meeting - 1**

Date	: 13.06.2023
Time	: 11: 00 a.m.
Venue/Platform	: Conference Hall
Chairman	: <b>Dr.(Mrs.) V. Pushpalatha</b> Principal (i/c)
IQAC Co-coordinators	: <b>Dr.(Mrs.)V.Vijaya</b> Assistant Professor of Botany <b>Dr.(Mrs.) P.Vidhya</b> Associate Professor of Mathematics
Members	: <b>Dr.(Mrs.)G.Indira Rani</b> Dean of Academic Affairs Head & Associate Professor of Zoology <b>Mrs. C.Kamala</b> Head & Associate Professor of Chemistry Controller of Examinations <b>IQAC Criteria Heads</b>

The IQAC meeting was held under the chairmanship of the Principal on 13.06.2023, where the Plan of Action for the 2023-2024 academic year was discussed and finalized with the heads of various circles. The following key decisions were made to:

### **Agenda and Resolutions:**

1. **Academic Calendar:** Finalize the academic calendar for the 2023-2024 academic year.
2. **Online Processes:** Continue the online admission and fee payment systems for the academic year 2023-2024.
3. **Orientation for Staff:** Conduct an orientation program on admission procedures for teaching and non-teaching staff.
4. **Curriculum Implementation:**
  - Adopt the TANSCHC-CBCS framework with Outcome-Based Education (OBE) for the 2023-2024 batch.

- Continue the OBE pattern for the 2022-2023 batch.
  - Maintain the CBCS system for the 2021-2022 batch in all UG programs.
  - Incorporate Indian Knowledge Systems (IKS) into the curriculum and co-curricular events to promote holistic learning.
5. **New Programs:** Introduce new programs, including B.Sc. in Psychology, and B.Sc. in Data Science and Analytics.
  6. **Research Centers:** Establish research centers for the English and History Departments.
  7. **Blended Learning:** Implement a blended learning system and issue Institution G-Suite email IDs to first-year students to facilitate online classes and programs.
  8. **Accreditation and Rankings:**
    - Prepare for participation in the National Institutional Ranking Framework (NIRF) and the All-India Survey on Higher Education (AISHE).
    - Submit the Annual Quality Assurance Report (AQAR) for 2022-2023.
  9. **First-Year Support:** Conduct bridge courses, orientation programs, and Entry Level sessions for first-year students.
  10. **Collaborations and Partnerships:**
    - Establish partnerships with corporations, industries, government agencies, and NGOs through Letters of Understanding (LoUs) or Memorandum of Understanding (MoUs).
    - Enhance student placement opportunities through internships and project training.
    - Promote international collaboration by hosting conferences and development programs for both students and faculty.

Dr. P. V. V. V.  
Dr. P. V. V. V.  
IQAC Coordinator

  
Chairman  
PRINCIPAL I/C  
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**INTERNAL QUALITY ASSURANCE CELL  
Minutes of the Meeting - 2**

Date	: 21.06.2023
Time	: 11:00 a.m.
Venue/Platform	: Conference Hall
Chairman	: <b>Dr.(Mrs.) V. Pushpalatha</b> Principal (i/c)
Co-coordinators	: <b>Dr.(Mrs.)V.Vijaya</b> , Assistant Professor of Botany <b>Dr.(Mrs.) P.Vidhya</b> , Associate Professor of Mathematics
Members	: <b>Dr.(Mrs.)G.Indira Rani</b> Dean of Academic Affairs Head & Associate Professor of Zoology <b>Mrs. C.Kamala</b> Head & Associate Professor of Chemistry Controller of Examinations And IQAC Criteria Heads

The IQAC meeting, chaired by the Principal, was held on 21.06.2023 to finalize the Plan of Action for the academic year 2023-2024 in consultation with the heads of various circles. The following key resolutions were made to:

**Resolutions and Action Points:**

1. **Faculty Development Programs:** Organize faculty development programs on e-tools to enhance teaching and learning strategies. Faculty members to develop E-content in their respective subjects, which will be made available as e-resources on the college website.
2. **Institutional Collaborations:** Facilitate faculty and student exchange programs with other MoU institutions to promote the sharing of knowledge and methodologies.
3. **Agency Collaborations:** Partnership with government and non-government agencies to provide skill development opportunities for students and faculty.

4. **Cultural Skill Development:** Encourage students to develop cultural skills through competitions organized by departmental associations and various cells.
5. **Support for Slow Learners:** Offer remedial teaching and additional coaching sessions to support slow learners in improving their academic performance.
6. **Parent-Teacher and Alumni Engagement:** Plan and organize parent-teacher association meetings and alumni gatherings to foster stronger engagement and collaboration.
7. **Skill Development Classes:** Introduce typewriting classes as part of the skill development initiatives.
8. **Placement Drives:** Conduct placement drives targeting opportunities in both government and private sectors.
9. **Student Progression Support:** Enhance student progression to higher education through continuous counselling provided by the mentor system and career guidance cell.
10. **Awareness Events:** Plan events to observe regional, national, and international awareness days, promoting engagement and consciousness among students.
11. **Community Engagement:** Strengthen community engagement through extension services, consultancy projects, and corporate training programs.
12. **Eco-Initiatives:** Organize eco-friendly initiatives to promote environmental consciousness and sustainability.
13. **Technology Enhancement:** Procure additional computers with the latest configurations to support academic and administrative activities.
14. **Career Guidance and Training:** Conduct career guidance programs, NET/SET coaching, competitive civil service exam preparation, and internship training to improve placement opportunities for students.
15. **Student Documentation System:** Implement the Unified Management Information System (UMIS) to streamline the efficient documentation of student data. Appoint nodal officers and coordinators to oversee the registration of students from the 2020-2021 batch onwards in the UMIS system.

Dr. U. Vijay  
Dr. P. Vidhya  
Coordinators

  
Chairman  
PRINCIPAL I/C  
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**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of IQAC Meeting - 3**

Date	: 28.06.2023
Time	: 11:00 a.m.
Venue/Platform	: Conference Hall
Chairman	: <b>Dr.(Mrs.) V. Pushpalatha</b> Principal (i/c)
Co-coordinators	: <b>Dr.(Mrs.)V.Vijaya,</b> Assistant Professor of Botany <b>Dr.(Mrs.) P.Vidhya,</b> Associate Professor of Mathematics
Members	: <b>Dr.(Mrs.)G.Indira Rani</b> Dean of Academic Affairs Head & Associate Professor of Zoology <b>Mrs. C.Kamala</b> Head & Associate Professor of Chemistry Controller of Examinations & IQAC Criteria Heads

The IQAC meeting, chaired by the Principal, was held on 28.06.2023 to finalize the Plan of Action for the academic year 2023-2024 in collaboration with the heads of various circles. The following decisions were made to:

**Conduct of Examination**

1. **Internal Examinations:** Internal examinations for the academic year 2023–2024 were scheduled, and the responsibility for organizing them was delegated to the Departments of Zoology and Physics.
2. **Summative Examinations:** Summative examinations were allocated to be held in October 2023 and March 2024 for the academic year 2023–2024.

**Research Initiatives:**

1. **Research-Based Programs:** Organize a variety of research-focused activities, including guest lectures, webinars, orientations, hands-on training sessions, and research methodology workshops, intellectual property rights sessions, entrepreneurship training, skill development programs, and e-quizzes, involving all departments.

2. **Seed Funding:** Provide seed funding to faculty members by inviting project proposals to encourage research innovation and development.
3. **International Conferences:** Host international conferences in collaboration with global associations, featuring prominent experts delivering insightful lectures.
4. **Publication Encouragement:** Motivate both students and faculty to actively participate, present in conferences and publish in reputed journals.
5. **Field and Industrial Visits:** Organize field visits and industrial tours to provide practical exposure and real-world insights to the students.
6. **Projects and Internship Training:** Facilitate project work and internship training in collaboration with MoU partners and industry professionals to enhance students' practical knowledge and industry readiness.

Dr. U. Vijay  
Dr. P. Vidyay  
Coordinators

  
Chairman  
PRINCIPAL I/C  
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**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of the Meeting - 4**

Date	: 03.07.2023
Time	: 11:00 a.m.
Venue/Platform	: Conference Hall
Chairman	: <b>Dr.(Mrs.) V. Pushpalatha</b> Principal (i/c)
Co-coordinators	: <b>Dr.(Mrs.)V.Vijaya</b> Assistant Professor of Botany <b>Dr.(Mrs.) P.Vidhya</b> Associate Professor of Mathematics
Members	: <b>Dr.(Mrs.)G.Indira Rani</b> Dean of Academic Affairs Head & Associate Professor of Zoology <b>Mrs. C.Kamala</b> Head & Associate Professor of Chemistry Controller of Examinations & IQAC Criteria Heads

The IQAC meeting was organized under the chairmanship of Principal on 03.07.2023. The **Plan of Action** for the academic year 2023-2024 was chalked out with the heads of various Circle. In the Meeting the following decisions were made:

**Proposed Initiatives for the Academic Year:**

***Sustainability and Environmental Initiatives:***

1. To install a solar unit in the administrative block.
2. To plant wild tree saplings and Bhima bamboo trees which enhance oxygen levels within the college premises.
3. To educate students on the usage of eco-friendly products.

***Faculty Development and Training:***

4. To train new faculty members in the effective use of Google applications.

5. To conduct webinars on research ethics and content writing.

***Student Development and Engagement:***

6. To collect student satisfaction surveys and gather feedback from all stakeholders.

7. To enhance skill development programs which aims at promoting entrepreneurial quality among the new generation.

8. To organize gender sensitivity and counselling programs for students.

Dr. Ullij  
Dr. P. Vethya  
Coordinators

  
Chairman  
PRINCIPAL / C  
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**INTERNAL QUALITY ASSURANCE CELL**

**Review Meeting**

**Minutes of the Meeting – 5**

**2023-2024**

Date	: 23.05.2024
Time	: 11:00 a.m.
Venue/Platform	: Conference Hall
Chairman	: <b>Dr.(Mrs.) V. Pushpalatha</b> Principal (i/c)
Co-coordinators	: <b>Dr.(Mrs.)V.Vijaya</b> Assistant Professor of Botany <b>Dr.(Mrs.) P.Vidhya</b> Associate Professor of Mathematics
Members	: <b>Dr.(Mrs.)G.Indira Rani</b> Dean of Academic Affairs Head & Associate Professor of Zoology <b>Mrs. C.Kamala</b> Head & Associate Professor of Chemistry Controller of Examinations & <b>IQAC Criteria Heads</b>

The IQAC Review meeting was organized under the chairmanship of the Principal on 23.05.2024 to convene the academic outcomes of 2023-2024.

In the Meeting the following outcomes were presented:



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**IQAC – ANNUAL REPORT  
2023-2024**

<b>SL.NO.</b>	<b>PLAN OF ACTION</b>	<b>ACHIEVEMENTS/OUTCOMES</b>
1.	<b>To conduct the admission process.</b>	The admission process was completed successfully as per the procedure of Government and Management for Aided and unaided streams.
2.	<b>To prepare IQAC composition for the academic year.</b>	The composition was fixed and uploaded to the college website.
3.	<b>To prepare the Academic Calendar.</b>	The academic calendar was uploaded to the college website and scheduled tasks were completed.
4.	<b>Curriculum framework and Syllabus updation</b>	<p>The syllabus framework for the academic year 2023-2024 was successfully implemented through a comprehensive syllabus revision across all disciplines, conducted from <b>29th May 2023 to 7th July 2023</b>. The curriculum changes were guided by the following structured approach:</p> <ul style="list-style-type: none"><li>• <b>Adopted the TANSICHE-CBCS framework with Outcome-Based Education (OBE) for the 2023-2024 batch</b>, ensuring a student-centred and competency-driven learning experience.</li><li>• <b>Continued the OBE pattern for the 2022-2023 batch</b>, maintaining the focus on measurable learning outcomes.</li><li>• <b>Retained the CBCS (Choice-Based Credit System) for the 2021-2022 batch</b> in all undergraduate programs, preserving the flexibility of elective choices and interdisciplinary learning.</li></ul> <p>This initiative was designed to align the curriculum with modern pedagogical principles, emphasizing the integration of OBE to foster enhanced learning outcomes and academic excellence across all batches</p>
5.	<b>Internal and Summative</b>	The internal examinations were conducted by the Departments of Zoology and Physics as scheduled. The summative examinations for the odd semester were held from

	<b>Examination Schedule</b>	<b>26.11.2023 to 17.12.2023</b> , and for the even semester from <b>08.05.2024 to 22.05.2024</b> . The results were published on <b>14.12.2023 and 22.05.2024</b> , respectively.
6.	<b>Feedback Survey</b>	Curriculum feedback surveys from stakeholders and a Student Satisfaction Survey were conducted online via Google Forms, and appropriate actions were taken based on the responses received.
7.	<b>Bridge Course, Orientation and Entry-level Test</b>	<p>Bridge course, orientation and entry-level test were conducted for all UG I year Students</p> <p><b>BRIDGE COURSE</b></p> <ol style="list-style-type: none"> <li>1. <b>03.07.2023 - 11.07.2023</b> –Department of Mathematics - Bridge Course on “Fundamentals of Mathematics”.</li> <li>2. <b>04.07.2023 - 11.07.2023</b> - Department of IT – “Introduction to Programming Languages”.</li> <li>3. <b>05.07.2023 - 10.07.2023</b> - Department of History - Bridge Course Classification of Social Science</li> <li>4. <b>05.07.2023 - 11.07.2023</b> – Department of Zoology - Bridge Course on “Understanding Various Instruments and Apparatus Used in the Field of Zoology”.</li> <li>5. <b>05.07.2023 - 10.07.2023</b> – Department of English - Bridge Course</li> <li>6. <b>05.07.2023 -12.07.2023</b> – Department of Commerce - Bridge Course on “An Introduction to Commerce”</li> <li>7. <b>05.07.2023 - 09.07.2023</b> – Department of BCA- Bridge Course on “Introduction to Computer Applications”.</li> <li>8. <b>05.07.2023-11.07-2023</b> – Department of Chemistry - Bridge Course on “Basic Concepts in Chemistry”</li> <li>9. <b>05.07.2023 - 12.07.2023</b> – Department of Physics - Bridge Course on Basic Knowledge about Physics.</li> <li>10. <b>06.07.2023 -12.07.2023</b> – Department of Tamil - Bridge Course on Tamil Language Introduction</li> <li>11. <b>07.07.2023 - 11.07.2023</b> – CS - Bridge Course on Basic Terminology of Computers</li> <li>12. <b>07.08.2023 - 11.08.2023</b> – BBA - Bridge Course - Preparing Students for Advanced Studies</li> </ol> <p><b>ORIENTATION:</b></p> <ol style="list-style-type: none"> <li>1. <b>04.07.2023</b> – History - Fresher’s Orientation Programme</li> <li>2. <b>04.07.2023</b> – Tamil - Orientation Programme on Tamil Language Introduction</li> <li>3. <b>04.07.2023</b> – Physics - Orientation Programme- Introduction to The World of Physics</li> </ol>

		<p>4. <b>04.07.2023</b> – Chemistry - Orientation Programme- About the college and career guidance in chemistry</p> <p>5. <b>08.08.2023</b> – Mathematics - Orientation Program on “Foundation for Student Learning and Success”</p> <p>6. <b>07.02.2024</b> - Orientation Programme on Insurance-Placement Cell</p> <p><b>ENTRY LEVEL TEST</b></p> <p>1. <b>05.07.2023</b> - Nutrition &amp; Dietetics - Entry Level Test</p> <p>2. <b>05.07.2023</b> – English - Entry Level Test</p> <p>3. <b>10.07.2023</b> – Tamil - Entry Level Test on Tamil Language Introduction</p> <p>4. <b>12.07.2023</b> – Chemistry - Entry Level Test - Knowledge in Chemistry</p> <p>5. <b>13.07.2023</b> – Commerce - Entry Level Test</p> <p>6. <b>17.07.2023</b> – Zoology - Entry Level Test 2023-2024</p> <p>7. <b>17.07.2023</b> – Physics - Entry Level Test - Basics of Physics</p> <p>8. <b>21.07.2023</b> – History - Entry Level Test</p> <p>9. <b>28.07.2023</b> – BBA - Entry Level Test</p> <p>10. <b>14.08.2023</b> - Computer Science - Entry Level Test - Basic Terminology of Computers</p> <p>11. <b>14.08.2023</b> - Computer Applications - Entry Level Test - Introduction to Computer Applications</p>
8.	<b>Add-on Certificate Course</b>	<p>1. <b>27.07.2023 - 28.03.2024</b> – English – “Communicative and Functional English”</p> <p>2. <b>06.07.2023 to 08.11.2023</b> - BCA - “Front End Web Development”</p> <p>3. <b>02.08.2023 to 05.10.2023</b> – BBA – “Sales Management for Sales Manager”</p> <p>4. Add-on Course N &amp; D – “New Innovative Food Product Development”</p> <p>5. Add on Course – Tamil - “Thirukkural”</p> <p>6. Add On Course – IT – “Web Page Designing”</p>
9.	<b>Certificate Course</b>	<p>1. <b>03.07.2023 – 30.03.2024</b> – English- “Spoken English”</p> <p>2. <b>03.07.2023 to 12.03.2024</b> - N &amp; D - “Food Preservation”</p> <p>3. <b>26.06.2023</b> – BBA – “Hospital Management”</p> <p>4. Tamil - “Journalism and Mass Communication”</p> <p>5. BCA - Multimedia Technology</p> <p>6. Chemistry - Small-Scale Industrial Chemicals</p>
7.	<b>Value Added Course</b>	<p>1. <b>11.07.2023 - 12.08.2023</b> - Chemistry – “Paints and Biofuels”</p> <p>2. <b>27.07.2023 - 28.03.2024</b> - English – “Teaching of English Language and Literature”</p>

		<p>3. <b>02.08.2023 to 15.08.2023</b> – IT – “Web Development”  4. <b>02.08.2023-05.10.2023</b> - BBA – Digital Marketing  5. 07.08.2023 to 4.10.2023 – BCA - Cloud Computing with Microsoft Azure  6. <b>03.10.2023 to 09.10.2023</b> - N &amp; D - Bakery(Cake Making)  7. The Department of Chemistry - “Paints and Biofuels”  8. The Department of Tamil – “Naadagaviyal (Theatre Science)”</p>
8.	<b>MoU Faculty Exchange /Student Exchange Programme</b>	<p><b>FEP/SEP</b></p> <ol style="list-style-type: none"> <li>1. <b>20.09.2023</b> – The Department of Mathematics, in collaboration with N.M.S. Sermathai Vasan College, organized an FEP on “Hands-on Training in Algebraic Structure &amp; Topology.”</li> <li>2. <b>27.09.2023 – 29.09.2023</b> – The Department of Chemistry, in collaboration with Sourashtra College, Madurai, organized an FEP on “Preparation of Cosmetic Products and Catalysis.”</li> <li>3. <b>10.10.2023 &amp; 11.10.2023</b> – The Department of History, in collaboration with Yadava College, Madurai, conducted an FEP on “The History of Ancient India and Introduction to History.”</li> <li>4. <b>12.02.2024</b> – The Department of IT, in collaboration with Ayya Nadar Janaki Ammal College, organized an FEP on “Cryptography and Cyber Security.”</li> <li>5. <b>04.07.2023</b> – The Department of IT, in collaboration with Ayya Nadar Janaki Ammal College, conducted a seminar on “Cloud and Mobile Development Trends.”</li> <li>6. <b>05.02.2024</b> – The Department of Zoology, in collaboration with the PG &amp; Research Department of Zoology, Yadava College, conducted a Faculty Exchange Programme.</li> <li>7. <b>23.01.2024 – 30.01.2024</b> – The Department of Mathematics, in collaboration with Tarcin Robotics LLP, organized Internship Training on “R-Programming.”</li> <li>8. <b>02.02.2024</b> – The Department of Commerce conducted an Extension Service on “Commerce and Accountancy” at Sri Ram Nallamani Yadava Girls Higher Secondary School.</li> <li>9. <b>28.03.2024</b> – The Department of History organized an awareness programme and pamphlet distribution on National Voter’s Day titled “Empowering Voters.”</li> <li>10. <b>07.03.2024</b> – The Department of Computer Science conducted an Extension Service titled “Generation of Mobile Technology.”</li> <li>11. <b>20.09.2023</b> – The YRC &amp; RRC, in association with Meenakshi Mission Hospital, Madurai, organized a Blood Donation Camp.</li> </ol>

		<p>12. <b>21.09.2023</b> – The Department of BBA conducted an Extension Service on “The Influence of Social Media on College Students” at Government Arts and Science College for Women, Nilakottai.</p> <p>13. <b>07.03.2024</b> – The Department of Computer Applications conducted an Extension Service on “Usage of the Internet.”</p> <p>14. <b>20.09.2023</b> – <b>21.09.2023</b> – The Department of Mathematics conducted SEP Hands-on Training on “Modern Algebra &amp; Analysis.”</p> <p>15. <b>30.01.2024</b> – The Department of Chemistry, in collaboration with Yadava College, organized a SEP on “Career Guidance for Chemistry Graduates in Central Government Jobs.”</p> <p><b>Industrial MoU:</b></p> <p>16. <b>29.09.2023</b> – The Department of IT, in collaboration with Anjana InfoTech Pvt. Ltd., Rajapalayam, organized an Industrial Visit.</p> <p>17. <b>05.03.2024</b> – <b>09.03.2024</b> – The Department of English, in collaboration with Kalvi Group of Institutions, organized Hands-on Training on “Cambridge English Assessment.”</p> <p>18. <b>15.09.2023</b> – Hands-on Training on the “Construction of an Azolla Cultivation Unit.”</p> <p><b>School MoU:</b></p> <p>19. <b>06.10.2023</b> – The Department of IT, in collaboration with PSY Matriculation Higher Secondary School, conducted an Extension Activity on “Python Programming.”</p> <p>20. <b>11.10.2023</b> – The Department of Tamil, in collaboration with Vedic Vidyashram CBSE School, conducted an Extension Service on “Basic Tamil Grammar.”</p> <p>21. <b>22.08.2023</b> – The Department of Mathematics, in collaboration with Bharat Vidya Mandir Matriculation School, conducted an Extension Service on “Tips and Tricks to Solve Algebra.”</p> <p>22. <b>06.10.2023</b> – The Department of IT, in collaboration with PSY Matriculation Higher Secondary School, conducted an Extension Activity on “Python Programming.” ICT Academy:</p> <p>23. <b>31.07.2023 to 27.11.2023</b> - Programming - Python Programming</p>
9.	<b>Seminar/Conference</b>	<p><b>International Seminar/Conference:</b></p> <p>1. <b>22.12.2023</b> – An International Conference on “Multidisciplinary Innovations in Education, Social Sciences, Humanities, and Business” was held in Malaysia.</p>

		<p>2. <b>28.12.2023</b> – The Departments of Zoology, Physics, Nutrition &amp; Dietetics, and Chemistry organized an International Seminar on “Proteomics of Early Embryonic Development of Zebrafish and Yeast as a Novel Ingredient of Fish Feed.”</p> <p>3. <b>09.01.2024</b> – The Department of Tamil organized an International Seminar on “The Philosophy of Life as Depicted in Siddhar Literature.”</p> <p>4. <b>24.01.2024</b> – The Departments of Computer Applications, Information Technology, Computer Science, and the Placement Cell organized an International Seminar on “Recent Trends in Computer Applications.”</p> <p>5. <b>19.02.2024</b> – Ed Club organised a Conference on “Start-up India”</p> <p><b>Seminar organised by Department/Cell/Clubs:</b></p> <p>6. <b>11.12.2023</b> – A Student Seminar was conducted on “Exploring the Significance of Medicinal Plants.”</p> <p>7. <b>08.02.2024</b> – A Student Seminar was organized on “Green Synthesis of Nanoparticles.”</p> <p>8. <b>21.09.2023</b> – The Department of Tamil conducted a Seminar titled “Pesa Madanthai Ennum Perungunaththai.”</p> <p>9. <b>29.01.2024</b> – The Department of History conducted a Seminar on “Erect Stone Speaks.”</p> <p>10. <b>22.01.2024</b> – Entry-in-Service &amp; Career Guidance Cell organized a Seminar on “Indian Airforce Publicity Awareness Program.”</p> <p>11. <b>22.01.2024</b> – The Entrepreneurs Development Cell hosted a Seminar on “Niral Thiruvella – EDII Hackathon.”</p> <p>12. <b>29.01.2024</b> – The Department of History a Seminar on “Erect Stone Speaks”</p> <p>13. <b>08.02.2024</b> – The Entrepreneurs Development Cell organised a Seminar on “Problems Faced by Women Entrepreneurs.”</p> <p>14. <b>16.02.2024</b> – The Department of Tamil organized an International Seminar on “You Too Can Become a Lyricist” (Neegalum Padal Aasiriyar Aagalam).</p> <p>15. <b>07.03.2024</b> – Entry-in-Service &amp; Career Guidance Cell organized a Seminar on “Higher Education in Abroad.”</p> <p>16. <b>12.02.2024</b> – The Department of Physics organised a Seminar on “Nano Materials.”</p>
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		<p>17. <b>22.01.2024</b> – The ED &amp; Skill Development Cell organized a Seminar on “Nirral Thiruvella – EDII Hackathon.”</p> <p>18. <b>19.02.2024</b> – The ED &amp; Skill Development Cell organised a Conference on “Start-up India.”</p>
10.	<b>Workshop &amp; Hands-on Training for Students</b>	<p>1. <b>06.10.2023</b> – The Department of English, Phoenix Literary Association, organized a Seminar on “Be the Change – Make a Difference.”</p> <p>2. <b>13.03.2024</b> – The Department of Zoology participated in a Workshop on “DNA Isolation and PCR Analysis in Zebrafish.”</p> <p>3. <b>14.03.2024</b> – The Placement Cell organized a Workshop on “Business Tactics.”</p> <p>4. <b>21.02.2024</b> – The Placement Cell conducted a Workshop on “Better Vision Is Our Responsibility.”</p>
11.	<b>Awareness Programme</b>	<p>1. <b>22.09.2023</b> – The SSO organized an Awareness Program in collaboration with the Department of Police on “Empowering Safety and Rights.”</p> <p>2. <b>01.03.2024</b> – YRC &amp; RRC, in association with the District AIDS Prevention and Control Unit and S.V.N. College, conducted an AIDS Awareness Drama Competition.</p> <p>3. <b>26.06.2023</b> – The NSS organized a Human Chain as part of a Drug Abuse Awareness Programme.</p> <p>4. <b>26.09.2023</b> – The NSS conducted a Seminar on “Early Pregnancy Awareness.”</p> <p>5. <b>08.12.2023</b> – The NSS organized an Awareness Programme on “Violence Against Women.”</p> <p>6. <b>22.02.2024</b> – The Consumer Club conducted an Awareness Programme on “The Culture of Consuming and Consumer Awareness.”</p> <p>7. <b>17.10.2023</b> – The Department of History organized a Voter Awareness Programme titled “How to Cast Your Votes.”</p> <p>8. <b>15.03.2024</b> – The NSS conducted a Voter Awareness Programme.</p>
12.	<b>Awareness Pledge</b>	<p>1. <b>30.01.2024</b> – YRC &amp; RRC organized a Leprosy Awareness Pledge.</p> <p>2. <b>15.09.2023</b> – The NSS conducted a Pledge Ceremony on Social Justice Day.</p> <p>3. <b>19.10.2023</b> – The NSS conducted the “Meri Maati Mera Desh” Pledge.</p>
13.	<b>National &amp; International Day Celebration</b>	<p>1. <b>15.09.2023</b> – The Department of Tamil organized an Interdepartmental Competition to commemorate Bharatiyar’s Birth Anniversary.</p>



		<ol style="list-style-type: none"> <li>2. <b>07.03.2024</b> – The Women's Cell celebrated International Women's Day with a competition on "The Magnanimity of Women."</li> <li>3. <b>08.03.2024</b> – Entry-in-Service &amp; Career Guidance, in association with Vidhva Institute, celebrated International Women's Day by conducting a live online exam and introducing the Life Skills Exam Package.</li> <li>4. <b>22.12.2023</b> – The Department of Mathematics celebrated National Mathematics Day with a Seminar on "Ramanujan Numbers."</li> <li>5. <b>06.10.2023</b> – The Department of Zoology celebrated Wildlife Week with Guest Lectures on "Plant &amp; Bird Interactions" and "Wildlife of Tamil Nadu."</li> <li>6. <b>20.02.2024</b> – The SSO organized Women's Day Celebrations.</li> <li>7. <b>23.11.2023</b> – The Department of History celebrated World Heritage Week with a Field Visit to Thirumalai Naichar Mahal.</li> <li>8. <b>27.09.2023</b> – The Department of History celebrated World Tourism Day with an Intra-Department Competition.</li> </ol>
14.	<b>Seed Money Grant</b>	Granted for 4 faculty members on 21.9.2023
15.	<b>Extension &amp; Consultancy Activities</b>	<p><b>Extension Service:</b></p> <ol style="list-style-type: none"> <li>1. <b>20.02.2024</b> – The Department of English conducted an Extension Activity.</li> <li>2. <b>07.03.2024</b> – The Department of Chemistry organized an Extension Activity on "Chemistry in Everyday Life."</li> <li>3. <b>23.01.2024</b> – The Women's Cell conducted a Medical Camp as part of its Extension Services.</li> </ol> <p><b>Consultancy:</b></p> <ol style="list-style-type: none"> <li>1. <b>11.07.2023</b> – The Department of Computer Applications conducted a Consultancy Activity on "Introduction to Python."</li> <li>2. <b>10.10.2023</b> – The Department of Chemistry provided a Consultancy Service on "Water Analysis."</li> <li>3. <b>21.08.2023–25.08.2023</b> – The Department of Mathematics organized a Consultancy Programme and Workshop on "LaTeX."</li> <li>4. <b>18.10.2023</b> – The Department of Tamil conducted a Consultancy Activity on "Tamilarin Parambariya Unavugal" (Traditional Tamil Foods).</li> <li>5. <b>02.11.2023</b> – The Department of Physics carried out a Consultancy Activity involving the sale of Mobile Phone Charging Stands.</li> <li>6. <b>06.11.2023</b> – The Department of Nutrition and Dietetics organized a Consultancy Activity for the preparation of Rusk Ladoos.</li> </ol>

	<b>NSS</b>	<p>7. <b>18.12.2023</b> – The Department of Computer Science provided a Consultancy Service with a Demonstration of Computer Hardware.</p> <p>8. <b>05.01.2024</b> – The Department of History conducted a Consultancy Programme on “Art &amp; Craft Sales.”</p> <p>9. <b>19.02.2024</b> – The Department of BBA organized a Consultancy Activity, generating income through the sale of a book titled “Counselling.”</p> <p><b>NSS:</b></p> <p>1. <b>22.07.2023</b> – The NSS conducted an Extension Activity focused on Social Service.</p>
16.	<b>Eco-initiative</b>	<p>1. <b>26.07.2023</b> - The NSS organized a Tree Plantation activity.</p> <p>2. <b>09.08.2023</b> to <b>12.08.2023</b> - The NSS conducted a Tree Plantation and Special Camp.</p>
17.	<b>Counselling Cell</b>	1. <b>25.08.2023 &amp; 15.03.2024</b> - Counselling Cell organised Personal Counselling Session
18.	<b>Publication</b>	Journal – 7, Chapters 42, Book - 1
19.	<b>Parent Teachers Meet</b>	<b>02.09.2023</b> - The Parent-Teacher Meeting was held for all majors.
20.	<b>Internship training/Industrial visit/field trip</b>	<p><b>Internship:</b></p> <p>1. <b>01.12.2023 - 28.12.2023</b> - N&amp;D - Dietetics Internship at Various Hospitals in Madurai</p> <p>2. <b>21.07.2023 - 27.07.2023</b> - Commerce - 5-Day Internship Training on Share Trading</p> <p>3. <b>25.09.2023 - 05.10.2023</b> - Physics - Internship on Mobile Communication</p> <p>4. <b>18.12.2023 - 22.12.2023</b> - Physics (in collaboration with Nadar Mahajana Sangam S. Vellaichamy Nadar College) - Internship Training Program for PG Project</p> <p>5. <b>05.02.2024 - 09.02.2024</b> - (MoU) Mathematics in Collaboration with Bharath Vidya Mandir Matriculation School, Madurai - Internship Training on “Statistics, Graphs &amp; Algebra”</p> <p><b>Industrial Visit:</b></p> <p>1. <b>07.02.2024</b> - IT - Industrial Visit to “Spectrum Soft Tech Solution”.</p> <p>2. <b>18.10.2023</b> - BCA Computer Science IT &amp; Placement Cell - Industrial Visit to HCL, Madurai.</p> <p>3. <b>06.10.2023</b> - N&amp;D - Industrial Visit to SNP Dairy Milk industry.</p>


		<ol style="list-style-type: none"> <li>4. <b>18.10.2023</b> - BBA - Industrial Visit to POABS Tea Factory, Kerala</li> <li>5. <b>01.03.2024</b> - N&amp;D - Industrial Visit to Kodai Chocolate Factory, Kodaikanal</li> <li>6. <b>19.10.2023</b> - Physics - Industrial Visit to MRKR Communications Pvt. Ltd., Madurai</li> <li>7. <b>13.12.2023 to 20.12.2023</b> - Commerce - Industrial Visit to Naga Foods, Naga Consumer Division Unit-2, Dindigul</li> <li>8. <b>16.02.2024</b> - Computer Applications - Industrial Visit to Thiruvananthapuram, Kerala</li> <li>9. <b>20.02.2024</b> - Computer Science - Industrial Visit to Singularis Software Industry, Vagamon, Kerala</li> </ol> <p><b>Field Visit:</b></p> <ol style="list-style-type: none"> <li>1. <b>17.08.2023</b> - Zoology - Field Visit to Biodiversity Heritage Site at Arittapatti</li> <li>2. <b>02.02.2024</b> - Mathematics - Field Visit to the Solar Observatory, Kodaikanal</li> <li>3. <b>02.02.2024</b> - Physics - Field Visit to the Solar Observatory, Kodaikanal</li> <li>4. <b>27.09.2023</b> - History - Organized an Archaeological Field Visit to Keeladi, Madurai</li> <li>5. <b>26.09.2023</b> - Chemistry - Industrial Visit to Central Electrochemical Research Institute, Karaikudi</li> <li>6. <b>02.03.2024</b> - Zoology - Organized a Field Visit titled "Apiculture Visit, Kalakad, and Sightseeing at Kanyakumari Seashore"</li> </ol>
21.	<b>Skill-Development Courses</b>	<ol style="list-style-type: none"> <li>1. <b>10.07.2023</b> - Aari Embroidery Work</li> <li>2. <b>10.07.2023</b> - Silambam Course</li> <li>3. <b>10.07.2023</b> - Tailoring Course</li> <li>4. <b>11.07.2023</b> - Beautician Course</li> <li>5. <b>11.07.2023</b> - Two-Wheeler Training Program</li> <li>6. <b>12.07.2023</b> - Four-Wheeler Training Program</li> <li>7. <b>10.07.2023</b> - Radio Jockey and Video Jockey Class</li> </ol>
22.	<b>Competitions for Students</b>	<ol style="list-style-type: none"> <li>1. <b>01.04.2024</b> - Physics - PHYAETS - The Association conducts various competitions.</li> <li>2. <b>31.01.2024</b> - Tamil - Vaigarai Ilakkiya Vattam - Tamil Association Meet conducted competition.</li> <li>3. <b>13.02.2024</b> - YRC &amp; RRC – Organised Elocution and Drawing Competition.</li> <li>4. <b>27.07.2023</b> – Physics Association Kalam's Club conducted Competitions.</li> </ol>

23.	<b>Career Guidance and Placement Cell</b>	<p>1. <b>02.08.2023</b> – Organized a Campus Drive for Muthu Marketing, Madurai.</p> <p>2. <b>12.03.2024</b> – Organized a Campus Drive for BPO and Marketing roles by Muthu Marketing, Madurai.</p> <p>3. <b>02.03.2024 to 07.03.2024</b> – Conducted Personality Development Classes.</p> <p>4. <b>11.09.2023</b> – Facilitated Interview Participation for Accounting Recruitment by Aparajitha Corporate Services Pvt. Ltd.</p> <p>5. <b>22.09.2023</b> – Facilitated Job Interview Participation at Auro Lab, Madurai.</p>
24.	<b>Entry-In-Service &amp; Career Guidance</b>	<p>1. <b>12.07.2023</b> – The Department of Commerce in association with the District Employment and Career Guidance Center organised a Workshop on “Career Guidance and Skill Development for Women Empowerment”.</p> <p>2. <b>12.07.2023</b> – The Entry-in-Service &amp; Career Guidance Cell organised a Workshop on “Career Guidance and Skill Training for Women Empowerment”.</p> <p>3. <b>22.08.2023 – 24.02.2024</b> – The Entry-in-Service &amp; Career Guidance Cell in Association with the District Employment and Career Guidance Centre, Madurai organised Free TNPSC Coaching Class.</p>
25.	<b>ED Cell - Entrepreneurial Club</b>	<p>1. <b>05.02.2024</b> – The Entrepreneurs Development Cell conducted an Induction Programme on “Schemes for Women Entrepreneurs”</p>
26.	<b>Book Review</b>	<p>1. <b>09.08.2023</b> – The Department of Library Conducted Book Review on Reading and Loving (வாசிப்புத் தேடிப்புத்)</p> <p>2. <b>23.01.2024</b> – English - Book Review</p>
27.	<b>Student Service Organization</b>	<p><b>Festival Celebrations:</b></p> <p>1. <b>20.10.2023</b> - SSO - Saraswathi Pooja Celebration</p> <p>2. <b>12.01.2024</b> - SSO - Pongal Celebration</p> <p>3. <b>19.02.2024</b> - SSO in association with the Rotary Club - Hair Donation Drive for a Medical Cause</p> <p>4. <b>03.02.2024</b> - SSO - Sales Day</p> <p>5. <b>13.10.2023</b> - SSO - Students Visit the Book Festival at Thamukkam Ground, Madurai</p> <p>6. <b>18.12.2023</b> - SSO - Students Union Inauguration</p> <p>7. <b>03.07.2023</b> - SSO - Welcome Party</p> <p>8. <b>30.03.2024</b> - SSO - Youth Talenta</p> <p>9. - Independence Day Celebration - SSO</p>
28.	<b>Sports Day</b>	<p>1. 16.03.2024- 50th Sports Day Celebration</p>
29.	<b>MoU</b>	<p>1. <b>04.07.2023</b> - IT - MoU Signing with Anjana InfoTech</p>

		<p>2. (22.11.2022-Institutional MoU)</p> <p>3. <b>12.02.2024</b> - IT - MoU Signing with N.M.S.Sermathai Vasan College for Women</p> <p>4. Institutional - MoU Signing with Tarcin</p>
30.	<b>UIMS</b>	<b>23.08.2023 - Students' profiles were registered in the UMIS system.</b>
31.	<b>Pudhumai pen Scholarship</b>	<b>08.09.2023 - Pudhumaipen Scholarship.</b>
32.	<b>Research Centre</b>	<b>Eight scholars</b> received thesis awards in the English Department.
33.	<b>ICT Academy</b>	<p>1. <b>31.07.2023 - 04.08.2023</b> - FDP in Python Programming</p> <p>2. Participation in ICT FDP across Various Institutions.</p> <p>3. <b>26.03.2024</b> - Participation Competition on "Yuva Samvad- India @ 2047"</p> <p>4. <b>11.09.2023</b> - Interview Basis Selection Interview Participation</p> <p>5. <b>12.10.20023</b> Participation ICT Academy - Youth Talk</p>
34.	<b>Gandhian Thought Studies</b>	<b>03.10.2023</b> - The College of Gandhian Thought honoured our college with the prestigious 'Rolling Shield' for having the highest number of participants during the 2022-2023 academic year.
35.	<b>IQAC</b>	<p>1.<b>23.01.2024</b> Assessment through Google Classroom</p> <p>2.<b>27.05.2024 to 29.05.2024</b> Digital Skills and Professional Development Programme</p> <p>3.<b>31.05.2024</b> Research Development Programme</p>

U. Vijay  
Dr. Mrs P. Vidhya

IQAC COORDINATOR

  
PRINCIPAL IYC  
E.M.G. YADAVA WOMEN'S COLLEGE  
MADURAI-625 014



**E.M.G. YADAVA WOMEN'S COLLEGE, MADURAI – 625 014.**

(An Autonomous Institution – Affiliated to Madurai Kamaraj University)

Re-accredited (3<sup>rd</sup> Cycle) with Grade A<sup>+</sup> and CGPA 3.51 by NAAC

## INTERNAL QUALITY ASSURANCE CELL

### IQAC Planning Meeting for the Academic Year 2024-2025 Minutes of the Meeting - 6

Date	: 28.05.2024
Time	: 11:00 a.m.
Venue	: Conference Hall
Chairman	: <b>Dr.(Mrs.) V. Pushpalatha</b> Principal (i/c)
Co-coordinators	: <b>Dr.(Mrs.)V.Vijaya</b> Assistant Professor of Botany <b>Dr.(Mrs.) P.Vidhya</b> Associate Professor of Mathematics
Members	: <b>Dr.(Mrs.)G.Indira Rani</b> Dean of Academic Affairs Head & Associate Professor of Zoology <b>Mrs. C.Kamala</b> Head & Associate Professor of Chemistry Controller of Examinations & IQAC Criteria Heads

The Internal Quality Assurance Cell (IQAC) meeting was convened under the chairmanship of the Principal on 28.05.2024 to draft the Plan of Action for the academic year 2024-2025. Heads of various departments and circles actively participated in discussing and formulating the institution's strategies for academic excellence and holistic development.

#### **Agenda and Resolutions**

##### **1. Academic Planning:**

- Finalize the academic calendar, incorporating significant events, exams, and holidays.
- Strengthen the implementation of Outcome-Based Education (OBE) across all UG and PG programs while aligning with TANSICHE-CBCS norms.
- Conduct bridge courses, orientation programs, and refresher sessions for first-year students.

## **2. Research and Innovation:**

- Organize research-based programs, including seminars, workshops, and guest lectures on contemporary topics.
- Promote faculty research through seed funding and incentives for publications in high-impact journals.
- Host international and national conferences in collaboration with academic and industrial partners.

## **3. Skill Development and Placements:**

- Launch new skill-oriented certificate courses in emerging fields like AI, Data Analytics, and Financial Technologies.
- Strengthen placement drives with both public and private sector participation.
- Introduce pre-placement training sessions and industry readiness programs for final-year students.

## **4. Community Engagement and Eco-Initiatives:**

- Plan extension and outreach programs focusing on rural development, women empowerment, and health awareness.
- Conduct eco-initiative programs, such as campus-wide green audits and tree plantation drives.

## **5. Technology Integration:**

- Enhance digital infrastructure by procuring additional smart boards, high-speed internet, and upgraded software tools.
- Provide G-Suite email IDs to all students and faculty to facilitate blended learning and online resource sharing.

## **6. Student Support Services:**

- Organize career guidance programs, competitive exam coaching, and NET/SET preparation workshops.
- Offer remedial classes for slow learners and additional academic support for advanced learners.
- Strengthen mentorship programs for continuous student monitoring and progression.

## **7. Collaborations and Partnerships:**

- Establish MoUs with national and international institutions, industries, and organizations to enhance academic and research collaborations.
- Promote student and faculty exchange programs for exposure to global academic standards.

## **8. Cultural and Extracurricular Development:**

- Encourage cultural, sports, and literary competitions to develop well-rounded personalities.
- Celebrate regional, national, and international observance days to instill cultural and social values.

## **9. Institutional Accreditation and Reporting:**

- Prepare for the NAAC reaccreditation process and improve the institution's standing in NIRF and AISHE rankings.
- Ensure timely submission of AQAR and other mandatory reports.

**10. New Program Initiatives:**

- Introduce new UG programs, including M.Sc. in Chemistry and B.A. in Digital Media Studies.
- Launch PG programs in Artificial Intelligence.

11. **UMIS:** Update student details in the UMIS system and ensure timely processing for the Scholarship program.

The meeting concluded with a common agreement on the proposed action plan and a commitment to collectively implement these strategies for the institution's growth and student success. The Principal expressed gratitude to all members for their valuable inputs and encouraged consistent efforts throughout the year.

Dr. V. Vijay  
Dr. P. Vidhya

**Coordinators**

  
Chairman  
**PRINCIPAL I/C**  
**E.M.G. YADAVA WOMEN'S COLLEGE**  
**MADURAI-625 014**