

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

2013- 2014

I. Details of the Institution

1.1 Name of the Institution

E.M.G.Yadava Women's College

1.2 Address Line 1

THIRUPPALAI

Address Line 2

MADURAI-14

City/Town

MADURAI -14

State

TAMIL NADU

Pin Code

625014

Institution e-mail address

principal@emgywomenscollege.ac.in

Contact Nos.

A) 0452 – 2681247 b) 98421- 42677

Name of the Head of the Institution:

Dr.(Mrs.). R. Poovazhaki

Tel. No. with STD Code:

0452- 2681247

Mobile:

98421 - 42677

Name of the IQAC Co-ordinator:

1.Mrs.T.Janci Rani
2.Mrs. S.Krishnammal

Mobile:

1.9488433570
2.9487708168

IQAC e-mail address:

1.tjancirani58@gmail.com
2.krishnammals2014@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/52/RAR/64

1.5 Website address:

www.emgywomenscollege.ac.in

Web-link of the AQAR:

<http://emgywomenscollege.ac.in/iqac/aqar>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	----	2003	5 years
2	2 nd Cycle	A	3.17	2010	5years
3	3 rd Cycle	---	---	---	---
4	4 th Cycle	---	---	---	---

1.7 Date of Establishment of IQAC : DD/MM/YYYY

19/01/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

SSR submitted to NAAC on May 2009, peer – team visit on 25th and 26th Feb. 2010
 (i) AQAR (2010 – 2011) - submitted to NAAC on 20/ 10 /2011 (DD/MM/YYYY)
 (ii) AQAR (2011 – 2012) - submitted to NAAC on 30 / 09 /2012 (DD/MM/YYYY)
 (iii) AQAR (2012– 2013) - submitted to NAAC on 30/ 10/2013 (DD/MM/YYYY)
 (iv) AQAR (2013 – 2014) - submitted to NAAC on 09/01/2015 (DD/MM/YYYY)

1.9 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>
	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Constituent College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Autonomous college of UGC	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Regulatory Agency approved Institution :	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

(eg. AICTE, BCI, MCI, PCI, NCI) - MCA - AICTE

Type of Institution	Co-education	<input type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input checked="" type="checkbox"/>
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing			<input type="checkbox"/>

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>
		Law	<input type="checkbox" value="NA"/>	PEI (Phys Edu)	<input type="checkbox" value="NA"/>
		TEI (Edu)	<input type="checkbox" value="NA"/>	Engineering	<input type="checkbox" value="NA"/>
		Health Science	<input type="checkbox" value="NA"/>	Management	<input type="checkbox" value="NA"/>

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-

UGC/ CSIR/ DST/ DBT/ICMRetc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="11"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="4"/>
2.3 No. of students	<input type="text" value="NIL"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="NIL"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="NIL"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="NIL"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="18"/>
2.10 No. of IQAC meetings held	<input type="text" value="2"/>

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="7"/>	Faculty	<input type="text" value="2"/>
	Non-Teaching Staff	<input type="text" value="1"/>		
	Students	<input type="text" value="1"/>		
	Alumni	<input type="text" value="1"/>	Others	<input type="text" value="3"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="---"/>	International	<input type="text" value="---"/>
National	<input type="text" value="---"/>	State	<input type="text" value="---"/>
Institution level	<input type="text" value="---"/>		

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. To Extend the Chemistry Lab with advanced Equipments.
2. Introduction of 7 new Certificate Course by each Department.
3. Applied for M.A History course.
4. Syllabus revision (w.e.f 2014) for all major (UG, PG and M.Phil Courses) was completed.
5. Training was given to the students on Folk Arts.
6. 5000 books were added to the library in this year.
7. CBCS syllabus was submitted to TamilNadu State Council for Higher Education.
8. Community college has been started.
9. CCTV has been installed in important places.
10. Sports team are formed for the following games:-Hockey, Basket Ball, Kabadi, khokho, Hand Ball, Ball Badminton.
11. Cot provision for Hostel students.
12. Proposal for plans, Block Developments grant under UGC XII Plan, for an assistance of Rs.68, 00000 has been submitted.
13. Proposal for Extension of Women's Hostel, for an estimation of Rs.1, 11, 00,000 has been submitted.
14. Proposal for financial assistance to strengthen IQAC and Community College submitted.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
1. To Extend the Chemistry Lab with advanced equipments.	1. Completed.
2. Introduction of 7 new Certificate Course by each Department	2. Introduced by all Departments.
3. To Apply for M.A History Course.	3. Applied for M.A History Course.
4. Syllabus revision (w.e.f 2014) for all major (UG,PG and M.Phil Courses) was completed.	4. Completed.
5. To train the students on Folk Arts.	5. Training was given.
6.5000 books were added to the library in this year.	6. Books were added.
7. CBCS syllabus was submitted to TamilNadu State Council for Higher Education.	7. Submitted.
8. Community college has been started.	8. Tailoring Classes are offered to public and students.
9. CCTV has been installed in important places.	9. Cameras are installed.
10. Sports team are formed for the following games :-Hockey, Basket Ball ,Kabadi, khokho, Hand Ball, Ball Badminton.	10. All Teams are formed.
11. Cot provision for Hostel students.	11. Yet to be done.
12. Proposal for plans , Block Developments grant under UGC XII Plan, for an assistance of Rs.68, 00000 has been submitted.	12. Plan is submitted.

13. Proposal for Extension of Women's Hostel, for an estimation of Rs.1, 11, 00,000 has been submitted.	13. Plan is submitted.
14. Proposal for financial assistance to strengthen IQAC and Community College submitted	14. Received Financial assistance.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body

Yes No

Management Syndicate

Any other body

Provide the details of the action taken

- | |
|---|
| <p>1. Action planned -14</p> <p>2. Carried out – 13</p> <p>3. Yet to be done -1</p> |
|---|

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	----	---	---	---
M.Phil	1	---	1	---
PG	7	---	7	---
UG	18	---	12	---
PG Diploma	1	---	1	---
Advanced Diploma	2	---	---	2
Diploma	5	---	---	2
Certificate	12	7	---	2
Others	---	---	---	---
Total	46	7	21	6
Interdisciplinary	13	---	---	---
Innovative & Self Development	2	---	---	---

1.2 (i) Flexibility of the Curriculum:

✓ CBCS / Core/ Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	26
Trimester	--
Annual	20

1.3 Feedback from stakeholders* (On all aspects)

Alumni	<input checked="" type="checkbox"/>	Parents	<input checked="" type="checkbox"/>
Employers	<input type="checkbox"/>	Students	<input checked="" type="checkbox"/>
Mode of feedback : Online	<input type="checkbox"/>	Manual	<input checked="" type="checkbox"/>
		Co-operating schools (for PEI)	<input type="checkbox"/>

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

<p>Yes,</p> <ol style="list-style-type: none"> 1. Once in three years revision is done for all subjects, of all courses. 2. Also revision is done for subjects whenever necessity arises.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	132	129	13	-----	-----

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	19	19	1	1	0	0	20	20

2.4 No. of Guest and Visiting faculty and Temporary faculty

1	1	1
---	---	---

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	9	9
Presented	11	11	2
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<ul style="list-style-type: none"> ❖ Conducted a lecture on “e-Learning “to all the teaching faculty members on 21-04-14 ❖ Feed back analysis is done by the students and their suggestions are carried out

2.7 Total No. of actual teaching days

180

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Assignment, Bar coding, Photocopy and supplementary exam
--

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

132

2.10 Average percentage of attendance of students

88%

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division (UG)				
		Distinction %	I %	II %	III %	Pass %
1.B.A.Tamil	25	8%	76%	16%	----	100%
2.B.A. English (Regular)	78	----	19.4%	63.8%	16.6%	72%
3.B.A. English (Self Finance)	73	----	20.5%	58.8%	20.5%	93%
4.B.A. History(Tamil)	16	----	50%	50%	---	88%
5..B.A. History(English)	9	----	44.4%	55.5%	---	100%
6.Zoology	24	10.5%	89.4%	----	----	79%
7.B.Com (Regular)	72	----	41.6%	54.1%	4.1%	99%
8.B.Com(Self Finance)	52	----	34%	52%	14%	96%
9.B.Com(Computer Application)	95	----	80.4%	19.5%	----	97%
10.B.Sc. Maths(Regular)	68	34.3%	60.9%	4.6%	----	94%
11.B.Sc. Maths(Self Finance)	64	24.1%	69.3%	6.4%	---	97%
12.B.B.A.	39	----	43.5%	51.2%	5.1%	100%
13.B.Sc.Computer Science	49	4%	89.7%	6.1%	----	100%
14.B.Sc I.T	94	-----	69.8%	30.1%	---	99%
15B.Sc.Physics	47	27.6%	72.3%	----	----	100%
16.B.Sc.Nutrition&Dietetics	17	---	100%	----	----	100%
17.BCA	47	10.6%	72.3%	17%	----	100%
PG						
1.M.Sc Maths	12	66.6%	33.3%	----	----	100%
2.M.Sc I.T	26	68%	32%	----	----	96%
3.MCA	15	35%	64.2%	-----	----	93%
4.M.A.English	4	----	75%	25%	----	100%
5.M.Com(CA)	38	8.8%	88.2%	2.9%	----	89%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Attached in the Annexure

2.13 Initiatives undertaken towards faculty development

16

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	1 (30 Fresh staff are benefitted)
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	12
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	65	14	0	1
Technical Staff	8	-----	----	-----

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The Management gives Rs1000 per month as an increment for getting Ph.D.
2. The Staff is motivated to attend Seminars, conferences, Workshops and they are encouraged to present papers and to do Minor Research projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	7	1	----	14
Outlay in Rs. Lakhs	--	65000	----	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	---	----
Non-Peer Review Journals	---	---	----
e-Journals	---	---	----
Conference proceedings	---	02	----

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

0

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS

DST-FIST DPE

DBT Scheme/funds

3.9 For colleges Autonomy/ UGC CPE

DBT Star Scheme INSPIRE

CE Any other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	---	---	---	---	---
Sponsoring agencies	---	---	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17. No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
4	--	--	--	4	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

1

11

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF
 Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="----"/>	College forum	<input type="text" value="48"/>
NCC	<input type="text" value="----"/>	NSS	<input type="text" value="33"/>
Any other	<input type="text" value="---"/>		

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Consultancy and Extension Activities are conducted in various schools and in public places. The programmes centred on Basic Science in every day life, Practical classes for higher classes, Spoken English and Grammar, Computer Literacy are conducted. They created an Awareness Program on Dengue, Carbon and its allotropes, and Stress Busters. They helped to increase their self confidence and self- motivation. They also created Awareness about the importance of our monuments and preservation of monuments. They suggested about the Best Food, Balanced Diet, Food Group. They tested the Blood Group also. 75 Units of Blood has been donated by the students through RRC
- Voters Awareness programme was conducted.
- Welcoming the Vivekananda Rath Yatra in the college premises, celebrated the wild life week, taught the public about the importance of Yoga through Demonstration.
- They created awareness on Consumer Rights.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	94132283 (Sq. ft)	----	---	---
Class rooms	68	----	Management	68
Laboratories	12	---	Management	12
Seminar Halls	2	---	Management	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	0	0	Management	0
Value of the equipment purchased during the year (Rs. in Lakhs)	2,71,927	3,15,162	Management	587089
Others	2637827	615485	Management	3253312

4.2 Computerization of administration and library

- Administrative office, COE office and Library are automated.
- For Library (AUTOLIB) is used.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2529	779000	2248	9045000	4777	1724000
Reference Books	534	250000	734	367800	1268	6,17,000
e-Books	---	---	---	---	---	---
Journals	80	1,12,000	83	115000	163	2,27,000
e-Journals	---	---	---	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	15		20		25	
Others (specify)	---	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	228	166	1	15	11	5	17	13
Added	---	---	---	---	---	---	---	--
Total	228	166	1	15	11	5	17	13

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Yes

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

30 Lakhs

iii) Equipments

14 lakhs

iv) Others

32 lakhs

Total :

76 Lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

❖ Number of events conducted by the institute to the students -22

❖ Number of students participated in various events 1014

5.2 Efforts made by the institution for tracking the progression

- Number of events attended by the students outside the college premises - 30
- Prizes won from outside -22

5.3(a) Total Number of students

UG	PG	Ph. D.	Others(M.Phil)	Total
3433	373	---	10	3816

(b) No. of students outside the state

0

(c) No. of international students

3

	Men			Women	
	No	%		No	%
	0	0			0.01%

	General	SC	ST	La	OBC	Physically Challenged	Total		General	SC	ST	La	OBC	Physically Challenged	Total
		7					1307			2					1357
	389	11	--	799		2			322	12	--	911		2	
		7								2					
	Demand ratio : 20%								Dropout : 2%						

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- 1.National Eligibility Test(NET)
- 2.State eligibility Test(SET)
- 3.Entry in Service

No. of students beneficiaries

100

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Other

5.6 Details of student counselling and career guidance

1. Every Friday Counselling is given by professional counsellors.
2. Tutor – ward system is functioning. Tutor meets wards once in a month and gives guidance and counselling to the students.

1. No. of students benefitted

2. No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	---	42

5.8 Details of gender sensitization programmes

- ❖ 4 Programmes were conducted by the Women’s cell

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports	: State/ University level	<input type="text" value="1"/>	National level	<input type="text" value="1"/>	International level	<input type="text" value="--"/>
Karate	: State level	<input type="text" value="10 Medals"/>	National level	<input type="text" value="7"/>	Inter National level	<input type="text" value="--"/>
Yoga	: State level	<input type="text" value="46 Medals"/>	National level	<input type="text" value="--"/>	Inter National level	<input type="text" value="--"/>
Cultural:	State/ University level	<input type="text" value="5"/>	National level	<input type="text" value="---"/>	International level	<input type="text" value="---"/>

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	105	4,00000
Financial support from government	936	4121220
Financial support from other sources	1	23097
Number of students who received International/ National recognitions	----	---

5.11 Student organised / initiatives

Fairs	: State/ University level	<input type="text" value="1"/>	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>
Exhibition:	State/ University level	<input type="text" value="1"/>	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

1.Our college motto is “Women Empowerment - Family Enlightenment”

By educating women we educate the whole family.

2.To provide education to the underprivileged viz. educationally, socially and economically backward women folk and to provide value added education with the main focus on building a strong and healthy society.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

❖ To improve the E-Content Development.

6.3.2 Teaching and Learning

❖ Management arranged spoken English Classes for the fresh Staff

6.3.3 Examination and Evaluation

❖ To avoid wasting the exam papers, the controller section suggested ruled paper can be used in future.

6.3.4 Research and Development

❖ More number of staff have enrolled for Ph.D

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ❖ Library is computerized.
- ❖ New trends in technology are introduced through workshop and seminar.

6.3.6 Human Resource Management

- ❖ A well established HR team manages, Human Resource of the college. It is responsible for the attraction, selection, training, assessment, and rewarding of employees.

6.3.7 Faculty and Staff recruitment

- ❖ According to the demand, faculty and staff are recruited through selection panel.

6.3.8 Industry Interaction / Collaboration

- ❖ B.B.A., Chemistry, Zoology, Nutrition & Dietetics, Computer Science, Tamil and History students periodically visit industries, hospitals, and historical places relevant to their subjects.

6.3.9 Admission of Students

- Admission is done by the principal and all the Department HOD's according to the Government guidelines

6.4 Welfare schemes for

Teaching	P.F, E.S.I, YOGA , Free Medical Check Up
Non teaching	PF, E.S.I, YOGA, Free Medical Check Up
Students	Safety Insurance, Central ,State Government scholarship, Education loan facilities are available

6.5 Total corpus fund generated 75,000

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Subject Experts	yes	principal
Administrative	yes	Joint Director of collegiate education, Madurai	--	---

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

➤ A revised fee with reference to MK University Fees Structure is implemented for Invigilation, evaluation for both theory and practical examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

➤ Not Applicable.

6.11 Activities and support from the Alumni Association

- Three Meetings were conducted -two for students and one for the Retired Staff
- Retired Alumini Staff -Association was inaugurated this year

6.12 Activities and support from the Parent – Teacher Association

- Two Meetings were conducted.
- The suggestions like - to ply more buses for students coming from outskirts and to construct more rooms in the hostel and 8 more classes for new courses were carried out by the management

6.13 Development programmes for support staff

- Orientation Programme and Spoken English classes were given to the fresh staff.
- Send off party was arranged to the retiring non- teaching staff(3)
- Teacher's day was celebrated
- Diwali gifts were given to the Sub- Staff
- Health awareness programme was arranged
- Staff tour was arranged

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ❖ Paper covers are prepared by NSS students to minimise the usage of plastic within the campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Certificate course is started by all the departments.
2. Certificate course in Gandhian Thought for I year and Diploma Course in Gandhian Thought for II year are conducted every year.
3. Community College is started. It offered Tailoring Course for public and students
4. Training Programme in Folk Arts is given

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

Plan of Action	Achievements
1. To Extend the Chemistry Lab with advanced equipments.	1. Completed.
2. Introduction of 7 new Certificate Course by each Department	2. Introduced by all Departments.
3. To Apply for M.A History Course.	3. Applied for M.A History Course.
4. Syllabus revision (w.e.f 2014) for all major (UG,PG and M.Phil Courses) was completed.	4. Completed.
5. To train the students on Folk Arts.	5. Training was given.
6.5000 books were added to the library in this year.	6. Books were added.
7. CBCS syllabus was submitted to TamilNadu State Council for Higher Education.	7. Submitted.

8. Community college has been started.	8. Tailoring Classes are offered to public and students.
9. CCTV has been installed in important places.	9. Cameras are installed.
10. Sports team are formed for the following games :-Hockey, Basket Ball ,Kabadi, khokho, Hand Ball, Ball Badminton.	10. All Teams are formed.
11. Cot provision for Hostel students.	11. Yet to be done.
12. Proposal for plans , Block Developments grant under UGC XII Plan, for an assistance of Rs.68, 00000 has been submitted.	12. Plan is submitted.
13. Proposal for Extension of Women's Hostel, for an estimation of Rs.1, 11,00,000 has been submitted.	13. Plan is submitted.
14. Proposal for financial assistance to strengthen IQAC and Community College submitted	14. Received Financial assistance.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

<p>i. Certificate course in Gandhian Thought for I year and Diploma Course in Gandhian Thought for II year, are conducted every year.</p> <p>ii. Prayer is conducted on every Friday. The prayer begins with solemn Song 'Ragupathy Ragava Raja Ram' and it is followed by Inter Religious prayer. The weekly news is read both in Tamil and English. Then comes the vital information on an important personality who has achieved success by sheer hard work. The General Knowledge of the students is also checked by a Quiz consisting nearly ten Questions. Tongue Twister is a hilarious entertainment to the students. Each discipline takes its turn every week and tries their utmost to prove their competence. All these are compiled and published in the college magazine.</p> <p>iii. The Hostel Students are given Yoga Coaching and they do Yoga Practice daily in the morning .Our student won I prize in Yoga in the Youth Festival conducted by MK University.</p>

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

➤ Botanical Names were labelled on the trees and maintained the Green House in a good manner

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

S- Stands for remarkable Women Student Strength, Sense of belongingness exists at all levels.

W- Stands for need of Research Publications.

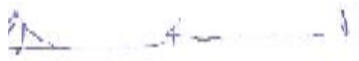
O – Stands for the opportunities provided by the institution to the students to develop their over all Personality through Self Development programmes, and Value Based Courses.

T – Stands for emerging the rural students as employable graduates

8. Plans of institution for next year

1. To organize Quality Oriented IQAC – Seminar/Conference/ Workshops.
2. Organizing programmes for E- content Development.
3. To Enhance ICT Teaching and Learning Process
4. Motivate the Staff to publish Books and present papers in International and National Conferences.
5. The student prayer Messages are to be published as books.
6. To extend the UGC funded Hostel, To construct More number of class rooms ,Extend library building and Non- Residential centre.
7. On line conduct of examination for multiple choice questions.
8. Computerization of Internal Marks.
9. Sending SMS to parents informing about the Student's Attendance
10. Collecting Online Feed Back
11. Issue of Genuineness Certificate on line.
12. More number of Campus Placements must be arranged.
13. NCC is to be introduced
14. Planned to introduce INFLIBNET centre.
15. Planned to introduce Women Study Centre.
16. Planned to buy more computers.
17. Admission of Students through On-line.
18. Planned to provide Dormitory Type Beds for Hostel Students.

Name T.Janci Rani



Name S.Krishnammal



Signature of the Coordinators of IQAC

Name Dr.(Mrs.)R.Poovazhaki



Signature of the Chairperson, IQAC

Annexure I

I) 2.14 College Calendar

I SEMESTER

Month	Year	Working Days
June	2013	7
July	2013	23
Aug	2013	18
Sep	2013	21
Oct	2013	22
	Total	92

II SEMESTER

Month	Year	Working Days
Dec	2013	18
Jan	2014	18
Feb	2014	20
Mar	2014	21
Apr	2014	15
	Total	92

ACADEMIC CALENDAR			
JUNE 2013			
Date	Day	Events	No. of Working Days
1	Sat		-
2	Sun		-
3	Mon		-
4	Tue		-
5	Wed		-
6	Thur		-
7	Fri		-
8	Sat		-
9	Sun		-
10	Mon		-
11	Tue		-
12	Wed		-
13	Thur		-
14	Fri		-
15	Sat		-
16	Sun		-
17	Mon		-
18	Tue		-
19	Wed		-
20	Thur	College Reopening	1
21	Fri		2
22	Sat		-
23	Sun		-
24	Mon		3
25	Tue		4
26	Wed		5
27	Thur		6
28	Fri	Tutorial Counselling	7
29	Sat		-
30	Sun		-
		No. of Working Days	7

JULY 2013			
Date	Day	Events	No. of Working Days
1	Mon		8
2	Tue		9
3	Wed		10
4	Thur		11
5	Fri		12
6	Sat		-
7	Sun		-
8	Mon		13
9	Tue		14
10	Wed		15
11	Thur		16
12	Fri		17
13	Sat		-
14	Sun		-
15	Mon		18
16	Tue		19
17	Wed		20
18	Thur		21
19	Fri		22
20	Sat		-
21	Sun		-
22	Mon		23
23	Tue		24
24	Wed		25
25	Thur		26
26	Fri	Tutorial Counselling	27
27	Sat		-
28	Sun		-
29	Mon		28
30	Tue		29
31	Wed		30
No. of Working Days			23

SEPTEMBER 2013			
Date	Day	Events	No. of Working Days
1	Sun		-
2	Mon		49
3	Tue		50
4	Wed		51
5	Thur		52
6	Fri		53
7	Sat	Alumni Association	54
8	Sun		-
9	Mon	Vinayagar Chathurthi	-
10	Tue		55
11	Wed		56
12	Thur		57
13	Fri		58
14	Sat		-
15	Sun		-
16	Mon		59
17	Tue		60
18	Wed		61
19	Thur		62
20	Fri		63
21	Sat		-
22	Sun		-
23	Mon		64
24	Tue		65
25	Wed		66
26	Thur		67
27	Fri	Tutorial Counselling	68
28	Sat		-
29	Sun		-
30	Mon		69
		No. of Working Days	21

AUGUST 2013			
Date	Day	Events	No. of Working Days
1	Thur		31
2	Fri		32
3	Sat		-
4	Sun		-
5	Mon		33
6	Tue		34
7	Wed		35
8	Thur		36
9	Fri	Id-Ul-Fitr (Ramzan)	-
10	Sat		37
11	Sun		-
12	Mon		38
13	Tue		39
14	Wed		40
15	Thur	Independence Day	-
16	Fri		41
17	Sat		42
18	Sun		-
19	Mon	First Internal Test	43
20	Tue		44
21	Wed		45
22	Thur		46
23	Fri	Tutorial Counselling	47
24	Sat	Parent Teacher Association	48
25	Sun	Mid-Semester Holidays	-
26	Mon		-
27	Tue	Gokulashtami	-
28	Wed		-
29	Thur		-
30	Fri		-
31	Sat		-
		No. of Working Days	18

OCTOBER 2013			
Date	Day	Events	No. of Working Days
1	Tue		70
2	Wed	Gandhi Jayanthi	-
3	Thur		71
4	Fri		72
5	Sat		73
6	Sun		-
7	Mon	II Internal Test	74
8	Tue		75
9	Wed		76
10	Thur		77
11	Fri		78
12	Sat		79
13	Sun	Saraswathi Pooja	-
14	Mon	Vijaya Dhasami	-
15	Tue		80
16	Wed	Id-UL-zuha (Bakrid)	-
17	Thur		81
18	Fri	Tutorial Counselling	82
19	Sat		83
20	Sun		-
21	Mon		84
22	Tue		85
23	Wed		86
24	Thur		87
25	Fri		88
26	Sat		89
27	Sun		-
28	Mon		90
29	Tue	Submission of CA Sheets	91
30	Wed		92
31	Thur		-
		No. of Working Days	22

NOVEMBER 2013			
Date	Day	Events	No. of Working Days
1	Fri		-
2	Sat	Deepavali	-
3	Sun		-
4	Mon		-
5	Tue	Summative Exam Commences	-
6	Wed		-
7	Thur		-
8	Fri		-
9	Sat		-
10	Sun		-
11	Mon	Moharam	-
12	Tue		-
13	Wed		-
14	Thur		-
15	Fri		-
16	Sat		-
16	Sun		-
17	Mon		-
19	Tue		-
20	Wed		-
21	Thur		-
22	Fri		-
23	Sat		-
24	Sun		-
25	Mon		-
26	Tue		-
27	Wed		-
28	Thur		-
29	Fri		-
30	Sat		-
		No. of Working Days	NII

DECEMBER 2013			
Date	Day	Events	No. of Working Days
1	Sun		-
2	Mon		-
3	Tue		-
4	Wed		-
5	Thur	College Reopening	1
6	Fri		2
7	Sat		-
8	Sun		-
9	Mon	Summative Exam Result Publication	3
10	Tue		4
11	Wed		5
12	Thur		6
13	Fri		7
14	Sat		-
15	Sun		-
16	Mon	Publishing of result for Retotalling & Revaluation	8
17	Tue		9
18	Wed		10
19	Thur		11
20	Fri		12
21	Sat		-
22	Sun		-
23	Mon		13
24	Tue		14
25	Wed	Christmas	-
26	Thur	Supplementary Exam Commences Tutorial Counselling	15
27	Fri		16
28	Sat		-
29	Sun		-
30	Mon		17
31	Tue		18
		No. of Working Days	18

JANUARY 2014			
Date	Day	Events	No. of Working Days
1	Wed	New Year	-
2	Thur		19
3	Fri	Meladi Nabi	-
4	Sat		20
5	Sun		-
6	Mon	Publishing of Supplementary Results	21
7	Tue		22
8	Wed		23
9	Thur		24
10	Fri		25
11	Sat	PTA Meeting	26
12	Sun	Mid-Semester Holidays	-
13	Mon	Pogi	-
14	Tue	Pongal Festival	-
15	Wed	Thiruvalluvar Day	-
16	Thur	Uzhavar Thirunaal	-
17	Fri		-
18	Sat		-
19	Sun		-
20	Mon		27
21	Tue		28
22	Wed		29
23	Thur		30
24	Fri		31
25	Sat		-
26	Sun	Republic Day	-
27	Mon		32
28	Tue		33
29	Wed		34
30	Thur		35
31	Fri	Tutorial Counselling	36
		No. of Working Days	18

FEBRUARY 2014			
Date	Day	Events	No. of Working Days
1	Sat		-
2	Sun		-
3	Mon		37
4	Tue		38
5	Wed		39
6	Thur		40
7	Fri		41
8	Sat		-
9	Sun		-
10	Mon	I Internal Test	42
11	Tue		43
12	Wed		44
13	Thur		45
14	Fri		46
15	Sat		-
16	Sun		-
17	Mon		47
18	Tue		48
19	Wed		49
20	Thur		50
21	Fri		51
22	Sat		-
23	Sun		-
24	Mon		52
25	Tue		53
26	Wed		54
27	Thur		55
28	Fri	Tutorial Course ting	56
		No. of Working Days	20

MARCH 2014			
Date	Day	Events	No. of Working Days
1	Sat		-
2	Sun		-
3	Mon		57
4	Tue		58
5	Wed		59
6	Thur		60
7	Fri		61
8	Sat		-
9	Sun		-
10	Mon		62
11	Tue		63
12	Wed		64
13	Thur		65
14	Fri		66
15	Sat		-
16	Sun		-
17	Mon		67
18	Tue		68
19	Wed		69
20	Thur		70
21	Fri		71
22	Sat		-
23	Sun		-
24	Mon	II Internal Test	72
25	Tue		73
26	Wed		74
27	Thur		75
28	Fri		76
29	Sat	Convent	77
30	Sun		-
31	Mon	Telugu New Year	
No. of Working Days			21

APRIL 2014			
Date	Day	Events	No. of Working Days
1	Tue		78
2	Wed		79
3	Thur		80
4	Fri		81
5	Sat		82
6	Sun		-
7	Mon		83
8	Tue		-
9	Wed		84
10	Thur		85
11	Fri		86
12	Sat		87
13	Sun		-
14	Mon	Tamil New Year	-
15	Tue	Submission of CA Sheets	88
16	Wed		89
17	Thur		90
18	Fri	Good Friday	-
19	Sat		91
20	Sun		-
21	Mon		92
22	Tue		-
23	Wed		-
24	Thur		-
25	Fri		-
26	Sat		-
27	Sun		-
28	Mon	Summative Exam Commences	-
29	Tue	Central Valuation Commences	-
30	Wed		-
		No. of Working Days	15

Annexure II

2) 1.3.1 Alumni association:

E.M.G. Yadava Women's college organized the Alumni Association Meet on 05.10.2013. One of the meritorious alumnae, Dr. Ms C. Prasanna Devi, Assistant Professor in Mathematics, Fatima College, shared her happiness she had experienced in the college campus. The highlight of the programme was the reunion of **1990- 93** batch students after **20 years** through the Social Networks. They shared and cherished the joyous moments of their college days.

The Retired Teachers Association was also inaugurated on the same day. All the retired teachers, who served the college from the date of its inception, were invited. The former principal, Dr. (Mrs.) Alagi Karmegavannan inaugurated the Retired Teachers Association. She lighted the lamp and unveiled the screen. The re-union of the Retired Teachers and the alumni students was really a wonderful and a pleasant moment.

1.3.2 Feedback from Parents (2013 – 2014)

A feed back from parents was collected for the Acedamic year 2013-2014.

The parents were asked to state their opinion, for 16 statements by selecting the options under three heads namely “**good**” “**Staisfactory**” and “**Requires improvement**”.The parents were given options to select any one of the three options for these sixteen statements.

The options of parents were about:

1. Learning skills of students.
2. Skill development program.
3. Spoken language skill.
4. Students willingness to go for higher studies.
5. Utility of curriculum.
6. Ability of teaching staff.
7. Teacher-Student relationship.
8. Role of the college in getting employment opporunities.
9. Contribution of college towards student’s discipline.
10. Role of the college in developing social awareness.
11. Drinking water Facilities.
12. Transport Facilities.
13. Classroom Facilities.
14. Library Facilities.
15. Canteen Facilities.
16. Hostel Facilities.

Findings:

Statement	Opinion of the parents in %
1.Spoken language skill	58.8
2.Skill development course	45
3.Learning Skill of student	43.8
4.Drinking water Facilities	39.4
5.Employment Opportunities Provided	30.6
6.Interest of students in higher Studies	22.9
7.Classroom Facilities	21.5

The above table implies the opinion of the parents towards the improvement required for various statements given above.

The parents were much satisfied about:

1. Students discipline-100%
2. Teaching Skill-100%
3. Teacher – Student relationship-100%
4. Role of the college in creating in Social Awareness-88%
5. Hostel Facilities-86%
6. Utility of curriculum – 86%

The above analysis shows that the parents were very much satisfied with the above statements.

Suggestions:-

1. Language lab facility should be developed.
2. Students participation in club activities like Debate club, Reading Club must be enhanced.
3. Students strength in spoken language course must be increased.
4. Learning skills can be enhanced through smart class, PowerPoint presentation and laptop usage.
5. Drinking water- outlets should be increased.
6. Innovative programs in career development, self employment and Entrepreneurial development programs should be given more importance.
7. Students should be motivated to go for Higher Studies.

1.3.3 Feed back from Curriculum cell - By the students

Feed back on curriculum was collected from all the final year graduates and post graduates of all disciplines. The students were asked to rate the course on 7 parameters using 4 point scaling technique. The parameters included depth of course content, extent of coverage, relevance to real life situation, learning value, clarity and relevance of textual reading material, relevance of additional source material and the extent of effort required by the students.

Analysis and Findings:

From 90% to 95% students were satisfied with the curriculum minimum 5% of students found certain papers on their major subjects as difficult. Almost the students found the curriculum apt and easy to follow their interest in some papers are very encouraging. For difficult papers, extra classes and remedial classes are taken by the staff.

Suggestions:

- 1) Papers presentation can enable the students to understand the concepts correctly.
- 2) Practical classes can be increased.
- 3) Factory and Field visits can be arranged to enhance knowledge on recent trends and technology.
- 4) Guest lectures must be arranged for the students to widen the scope of the Curriculum.
- 5) Effort should be taken to promote E-learning practices.
- 6) Library sources are to be further strengthened for efficient learning.

1.4 Revision of syllabus:

1.4. To update the syllabi we revise the syllabi once in three years. Each department takes care to include recent trends, innovative ideas, and career and skill development programs in its curriculum. The Board of Studies meeting will be conducted by the respective department for the approval of syllabi. The Board is consisted of university nominee, subject experts, Alumnus and students' representatives. After the approval of the syllabi by the Board of studies the syllabi will be placed before the Academic Council Meeting. The members of the Academic council are the Principal, Dean of Academic affairs, Director of self financing course State Government Nominees, External Experts, Controller of Examinations .Heads of the Departments, Senior Staff Members and Students' representatives. During the Academic year 2013-2014 the Academic Council Meeting was conducted on 17th April 2014 and syllabi of all departments were passed and the new Syllabi have been with effect followed from the academic year 2014-2015 onwards.

3) 2.2.12 Teaching and Learning Cell

IQAC – Teaching and Learning cell of our college conducted monitoring and evaluating the teaching, learning process of individual faculty members for all the departments using 3 point scale parameters. 10 percent of final year students in each department were randomly selected by the panel members and they will evaluate our teaching faculties using the following criteria's.

1. Subject Knowledge: 92 % of the students feel our faculty member's subject knowledge was very good.
2. Communication Skill: 75% of the students reported that the Communications Skill among our teaching faculties was very good
3. Methods – Tools used: 85% of the students analysed the usage of OHP, PowerPoint, Smart Classroom and other tools used was very good.
4. Coverage of Syllabus: 90% of the students given coverage of syllabus by our faculties were very good.
5. Punctuality: Punctuality was reported as 87% as very good by the Students.
6. Functional Transparency: It was reported as 84% was very good.
7. Motivating the Students: Motivating the Students was reported as 95%.

NAAC has revised the Guidelines for the Creation of the Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions. The revised guidelines will come into effect from 1st January 2014

The Higher Education institutions which are submitting the Annual Quality Assurance Report (AQAR) from 01-01-2014 onwards need to submit in the revised format with effect from 1st January 2014. The Guidelines for the Creation of the Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions is placed below in word file.

The NAAC Accredited institutions need to submit only the soft copy as word file (.doc/.docx) through e-mail (capuaqar@gmail.com). The file name needs to be submitted with Track ID of the institution and College Name or EC number. For example MHC0GN16601-Samudra Arts and Science College, Taliamegu-Maharashtra.doc or EC_32_A&A_143 dated 3-5-2004-Samudra Arts and Science College, Taliamegu-Maharashtra.doc. The Higher Education Institutions need not submit the printed/hard copy to NAAC. The acknowledgements would be sent to the institutions through e-mail.

For more details,

refer [Guidelines for the Creation of the IQAC and AQAR Format](#)

[AQAR Frequently Asked Questions](#)