THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

Part – A

AQAR for the year

2015-2016

1. Details of the Institution

1.1 Name of the Institution

E.M.GOPALAKRISHNA KONE YADAVA WOMEN'S COLLEGE

1.2 Address Line 1

NEW NATHAM ROAD

Address Line 2

THIRUPPALAI, MADURAI-14

City/Town

MADURAI

State

TAMIL NADU

Pin Code

625014

Institution e-mail address

principal@emgywomenscollege.ac.in

Contact Nos.

a) 0452 – 2681247 b) 98421- 42677

Name of the Head of the Institution:

Dr.(Mrs.)R. Poovazhaki

Tel. No. with STD Code:

0452- 2681247

Mobile:

98421 - 42677

Name of the IQAC Co-ordinator:	1.Mrs. S.Krishnammal 2.Mrs.P.Bagyalakshmi

Mobile:	1.9487708168 2.7373039020

IQAC e-mail address:	1. krishnammals2014@gmail.com 2.anuuna22@gmail.com

1.3 **NAAC Track ID**

 (For ex. MHCOGN 18879)

TNCOGN10409

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/52/RAR/64 28.3.2010

1.5 Website address:

www.emgywomenscollege.ac.in

Web-link of the AQAR:

http://emgywomenscollege.ac.in/iqac/aqar

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	----	2003	5 years
2	2nd Cycle	A	3.17	2010	5years
3	3rd Cycle	---	---	---	---
4	4th Cycle	---	---	---	---

1.7 Date of Establishment of IQAC : DD/MM/YYYY

19/01/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

SSR submitted to NAAC on   May 2009,peer – team visit on 25th and 26th Feb. 2010
(i)AQAR (2010 – 2011) - submitted to NAAC on 20/ 10 /2011   (DD/MM/YYYY)
(ii)AQAR (2011 – 2012) - submitted to NAAC on 30/ 09 /2012   (DD/MM/YYYY)
(iii)AQAR(2012 – 2013) - submitted to NAAC on 30/ 10/2013   (DD/MM/YYYY)
(iv)AQAR(2013 – 2014) - submitted to NAAC on 09/ 01/2015   (DD/MM/YYYY)
(v)AQAR (2014 –2015) - submitted to NAAC on 07/10/2015   (DD/MM/YYYY)
(vi)AQAR (2015- 2016) - submitted to NAAC on 30/09/2016   (DD/MM/YYYY)

1.9 Institutional Status

University   State   ✔   Central   ---

                   Deemed   ---   Private   ---

Affiliated College   Yes   ✔   No   ---

Constituent College   Yes   No   ✔

Autonomous college of UGC   Yes   ✔   No   ---

Regulatory Agency approved Institution: Yes ✔ No   ---

(eg. AICTE, BCI, MCI, PCI, NCI) - MCA - AICTE

Type of Institution   Co-education   ---   Men   ---   Women   ✔

                       Urban   ✔   Rural   ---   Tribal   ---

Financial Status   Grant-in-aid   ✔   UGC 2(f)   ✔   UGC 12B   ✔

Grant-in-aid + Self Financing   ✔   Totally Self-financing   ---

1.10 Type of Faculty/Programme

Arts ☑   Science ☑   Commerce ☑

Law **NA**   PEI (Phys Edu) **NA**

TEI (Edu) **NA**   Engineering **NA**

Health Science **NA**   Management **NA**

Others (Specify)   . AICTE Approved MCA Degree Course

1.11 Name of the Affiliating University *(for the Colleges)*   Madurai Kamaraj University (MKU)

1.12 Special status conferred by Central/ State Government-

✓ UGC/ CSIR/ DST/ DBT/ICMR etc

Autonomy by State/Central Govt. / University   Central Govt (UGC)

University with Potential for Excellence   NA   UGC-CPE   NA

DST Star Scheme   NA   UGC-CE   NA

UGC-Special Assistance Programme   NA   DST-FIST   NA

UGC-Innovative PG programmes   NA   Any other (*Specify*)   NA

UGC-COP Programmes   ✓

2. IQAC Composition and Activities

2.1 No. of Teachers

| 11 |

2.2 No. of Administrative/Technical staff

| 4 |

2.3 No. of students

| 2 |

2.4 No. of Management representatives

| 1 |

2.5 No. of Alumni

| 2 |

2. 6 No. of any other stakeholder and

   Community representatives

| 1 |

2.7 No. of Employers/ Industrialists

| 1 |

2.8 No. of other External Experts

| 2 |

2.9 Total No. of members

| 24 |

2.10 No. of IQAC meetings held

| 2 |

2.11 No. of meetings with various stakeholders: No. | 8 | Faculty | 2 |

Non-Teaching Staff | 2 |

Alumni | 1 | Others | 3 |

2.12 Has IQAC received any funding from UGC during the year?   Yes | ✔ | No | --- |

 If yes, mention the amount | 3 Lakhs |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 4 | International | --- |

National | 1 | State | 2 |

Institution level | 1 |

(ii) Themes

- ✓ Innovative Digital Image Processing and Iconic Open Source Technology.
- ✓ Disaster Management.
- ✓ Global Warming.
- ✓ Applying Blooms Taxonomy in Learning.

2.14 Significant Activities and contributions made by IQAC.

❖ The IQAC plays an important role in imparting quality and enhancing the academic excellence of the institution. During the academic year 2015-2016, the members of the IQAC were actively involved in the compilation of the self study report for the third cycle of NAAC reaccreditation. The circle heads of various committee had elaborate discussions with the Principal and co-ordinators. After thorough discussion and deliberations, the various cells proceeded to collect data pertaining to the activities of their cell. The **self study report was uploaded** on the E.M.G. Yadava Women's college website on 18.11.2015 and hard copies of the report were submitted at the NAAC office on 10.12.2015.

❖ The curriculum cell organised a faculty development programme on the topic "**Applying Blooms" Taxonomy in Learning**. The Teaching Learning cell organised orientation program for the newly recruited faculty and **induction training** was given on **spoken language** and **computer skill**. Students Feedback on curriculum and Teachers were collected. IQAC **motivated research** publication and

> - **51 papers** were published in the National and International Conferences.
> - ❖ **Internal Audit** by Senior faculty is conducted to ensure that the expected value of standard exists at different departments of the institution. Records and Registers are verified to view the **fairness of Documentation**.
> - ❖ IQAC plans, monitors, executes and evaluates the activities of various cells.

2.15 Plan of Action by IQAC/Outcome.

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
1.To apply for M.Phil(Tamil) & M.Phil(History) degree courses.	1.Applied for new courses M.Phil(Tamil) & M.Phil(History).
2.To initiate NAAC Re-accreditation third cycle process.	2. Submitted the proposal for NAAC Re-accreditation third cycle.
3.To motivate the staff to present papers in National and International conferences.	3. Staff presented papers in national and International conferences.
4.To start spoken Hindi classes.	4. Spoken Hindi classes were started.
5.To start PG Diploma in Yoga.	5. PG Diploma course in Yoga was started.
6.To organise State level science Expo.	6. State level science Expo was organised.
7.To issue Genuineness certificate online.	7. The process was completed in collaboration with IITM.
8.To equip UGC funded sports Auditorium with sports equipments.	8. Indoor sports auditorium was equipped with sports equipments like Roller, Challengers, Multipurpose mat, Stag premium TT Robot, Table Tennis Foldable, Gymnastic Vaulting Horse, Gymnastic Horizontal Bar, Paralle Bar, Pommal Horse, Coloured Barbells set, High Jump stand, High jump cross bar, Gymnastic mat , Multipurpose score board, Trampolin with productive Net.

9. To enhance facilities in Day care centre.	9. Day care centre is enhanced with additional facilities.
10. To revise the syllabi of the certificate courses in the Department of History, Zoology, BBA, Physics, Tamil, IT and BCA.	10. Revised the syllabi.
11. To conduct online examination through Google Apps for Education.	11. Yet to be done.
12. To collect online feedback.	12. The feedback from stake holders was collected manually. Online feedback is yet to be collected through Google Apps.
13. To launch campus tweet college News letter published by students.	13. Yet to be done.
14. To publish students' prayer messages.	14. Students prayer messages were compiled and published in Annual magazine.
15. To introduce Bio metric Attendance system.	15. Introduced Bio metric Attendance system for the Teaching and Non teaching staff in the Self –financing stream.
16. To equip the health care centre with necessary amenities.	16. Health centre is equipped with tread mill, Ergo cycle meter, weighing machine and height measuring stand.
17. To purchase additional books for library.	17. In the current year 3140 volumes of books from regular a/c and 336 books from SF a/c were added.
18. To provide counselling to students.	18. Professional counselling is given on alternate Friday of every month from 10 a.m to 4 p.m. Internal Counselling is given on last Friday of every month by the tutors.
19. To enroll maximum number of participation in CGT/DGT examination.	19. Certificate course examination in Gandhian Thought was attended by 1251 first year students. 1261 second year students appeared for the Diploma Course examination in Gandhian Thought.
20. To organise more number of Self Development programmes.	20. Self Development programs on Two wheeler/ Four wheeler training/ Beautician course, training in Glass painting, Fabric painting, blouse designing and jewel making, computer training with assistance from central Government Scheme and tailoring were organised for the benefit of students and staff.
21. To introduce NCC.	21. Prepared and submitted the proposal to

	NCC office.
22.To initiate computerization of Internal Marks.	22. Computerization of Internal Marks was initiated and implemented.
23.To organize Cultural training programme in Folk Arts and Classical Dance for students.	23. Cultural training programme in Folk Arts and Classical Dance were organized.
24.To increase the transport facility.	24. One more bus was added to the existing six buses.

2.15 Whether the AQAR was placed in statutory body

Yes ✔ No ---

Management ✔ Syndicate ---

Any other body ---

Provide the details of the action taken

1. Action planned - 24

2. Carried out - 21

3. Yet to be done - 3

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	----	---	---	---
M.Phil	1	1	2	---
PG	8	-	8	---
UG	17	---	12	---
PG Diploma	1	---	1	---
Advanced Diploma	2	---	---	2
Diploma	5	---	---	2
Certificate	12	---	---	2
Others	---	---	---	---
Total	46	1	23	6

Interdisciplinary	---	---	---	---
Innovative & Self Development	6	---	---	---

1.2 (i) Flexibility of the Curriculum:
   ✓ CBCS / Core/ Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	27
Trimester	--
Annual	20

1.3 Feedback from stakeholders*
   (On all aspects)

Alumni   ✓   Parents   ✓

Employers   ---   Students   ✓

Mode of feedback   :   Online   ---   Manual   ✓

Co-operating schools (for PEI)   ---

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes,
>
> * Once in three years revision is done for all subjects of all courses.
> * Also revision is done for subjects whenever necessity arises.
> * In the current year the syllabi of the certificate courses in the departments of History, Zoology, BBA, Physics, Tamil, IT and BCA were revised.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
152	142	10	-----	-----

2.2 No. of permanent faculty with Ph.D.

| 17 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year.

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	16+1	--	--	--	--	--	--	--	16+1

2.4 No. of Guest and Visiting faculty and Temporary faculty

| NA | NA | NA |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	18	25	02
Presented	15	16	-
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

❖ Conducted Faculty Development programme to faculties for 1 month on the topic communication & Fluency Skill in English from 10.7.15 to 21.8.15.

❖ Conducted Computer Training programme to faculties for 1 month 15.7.15 to 19.8.15.

❖ Conducted a guest lecture on "Applying Blooms' Taxonomy in Learning" for the entire teaching faculty on 2.4.16.

❖ To motivate the students to improve their learning each department follows these strategies:

1.Class seminars	9.Learning through activity
2.Debate	10.Smart Class Room
3. Book review	11.Subject based Quiz programmes.
4.Group discussion	12.Role Play

5. Digital Language Lab 13. Verse Writing

6. Paper Presentation 14. Power Point Presentation

7. Laboratory work 15. Short story writing

8. CD- ROM (Practical Demo)

- ❖ Students centred teaching strategies were introduced. The Faculty of various departments resort to various Teaching-learning Methods

  (i) Audio-Visual Method (v) Learner-Cantered grasping activities

  (ii) Smart classroom with LCD (vi) Students Seminar

  (iii) Lab Work (vii) Computer-based Learning

  (iv) Interactive White board.

- ❖ Ten students from III B.Sc Zoology underwent Internship training in Laboratory of Radiology and Imaging Department at Vadamalayan Institute of Paramedical Sciences , Madurai from 01.09.2015 to 11.09.2015.

- ❖ Nutrition and Dietetics III year students attended Dietetic Internship training for 15 days from 09.12.2015 to 23.12.2015 in the dietary department at Meenakshi Mission hospital and research centre, Shenbagam hospital, Annanagar, Madurai, Devadoss Multi Speciality hospital Madurai. Aruthur Asirvatam hospital Madurai .They were trained on various hospital diets and dietary management in different disease conditions and general functioning of a routine hospital Dietary. They also submitted a project record and assignment the end of the training programme.

- ❖ Students were taken to historical places like Gandhi Museum, Archaeological excavation, Industrial visit to Aavin, Pharma Fabricon Unit-II. Field visit to Koodangulum Nuclear Power plant and Megamalai Forest as a part of their curriculum.

- ❖ Every year Feedback is obtained from the students about the performance of the Teaching faculty.

2.7 Total No. of actual teaching days during this academic year

| 184 |

Attach the Academic Calendar of the year as Annexure.

2.8   Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

> ∗ Open Book Assignment, Bar coding, Photocopy and supplementary examination.
> ∗ Single valuation for UG and PG, double valuation for M.Phil.
> ∗ Online payment of Examination fees.

2.9   No. of faculty members involved in curriculum
        restructuring/revision/syllabus development
        as member of Board of Study/Faculty/Curriculum Development workshop

157

2.10 Average percentage of attendance of students

94.06%

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division (UG)				
		Distinct -ion %	I %	II %	III %	Pass %
1.B.A.Tamil	37	2.8%	86.1%	11.1%	--	97%
2.B.A. English (Regular)	77	--	21%	71.4%	8%	100%
3.B.A. English (Self Finance)	146	--	13%	71.4%	16%	96%
4.B.A. History(Tamil)	30	--	26.6%	70%	3.3%	100%
5..B.A. History(English)	27	--	29.6%	51.85%	18.5%	100%
6.B.Sc Zoology	36	18.75%	62.5%	18.75%	--	89%
7.B.Com (Regular)	81	--	46.05%	53.94%	--	94%
8.B.Com(Self Finance)	57	--	37.03%	61.11%	1.85%	95%
9.B.Com(Computer Application)	127	2.45%	78.68%	18.85%	--	96%
10. B.Sc Maths(Regular)	61	47.45%	47.45%	5.08%	--	97%
11.B.Sc. Maths(Self Finance)	63	32.25%	64.51%	3.22%	--	98%
12.B.B.A.	46	--	73.33%	26.66%	--	98%
13.B.Sc.Computer Science	48	14.58%	85.41%	--	--	100%
14.B.Sc I.T	85	4.81%	95.18%	--	--	98%
15B.Sc.Physics	50	18.36%	81.63%	--	--	98%
16.B.Sc.Nutrition&Dietetics	23	9.52%	90.47%	--	--	91%
17.BCA	42	9.52%	83.33%	7.14%	--	100%
18.B.Sc.Chemistry	42	2.5%	90%	7.5%	--	95%
PG						
1.M.Sc Maths	29	58.62	41.37	--	--	100%
2.M.Sc I.T	22	27.2	72.72	--	--	100%
3.MCA	21	40	60	--	--	95%
4.M.A.English	23	--	73.91	26.08	--	100%
5.M.Com(CA)	28	8.33	91.66	--	--	86%
6.M.Sc.Physics	16	--	100	--	--	100%
7. M.C.A (Lateral Entry)	12	16.66	83.33	--	--	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

❖ IQAC contribute by organizing orientation and faculty development programme for the newly recruited staff .

❖ ICT enabled teaching was adopted for the enhancement of teaching process.

❖ Teaching and Learning cell of IQAC monitored and evaluated the teaching, skill of individual faculty members for all the departments using 3 point scale parameters by way of feedback from students.

❖ By conducting internal audit, the verification of authenticity and existence of various records and registers.

❖ As a part of quality sustenance measures, the various cells of IQAC collect

(i) Feedback from students on curriculum, Teaching ability and Infrastructure.

(ii) Feedback from alumni.

(iii) Feedback from parents.

2.13 Initiatives undertaken towards faculty development

$\boxed{67}$

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	2
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	11
Summer / Winter schools, Workshops, etc.	6
Others-Training programme in Communication & ICT –Computer organized for newly recruited staff.	48

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	54	17	--	--
Technical Staff	8	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ The Management gives Rs1000 per month as an increment for getting Ph.D.
- ❖ The Staff is motivated to attend Seminars, conferences, Workshops and they are encouraged to present papers and to do Minor Research projects.
- ❖ **State Level Science Expo-2016** was organized in our college premises for two days, on 11.03.2016 & 12.03.2016. **Dr.(Mrs).N.Kalaiselvi, Senior Principal Scientist, Central Electrochemical Power Sources Division (CECRI),** Karaikudi, inaugurated the exhibition.

  Students from 10 colleges and more than 15 schools visited this Expo and benefited by it. More than 350 models were exhibited for the onlookers. The chief guest gave an inaugural address to inculcate research interest among the young minds. This technical presentation is to motivate the students in research, about the effect of global warming, uncontrollable pollution problems, fast changing consumer market trends (e-society), the usage of next generation batteries like Bio-carbon batteries from Bio-wastes (human hair, coir pith and cooked rice) which would be an indigenous one, instead of using lithium batteries.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	2	2	---
Outlayin Rs. Lakhs	--	3,30,000	----	---

3.4   Details on research publications

	International	National	Others
Peer Review Journals	17	---	1
Non-Peer Review Journals	---	---	----
e-Journals	---	---	----
Conference proceedings	18	25	8

3.5 Details on Impact factor of publications:

Range | 0.939 | Average | --- | h-index | --- | Nos. in SCOPUS | --- |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2	UGC	4,70,000	3,30,000
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	4,70,000	3,30,000

3, 30,000

3.7 No. of books published   i) With ISBN No.   **1**   Chapters in Edited Books   ---

                              ii) Without ISBN No.   **0**

3.8 No. of University Departments receiving funds from

                    UGC-SAP   --   CAS   ---

                    DST-FIST   --   DPE   --

        DBT Scheme/funds   --

3.9 For colleges   Autonomy/ UGC   Rs.10,00,000   CPE   0

                    DBT Star Scheme   0   INSPIRE   0

                    CE   0   Any other (specify)   0

3.10 Revenue generated through consultancy   Rs 1,000

3.11 No. of conferences   organized by the Institution

Level	International	National	State	University	College
Number	---	1	1	---	1
Sponsoring agencies	---	Autonomous	Autonomous	---	Autonomous

3.12 No. of faculty served as experts, chairpersons or resource persons   8

3.13 No. of collaborations   International   --   National   --   Any other   5

3.14 No. of linkages created during this year   16

3.15 Total budget for research for current year in lakhs :

                        From funding agency   3,30,000

            From Management of University/College   --

                                    Total   3,30,000

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17. No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
3	--	--	--	3	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

1

12

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   --   SRF   --

Project Fellows   --   Any other   --

3.21 No. of students Participated in NSS events:

University level   420   State level   --

National level   --   International level   --

3.22 No. of students participated in NCC events:

University level   --   State level   --

National level   --   International level   --

3.23 No. of Awards won in NSS:

University level   --   State level   --

National level   --   International level   --

3.24 No. of Awards won in NCC:

University level [--] State level [--]

National level [--] International level [--]

3.25 No. of Extension activities organized

University forum [----] College forum [27]

NCC [----] NSS [21]

Any other [---]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

❖ We undertake social responsibility by way of conducting consultancy and extension services in various schools and in nearby village. As a part of consultancy our staff members handled **theory and practical classes** for school children, **Income Tax calculation, Nutritious Food preparation, Quantitative Aptitude classes, coin exhibition** were the consultancy services provided by the departments of commerce, N&D, Maths and History to the students and staff of other disciplines.

❖ Online passport registration for the working class, tips for preparation of teaching aid to the B.Ed students and Effective Teaching methodology to school staff, introduction of Internet to Self Help Groups was some of the consultancy provided by our faculty.

❖ By way of extension service to the public we created awareness about the **judicial remedies** available for women by explaining the various Laws protecting **Women Rights**. Role of consultancy in parenting, Rights of consumers, **Prime Minister welfare schemes** like **Atal Pension, Jeevan Jothi, Jeevan Sureksha Bheema and Sukanya Samiridi Yojana** were explained to the residents of nearby villages.

❖ 45 volunteers donated blood through NSS and RRC. We received the shield for donating blood from Government Rajaji Hospital, Madurai.

❖ Students and staff including retired staff members contributed Rs. 2,00,560 to Kadalore Flood donation during December 2015.

❖ Voter awareness program was organized by our college on 13.4.2016. Nearly 600 volunteers formed a statement on "MY VOTE NOT FOR SALE" in our college premises. Additional collector Mrs. Rohini Ramdass gave the special address in this function. Madurai District Collector Thiru. K.Veera Raghava rao released a special postal stamp to ensure 100% voting in the presence of Central Observer for Systematic Voters Education and Electroal participation programmes. N.Sharon DSouza, District Collector introduced Wrist Band (My Vote My Future) and distributed them to the students. The students wrote in mehandi "May 16-Vote" which was the date of election in Tamilnadu. The collector administered the pledge by the students to vote and render their duties as citizens.

❖ A one day State Level Workshop on **"Disaster Management"** was organized on 24.9.2015. Mr. Sathya Narayanan, Team Leader of Sri Sathya Sai Disaster Management, Madurai , delivered a lecture about disasters . His team members demonstrated the rescue methods.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	94132283 (Sq. ft)	----	---	---
Class rooms	76	6	Management	82
Laboratories	12	---	Management	12
Seminar Halls	2	---	Management	2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	0	0	Management	0

Value of the equipment purchased during the year (Rs. in Lakhs)	308616	1181269	Management	1489885
Others	593005	270400	Management	863405

4.2 Computerization of administration and library

- ▪ Administrative office, COE office and Library are automated.

- ▪ For Library AUTOLIB is used.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4777	1724000	172	49512	4949	1773512
Reference Books	1268	617000	-	-	1268	617000
e-Books	---	---	---	---	---	---
Journals	163	227000	6	30870	169	257870
e-Journals	---	---	---	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	51	---	---	---	51	---
Others (specify)	---	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Comput-ers	Computer Labs	Internet	Browsing Centres	Comput-er Centres	Office	Depart-ments	Others
Existing	288	222	1	15	11	8	17	14
Added	---	---	---	---	---	---	---	--
Total	288	222	1	15	11	8	17	14

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- ∗ Computer Training is given to newly recruited faculty.
- ∗ Internet Access is available in all the departments, Computer Laboratories and in the Office.
- ∗ Computer Training is given to students by way of including computer subject in the curriculum of all the departments.

4.6 Amount spent on maintenance in lakhs :

 i) ICT   ----

 ii) Campus Infrastructure and facilities   320493

 iii) Equipments   358515

 iv) Others   25651

       Total : 704659

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services.

- ❖ The institution publishes its updated prospectus and academic calendar annually. Thus information is communicated to the students at the beginning of every academic year.
- ❖ Orientation programme is conducted for the freshers. The Principal, S.F Director, A.O, Dean, Controller, Heads of multiple disciplines, various Cell Heads and Physical Director guide the first year students.
- ❖ Union Office bearers disseminate information to the freshers about the availability of phone facility, Xerox facility, stores for procurement of stationery and canteen facilities for refreshment.
- ❖ Dean explains about salient features CBCS and the students are guided to select NME and major electives. The benefits of Add-on course, certificate/Diploma course and self development course are highlighted.
- ❖ The Controller of Examination explains about continuous assessment, summative examination and about the payment of fees and the declaration of results.
- ❖ The Heads of the department explain course material & question pattern.
- ❖ The various Cell Heads explain the benefits of availing Grievance redressal, Career guidance & Placement cell. The benefits of joining YRC, RRC, Entry in service, Taking club, Readers club, Women cell,

Gandhian Thought, Consumer Club, Entrepreneur club, Self development, World University service, Alumni association and NSS are also highlighted.

❖ The Physical Director stresses the need for physical exercise, sports facilities available in the campus, Yoga and Karate practices provided in the institution and availability of free medical facilities.

❖ IQAC cell consolidate the student feedback on student support services and infrastructure.

5.2 Efforts made by the institution for tracking the progression.

❖ Students service organisation is functioning effectively with students service officers drawn from various faculty representing the different departments. S.S.O is headed by two senior faculty and 21 staff members and students union office bearers. They play an active role in enhancing students involvement in college activities and facilitate the participation of students in intercollegiate meet, youth festival organised by MKU and motivate the students to win prizes and medals. It conducts orientation program for the freshers, organises awareness program on road safety, human rights and cultural program for the students.

❖ Placement cell conducts training programmes for the students and arranges job fair in collaboration with employers.

❖ Alumni association conducts Alumni meeting every year on September and gets feedback and helps them to have reunion celebration.

❖ Tutor-ward system provides necessary guidance to the students in solving the problems and positive way of approaching the problems.

❖ Personality development course is conducted for the final year students to enrich their intellectual strength.

❖ Entry in service, NET, SLET coaching classes trains the students to appear for competitive examination.

❖ Various clubs like Talking club, Readers club, Eco club, Citizen consumer club, Entrepreneurial club. Women cell make transformation in character, capacity and confidence of students.

> ❖ Self Development programs on Two wheeler/ Four wheeler training/ Beautician course, training in Glass painting, Fabric painting, blouse designing and jewel making, computer training with assistance from central Government Scheme and tailoring were organised for the benefit of students and staff.

5.3(a)Total Number of students

UG	PG	Ph. D.	Others(M.Phil)	Total
3874	378	---	11	4263

(b) No. of students outside the state

2

(c) No. of international students

-

Men

No	%
0	0

Women

No	%
0	0

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
974	406	--	2766	7	4153	1230	417	--	2612	5	4263

Demand ratio : 1 : 2   Dropout : 1.326%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> ∗ Orientation programmes for pursuing professional courses like CA, ACS and ICWA were given by the Department of commerce.
> ∗ Coaching classes for competitive examination is organised by the cell of **Entry-in- service.**
> ∗ NET/SLET coaching classes are organised for the faculty and PG students.

No. of students beneficiaries [106]

5.5 No. of students qualified in these examinations.

NET [---]   SET/SLET [---]   GATE [---]   CAT [---]

IAS/IPS etc [---]   State PSC [---]   UPSC [---]   Others [---]

5.6 Details of student counselling and career guidance.

> ❖ Tutor – ward system is functioning in our institution. Each tutor is organised with 25 students and the meet of Tutor-ward is conducted on last Friday of every month. Tutors take care of the attendance, academic performance, inter-personal relationship in the class and other aspects within the campus. Counselling by professional counsellors has been arranged on alternate Fridays of every month.
> ❖ Career guidance and placement cell organises Personality development certificate courses for the final year students. The cell organises guest lectures on employment opportunities for the benefit of students.
> ❖ CSR foundation organised a free training programme in business communications and personality development for 40 final year students for a period of three months.

1. No. of students benefitted [77]

2. No. of students benefitted [4263]

5.7 Details of campus placement.

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
32	93	4	9

5.8 Details of gender sensitization programmes.

> ❖ Women's Cell organized a Workshop on 5.10.2015 on 'INDIAN WOMEN HOOD AND TODAY'S CHALLENGE' for all III Year

students. The chief guest Dr.R.Srinivasan, co-ordinator of Center for Rural Development studies, Sastra University,Tanjavur, and S.Senhtil Kumar co-ordinator,Vivekananda Kendra, Kanyakumari, delivered a speech on 'Today's women's problem and their Challenges'.

❖ Law Awareness Seminar on "Women and the Constitution" was Jointly Organized by our College Women's Cell &NLPC on 30th October 2015. Mr.G.R.Swaminathan Assistant Solicitor General of India Madurai Bench of Madras High Court delivered the Speech about Women and the Constitution.

❖ Law Awareness seminar on "Women and the Law" was Jointly organized by our College Women's cell & NLPC on 5.2.2016. Chief guest Mr.T.Lajapathi Roy M.L Senior Advocate, Madurai Bench of Madras High Court delivered a speech about "Women and the Law''.

❖ Our college women's cell celebrated women's day on 8.3.2016.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 35 | National level | --- | International level | --- |

No. of students participated in cultural events

State/ University level | 249 | National level | 27 | International level | --- |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports   :State/ University level | 12 | National level | 3 | International level | --- |

Karate   :   State level | -- | National level | 14 | Inter National level | --- |

Yoga   : State level | 20 | National level | 8 | Inter National level | --- |

Cultural: State/ University level | 84 | National level | 3 | International level | ---

5.10 Scholarships and Financial Support.

	Number of students	Amount
Financial support from institution	106	2012422
Financial support from government	1044	4110281
Financial support from other sources	----	----
Number of students who received International/ National recognitions	----	----

5.11   Student organised / initiatives.

Fairs   : State/ University level | 1 | National level | 0 | International level | 0

Exhibition: State/ University level | 1 | National level | 0 | International level | 0

5.12   No. of social initiatives undertaken by the students | 21

5.13 Major grievances of students (if any)   redressed: | 4

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- ❖ Our college motto is "Women Empowerment -   Family Enlightenment"

        By educating women we educate the whole family.

- ❖ To provide education to the underprivileged viz. educationally, socially and economically backward women folk and to provide value added education with the main focus on building a strong and healthy society

6.2 Does the Institution has a management Information System

> Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- ❖ The institution has academic freedom and the curriculum is designed in alignment with the institution mission. It focuses on multi skill development of students in order to ensure employability. The curriculum under CBCS enables the students to select their own Choice of Major electives, Non-major electives and Skill based electives.
- ❖ Choice Based Credit System followed in the institution facilitates horizontal mobility. Certificate and diploma courses that are offered by various disciplines enable the students to have horizontal mobility and also to acquire skills in other discipline.
- ❖ The curriculum is revised once in three years and also whenever there is a need. Revision and resign of curriculum is done based on the demand of recent development as well as feedback from stakeholders. The feedback highlights the relevance and appropriateness of curricula in catering to the needs of the society, economy and environment has been accepted and suitable changes in the curricula were carried out.
- ❖ The college follows the guidelines for curriculum development and restructuring set down by the Madurai Kamaraj University, TANSHE and UGC. The Board of studies, the **Academic Council** and the **Governing Body** of the Institution are constituted according to the norms laid down by the UGC.

6.3.2 Teaching and Learning.

- ❖ The teachers are motivated to introduce an interactive and participatory approach creating a feeling of responsibility in learning and makes

- learning a process of construction of knowledge.

- ❖ Professional competencies of teachers are enhanced through periodical training in teaching technique. Induction training, spoken language and computer classes are arranged for the newly recruited faculty.

- ❖ **Remedial classes** for the under privileged section of the students society are conducted regularly.

- ❖ **Entry Level Test** is conducted for the first year students to know their level of learning and **Bridge Course** classes are arranged according to their level of performance.

- ❖ ICT enabled teaching make the learning students centred and extracting the contribution of students.

6.3.3   Examination and Evaluation.

- ❖ Semester system with continuous Internal Assessment is followed for UG, PG and M.Phil Degree courses. Annual examination system is followed for Certificate, Diploma and Advanced Diploma Courses.

- ❖ The evaluation process consists of continuous Assessment and summative examination.

- ❖ Results will be published within 10 days after the completion of all examinations. Results will be published in the college campus and also will be posted in the website. Results will be declared only after the pursual of students performance by the Heads of the Department and the approval of Awards committee is mandatory for the publication of examination results.

- ❖ Students are allowed to apply for Revaluation / Retotalling / Xerox copy within 10 days after the publication of results.

- ❖ Students are permitted to appear for the supplementary examinations in the same semester for the failed subjects.

- ❖ Supplementary Examinations are conducted within 15days after the publication of Summative Examination result in every year January and June respectively.

- ❖ Students should have a minimum of 75% of attendance (68 days) in a semester for appearing in the examination. The students who do not

have the minimum attendance below 50% (49 days) will not be allowed to write examinations, they are asked to repeat their period of study again in that particular semester. The students who have the attendance of 45 days and /or below 68 days will have to pay condonation fees.

6.3.4 Research and Development.

Research and Development is a systematic activity involving teachers to develop their expertise in the area of their interest. During this academic year 69 research papers were published in 25 national and 35 International seminars and conferences. 2 scholars have obtained doctoral degree. 2 minor projects were sanctioned by UGC. 3 have participated in orientation and Refresher courses. 18 Proceedings and one book have been published.

6.3.5 Library, ICT and physical infrastructure / instrumentation.

Library
  ❖ The Library and Learning resource Centre should support academic Progress. The library is dedicated to support the student's activities and programs of the institution. It accomplishes college mission by maintaining up-to-date collection of books, journals audio-visual items and other library materials related to study.
  ❖ Internet facility is available in the library through which access of online database, e-journals and e-books are facilitated.
  ❖ To the existing 37875 books , 3140 volume of books from regular account and 3366 books from SF account were added. Totally 44381 books are available. The library subscribes five leading daily newspapers, 102 journals and magazines, relating to different subjects. An Open access System of reference for easy accessibility is available for both UG & PG students. 675 audio and video cassettes and 707 back volumes of periodicals are available.
ICT
   Use of education technology facilitates students and staff share and exchange Information. Students use Laptops for computer practicals apart from 288 systems in our institution. Every Department is provide with LCD

projector, SMART and White board for the purpose of teaching and learning.

INFRASTRUCTURE

* Physical facilities of the college such as, adequate transport facility, abundant supply of water, Purified drinking water supply, power supply, Laboratories, computer facilities, internet connectivity with Wi-Fi, Conference Hall, Audio-Visual hall, Day Care Centre and Eco-friendly measures.
* Smart class Rooms with the interactive white board software and with modern teaching electronic gadgets.
* E.S.R Alamelu Ammal Memorial Audio visual Hall with a seating capacity for 400, possessing audio system, Television, LCD Projector etc.,
* To cater the needs of the staff members and students and the public Karur Vaisya Bank is functioning within our college campus with ATM facility.
* Wi- Fi modems with internet bandwidth is provided to all departments.
* Digital Language lab with 78 head sets and multimedia computer system.
* Audio & Video cassettes, Talking Library and Ramps are available for disabled Students and Staff.
* Day care centre is functioning for the toddler.
* UGC sponsored new Indoor stadium has been constructed.
* Bio metric Attendance system.
* Hostel Kitchen and Dining Hall are furnished with Thermal power, CC TV, Napkin Incinerator, Solar panel.
* RO plant is installed inside the college campus and in the hostel.
* Two Diesel generators (125 KV) have been installed.
* Courts for Basket ball, Volley ball, Throw ball, Hockey, Kho-kho, Kabadi, Tennis, Ball badminton, Tennicoit etc.,
* Smart phone facility is available for Hostel Students.

6.3.6 Human Resource Management.

> ❖ A well established HR team manages, Human Resource of the college. It is responsible for the attraction, selection, training, assessment, and rewarding of employees.
>
> ❖ Orientation program and induction training program are organised for the newly recruited faculty.
>
> ❖ Periodical training and workshops are arranged for the Teaching and Non-teaching staff.

6.3.7 Faculty and Staff recruitment.

> ❖ According to the demand, faculty and staff are recruited through selection panel. The selection panel consists of the Secretary, Principal, SF course director, Administrative Officer and the Head of the concerned department. Candidates are selected through Advertisements in leading newspapers and on the basis of resumes submitted in the office. Alumni students are given consideration while recruiting staff for self financing stream. Staff for regular stream are recruited on the basis of the guidelines of the UGC and the Government of Tamilnadu. The selected candidates are given permanent position only after assessing their performance.

6.3.8 Industry Interaction / Collaboration.

> * Ten students from III B.Sc Zoology underwent Internship training in Laboratory of Radiology and Imaging Department at Vadamalayan Institute of Paramedical Sciences , Madurai.
> * Final year students of BBA undertook project work as a part of their curriculum during the current year they visited 11 industries and submitted project reports.
> * Nutrition and Dietetics III year students attended Dietetic Internship training in the dietary department at Meenakshi Mission hospital and research centre, Shenbagam hospital, Annanagar, Madurai, Devadoss Multi Speciality hospital Madurai. Aruthur Asirvatam hospital Madurai .

6.3.9 Admission of Students.

❖ As the college is the private aided, non minority institution established for the upliftment of backward women students. It caters to the needs of marginally weaker section of the society. Students are admitted irrespective of the caste, community and religion. Students are admitted according to the norms laid down by the Government of Tamilnadu.

6.4 Welfare schemes for

Teaching	P.F, E.S.I, YOGA , Meditation , Free Medical Check Up
Non teaching	PF, E.S.I, YOGA, Meditation, Free Medical Check Up
Students	Safety Insurance, Central ,State Government scholarship, Education loan facilities are available , Free Education for Sports and Poor students by the Management.

6.5 Total corpus fund generated

4,38,728

6.6 Whether annual financial audit has been done   Yes ✓   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Subject Experts	Yes	Principal
Administrative	yes	(i) Joint Director of collegiate	---	---

		education, Madurai (ii) Internal staff co-ordinators	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

<div align="center">

For UG Programmes   Yes | ✓ | No | |

</div>

<div align="center">

For PG Programmes   Yes | ✓ | No | |

</div>

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> ❖   Automation of the office of controller of Examination.
>
> ❖   Processing of examination application form, allocation of register number, seating arrangement, issue of hall tickets and mark statements have been computerised.
>
> ❖   Centralised internal examination has been conducted. Online submission of internal marks to the COE by the departments.
>
> ❖   The question paper setters are selected only from outstation and the valuers of answer script are selected on the basis of their experience in the teaching in the concerned subjects. Teachers with more than 10 years of teaching experiences are opted for valuation.
>
> ❖   High degree of secrecy is maintained, dummy number is allocated for each of the answer scripts and valuation is done on an unbiased manner.
>
> ❖   Internal examiners check the question paper and honorarium is paid for the verification.
>
> ❖   Conduct of supplementary examination.
>
> ❖   Mark sheets printed with six security features – photo of the student, hologram, invisible logo, bar-coding, micro printing and twisted name.
>
> ❖   Online publication of summative examination results.
>
> ❖   The performance of the students are brought to the notice of all H.O.Ds and after their scrutiny and the results are placed

before Awards committee. It examines the records and the format for the maintenance of continuous assessment as well summative examination results and the evaluation with the regard to procedure and fairness are also done.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- ✓ The University provides all the necessary support to the college.
- ✓ The University appoints nominees for the Board of studies, Academic Council and Governing Body. They contribute valuable suggestions which help the institution to provide quality education.
- ✓ Provisional certificate & Degree certificate are issued by MKU for the final year students on scrutinization of consolidated mark sheet submitted by the college.

6.11 Activities and support from the Alumni Association.

- ❖ The College organized Alumni Association Meeting on 25.09.2015 through this meet our college invited suggestions and views for further development of the institution.
- ❖ The meritorious alumnus Mrs.S.Kalyani Seshadri CIS Co system Bangalore,Mrs.B.Ramaprabha Administrative Officer , United India Insurance Company Ltd, Madurai and Mrs.N.Meenakshi saranya,Head Cashier,UCO Bank ,Melur, Madurai shared their experiences in the programme. The highlight of the programme was the reunion of 1987-1990 batch students after 25 years through the social networks. All the participants shared and cherished the moments of their college days.

6.12 Activities and support from the Parent – Teacher Association.

- ❖ Parents Teachers Meet is organized twice in a year in the college. The Meeting was held on, 29th August 2015 and 9th January 2016. The main purpose of the meeting is to create a common platform, where

teachers and parents come together to enrich the students' educational experiences and discuss variety of issues, regarding the holistic development of students. The chief guest of the function was Mr. T. Thangaraj, president of Parents Teachers Association and the resource person was Dr. D. Boja Raj, Senior Psycho Therapist, Stress Management and consultant from Top Kids, Madurai. He emphasized on the role of parents in their children. He also emphasized the parents to spend time with their children as much as possible and discuss their studies daily.

❖ Parents were highly satisfied regarding the college culture prevailing in the college campus. The parents gave a very good feedback for the programme as well as on the co-curricular activities. The parents meet the teachers of their wards to know their academic performance, attendance and other related issues.

6.13 Development programmes for support staff.

➢ On 5, 6 &7th of January, the Staff Club arranged a Meditation Programme for the faculty Members. The Resource persons were Mrs.Kalpana Jegadheesan, Miss.Palaniammal and Mrs.K.VanMalar, from the centre, Heartfulness. They taught on Meditation, Stress free and Food habits. Monthly twice Meditation classes are conducted from this Heartfulness centre.

➢ On 23.04.2016 , a farewell party was arranged to the Retired persons for four Associate Professors and Office Superintendent.

➢ Day care centre is functioning for the benefit of teaching and non teaching faculty.

➢ As a part of recreation facility, the college arranges Tour to nearby places for all faculty members.

➢ Competitions are organised by the students for the faculty on the eve of Teachers Day and Womens Day celebration.

6.14 Initiatives taken by the institution to make the campus eco-friendly.

❖ Plastics were collected and handed over to SHG for laying plastic roads.

- ❖ Bio-degradable and Non bio-degradable wastes are separated.
- ❖ Eco Club is actively functioning in our college.
- ❖ On 10.12.2015 *"Healthy Life through Natural Living"* a programme emphasizing the need for organic fertilizers was arranged in our college. Thiru N. Raja Gopal, Rtd. Head Master, Govt. School, Kallupatti., Thiru M. Patha Muthu, President, Inba Seva Sangam, Gandhi Museum and Thiru A. Muthu Krishnan, General Secretary, Consumer Rights Protection Consortium, were some of the speakers present. The impact of chemical fertilizers and its destruction of soil microbes and soil fertility were discussed elaborately in the programme. Hence our college has planned to follow organic farming for its vegetation.
- ❖ On 21.01.2016, Thiru N. Raja Gopal, Rtd. Head Master Govt. School, Kallupatti, and Thiru A.Muthu Krishnan General Secretary Consumer Rights Protection Consortium organized *"Nalam Payakkum Nanjilla Velanmai"* programme. Under this programme they gave hands on training on natural manure titled *"Ammutha Karaisal"*. The staff and students were highly benefited.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ❖ The staff members are attending **meditation class** which has been arranged by our college. It helps to refresh the mind of the staff members.
- ❖ The **Spoken Hindi** classes have been started during the academic year for the benefit of the students and staff.
- ❖ Voter awareness program organized by our college on 13.4.2016. Nearly 600 volunteers formed a statement on "MY VOTE NOT FOR SALE" in our college premises. Additional collector Mrs. Rohini Ramdass gave the special address in this function. Madurai District Collector Thiru. K.Veera

Raghava rao released a special postal stamp to ensure 100% voting in the presence of central observer for Systematic Voters Education and Electroal participation programmes. N.Sharon DSouza, District Collector introduced of Wrist Band(My Vote My Future) and distributed them to the students. The students wrote in mehandi "May 16- Vote". The collector administered a pledge by the students to vote on the day of election.

- ❖ Our college NSS units organized a one day State Level workshop on **Disaster Management** on 24.9.2016. Mr.Sathya narayanan, Team Leader of Sri Sathya Sai Disaster Management, Madurai. He delivered a lecture about the disaster in detailed manner. His team member demonstrated the rescue methods to the students during the natural disaster period nearly hundred volunteers from other colleges participated in this workshop.
- ❖ Computerization of internal marks.
- ❖ Issue of genuineness certificate online.
- ❖ Certificate course in Gandhian Thought for I year and Diploma Course in Gandhian Thought for II year are conducted every year.
- ❖ The college has received the "**Overall Shield**" for larger participation in Gandhian Thought Examination among all colleges affiliated to MKU and the college has been receiving the shield continuously for the past five years.
- ❖ Community College is started. It offered **Tailoring Course** for public and students
- ❖ Training Programme in Folk Arts and Classical dance are given., Inter Religious prayers are conducted in the assembly.
- ❖ Self development courses like two wheeler, four wheeler, tailoring and beautician course training are given.
- ❖ Yoga and karate practices is given for hostel students regularly.
- ❖ The college provides free education with boarding for players.
- ❖ As a sign of recognition "The Best Library Users Award" has been given to the best readers since 2004.The best library users award for the year 2015- 2016 has been given to four students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year.

Action taken
1. Applied for new courses M.Phil(Tamil) & M.Phil(History).
2. Submitted the proposal for NAAC Re-accreditation third cycle.
3. Staff presented papers in national and International conferences.
4. Spoken Hindi classes were started.
5. PG Diploma course in Yoga was started.
6. State level science Expo was organised.
7. Indoor sports auditorium was equipped with sports equipments.
8. Day care centre is enhanced with additional facilities.
9. Revised the syllabi of certificate& Diploma courses.
10. The feedback from stake holders was collected.
11. Students prayer messages were compiled and published in Annual magazine.
12. Introduced Bio metric Attendance system for the Teaching and Non teaching staff in the Self –financing stream.
13. Health centre is equipped with tread mill, Ergo cycle meter, weighing machine and height measuring stand.
14. 3140 volumes of books from regular a/c and 336 books from SF a/c were added.
15. Professional counselling is given on alternate Friday of every month from 10 a.m to 4 p.m. Internal Counselling is given on last Friday of every month by the tutors.
16. 1251 first year students, appeared for Certificate course examination in Gandhian Thought and 1261 second year students and appeared for the Diploma Course examination in Gandhian Thought.
17.Self Development programs on Two wheeler/ Four wheeler training/ Beautician course, training in Glass painting, Fabric painting, blouse designing and jewel making, computer training, tailoring were organised for the benefit of students and staff.
18. Bus facility is improved with seven buses owned by the institution.

19. Cultural training in Folk and Classical dance were given.

20. Prepared and submitted the Proposal to NCC Office.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Best Practice I – GENERAL ASSEMBLY

The **General Assembly** is conducted on **every Friday** for one hour in the morning. It is arranged for the students, in order to communicate information and share learning experiences.

Objectives of the practice

- Creating oneness among the students through Inter religious prayer
- Inculcating values and virtues in the mind of students
- Familiarising with day to day events
- Enhancing General Knowledge
- Creating a bond among the students, and between the staff and students and vice-versa
- Kindling the creativity in the students and bringing out the originality and hidden talents.
- Developing the leadership quality

The context

An assembly is where the students meet together to share aspects of life that are of worth. It acts as medium for communicating matters of significance from one generation to another. Assembly acts as a one of the main ways by which we create our positive reflective ethos and promote our value-based education. All faculties and students make a tremendous contribution through their presence and active participation. Students are aware that all staff by their positive attitude involve themselves in assemblies, acting as role models for the students to emulate. Assembly contains times of quiet reflection that enables students to develop the deepest values and aspirations of the human spirit. The students enable to learn the values, life skills and understand the structured environment. Assembly can serve to develop a positive college ethos that confirms the college identity and aspirations. The result being that the college

lives in cohesive harmony that sustains the pursuit of excellence in all its forms.

The Practice

Each department is offered a chance to conduct the **General Assembly** during every week.

"GOD IS EVERYWHERE SO PRAY ANYWHERE"

(i) Singing the prayer song

The college has an excellent choir to sing prayer songs and other patriotic songs with utmost devotion.

"IF YOU KNEEL BEFORE GOD YOU CAN STAND BEFORE ANY MAN"

(ii) Reading verses from the three holy books

Verses from the GITA, QURAN and BIBLE are read in the assembly with their equivalent meanings in English. Thus students get a chance to know all the verses present in the three holy books. This practise helps in creating oneness among the students.

Students participate enthusiastically in inter-religious prayer. Muslim students read the Bible, Christian and Hindu students read the Bagavath Gita which proves the communal ambience.

"GOOD THING COMES TO THOSE WHO BELIEVE, BUT THE BEST THING COMES TO THOSE WHO HAVE FAITH;"

(iii) Presenting thought for the day

Moral values are not merely read, they are inculcated within the students. So far not a single thought has been repeated. Students are so involved in presenting as well as following the moral values.

"KNOWLEDGE SPEAKS BUT WISDOM LISTENS"

(iv) Reading regional language and English-language News

The important happenings of the whole week is presented in the assembly in the following order

National news, International news, Regional news, Sports news

(v) Giving short talks or stories

Narration of stories for 3 minutes gives valuable messages to the students.

(vi) Giving questions and answers related to general knowledge

The most important of all is the GK session. Students enthusiastically

participate in it. Questions are taken in an effective way so that students who prepare for their civil services and other competitive exams infer from it.

"A LESSON IN LIFE WILL BE REPEATED UNTILL IT IS LEARNT"

Principal's Address

Every Friday the students will be waiting eagerly to listen to the speech delivered by our beloved principal Dr.Mrs.R.POOVAZHAKI. She begins her speech by appreciating the students regarding the conduct of prayer and inculcates values and virtues in the minds of each and every individual.

"WE ARE MADE WISE NOT BY THE RECOLLECTION OF THE PAST, BUT BY THE RESPONSIBILITY OF THE FUTURE;"

Special features

The weekly assembly helps in creating a **bond** between the **students** of **one department with the other** as they all gather and listen it with rapt attention and then share their views among themselves.

- It also tights the bond between **each student** and **the Principal** of our college.
- Each department is given opportunity to conduct assembly to develop their skills.
- Communications regarding COE office such as details of exam fees, dates of summative examinations, details of scholarship and holidays are announced.
- During the assembly the Principal appreciates the students who win prizes in sports, academic competitions and cultural events conducted within and outside the college.This encourages them to a large extent.
- At the end of the academic year the proceedings of the assembly such as **thought for the day, inter-religious thought, short-talks** or **story** and **general knowledge** are compiled and published as news letter titled **"Campus Tweet"**. It motivates the students and creates a competitive spirit among them.

Evidence of success

Prayer is a communication between God and man. In respect of prayer the status of success cannot be determined in the explicit way as it is an introvert aspect. The way in which the students participate in the prayer is a only way to

justify the level of success.

- One of our Muslim student **selvi.M.Powsiya Banu I B.A (Tamil)** got first **prize** in **Bagavath Gita** essay competition organized by Sri Krishna Balaram Temple, Madurai, which is the testimony for the inter religious prayer.

- Healthy competitive sprit in crossing benchmarks among students is created

- Students are free to share their views regarding the conduct of Friday assembly. Every student has wonderful experience and shares her views about the assembly with our Principal directly.

- It enhances public speaking skill

- It builds team sprit among the students

Problems Encountered and Resources Required

During rainy season, it is difficult for the students to come from different buildings to attend the general assembly in the ground.

Best Practice II - YOGA & KARATE

Yoga and is a vast collection of spiritual techniques and practices aimed at integrating mind, body and sprit to achieve a state of enlightment or oneness with the universe. To make physically and mentally stronger, the hostel students practice yogasanas in the morning and evening at our campus. Yoga helps to equip oneself with basic knowledge about one's personality and to handle life situations. It enables them to learn techniques related to good health. It develops a discriminative mind capable of knowing the real from the unreal and helps to face the dualities of life with equanimity. It inculcates great values in the minds of the students.

Karate co-ordinates mind and body. Karate can be used as a weapon of self defence in which tremendous physical power is exerted. It develops the self confidence of students and can be used as an excellent form of stress release. Students are trained in 20 kattas like Heian Shodan, Heian Nidan, Heian Sandan, Heian Yandan, Heian gondan, Bassai Dai, Bassai sho, Karku Dai and Karku sho

Objectives of the practice

- To improve the concentration power

- Synchronization of mind and body

- To improve the emotional intelligence

The Context

"**A sound mind is a sound body**" says an old adage. The mind and the body should be taken care of, as they act on each other. Physical health is essential to happiness. If the body is strong and healthy, mind will also be healthy. Students will be cheerful and will be able to work with confidence. Therefore, the body and the mind are interdependent and complimentary with each other. Stress removal is one of the salient feature of yoga. If mind is free from worries and concentration is made upon one single entity, naturally the level of stress will be reduced and they will be removed gradually. Yoga helps in self-discipline and self-control, leading to immense amount of awareness, concentration and higher level of consciousness.

The present day situation warrants yoga programme in the academic field and also in the society. The college conducts yoga classes to the hostel students by a trained yoga master. Classes on yoga is offered to the students at free of cost.

The Practice

Yoga is practiced by our college hostel students regularly. First and Second year students perform yoga from **7 am to 8 am** and from **4.30 pm to 5.30 pm** respectively. Students are selected to take, in-depth training on advanced yoga to perform in the sports day. Students practice various yogasanas such as Ustrasana, Suriya Namaskaram, Padmasana, Padahastasana, Purpauttanasan, Dhanurasana, Bhujangasana, Shalabhasana, Halasana and Gomukhasana and so on. Hence it helps to increase the efficient functioning of kidney, to balance the panic and mental forces and very useful to reduce weight.

Evidence of success

Every year Students perform yoga on the occasion of the **Independence Day** and **Republic Day** celebrations in the A.R ground. Our students are presented with "**Best Yoga Performer Award**" and received overall shield from the **District Collector**. It is evident that some of the best **trained yoga students** serve as **yoga masters** in schools and educational institutions.

For the Past ten years our college has been conducting Yoga classes for hostel students. To commemorate **International Yoga Day**, NSS Units conduct

Yoga training on 21st June 2015 where more than 400 NSS volunteers are trained in continuation of International Yoga Day celebration; our college NSS units conducted yoga training for the school students of the adopted village in Parali Pudur.

Problems Encountered and Resources Required

- During rainy seasons, it is difficult for the students to come from the hostel to attend the Yoga classes in the ground.
- Some students experience initial difficulty in performing yoga.

7.4 Contribution to environmental awareness / protection.

- ❖ The NSS volunteers are extensively involved in campaigning against the plastic materials. Collecting plastics and handed over to self help group to lay plastic road.
- ❖ Bio-degradable and Non bio-degradable wastes are separated.
- ❖ Medicinal plants were planted in the campus.
- ❖ "Clean India" (Swatch Bharat) campaign was organized at the adopted village. NSS volunteers participated in the Rally marching from Vemparali and created awareness about cleanliness and hygiene among the public. The volunteers cleaned a part of Parali Pudur Village.
- ❖ Eco Club is actively functioning in our college.

7.5 Whether environmental audit was conducted?   ✓

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:
- ❖ Private Aided, Non Minority institution admits women students irrespective of caste, community and religion.
- ❖ Incredible administration by woman President & Secretary.
- ❖ Positive Support of the management.
- ❖ Remarkable raise in enrollment of students.
- ❖ Besides academic programs supportive courses, add-on courses, personality development courses are offered.

- ❖ Support programs for slow learners.
- ❖ Systematic professional counselling is available for students.
- ❖ Sense of belongingness at all levels of the institution.
- ❖ Committed teaching faculty, healthy academic atmosphere and co-operation at all levels.
- ❖ Good infrastructure with scope for future expansion.
- ❖ Academic ambience motivates the students to pursue higher studies.

Weaknesses:

- ❖ Research culture is moderate and needs improvement.
- ❖ Possibilities of collaboration with industry and other research organizations are to be positively dealt with
- ❖ Utility of e-learning resources to be made more effective.

Opportunities:

- ❖ Contribution to build strong and healthy society through value based women education.
- ❖ Bringing up of morally upright women leaders.
- ❖ More Self Development programmes can be offered to promote women entrepreneurs.
- ❖ Introduction of more research programmes to meet the growing demand of the society.
- ❖ Development of women leaders, entrepreneurs, scientist and able administrators.
- ❖ Strengthening Alumni track via Social Networks.
- ❖ Offer community services through NSS/YRC/RRC etc.,

Threats:

- ❖ Majority of students are from rural background and have done their schooling in the medium of regional language. It is a challenge for the college to develop communicative skill in English which is required for job market
- ❖ Retention of efficient Staff in the self finance stream
- ❖ Students from lower strata are unable to afford money to pursue courses apart from the regular stream

8. Plans of institution for next year.

1. To prepare staff and students for NAAC Peer Team visit.

2. To revise the curriculum of all UG and PG courses.

3. To enhance ICT enabled Teaching and Learning process.

4. To organize NAAC sponsored IQAC seminar/Conferences/ Workshops.

5. To organise programmes on E-Content Development.

6. To apply for Minor/Major research projects.

7. To collect online Feedback.

8. To motivate the staff to publish books and present papers in National and International conferences.

9. To increase the number of participants in the cultural programmes.

10. To introduce Women Study Centre.

11. To introduce INFLIBNET centre.

12. To introduce more PG courses.

13. To introduce M.Phil course in English.

14. To introduce Award system for the teachers based on Academic performance Index(API) score.

15. To increase the number of working days from 90 days to 100 days in every semester.

16. To conduct three Internal Assessment tests instead of two tests.

17. To implement the UGC guidelines limiting the Grace period of two years after the minimum period of gestation for UG and PG courses.

Name S.Krishnammal   *Name   : P.Bagyalakshmi*

Signature of the Coordinators of IQAC

Name :Dr.(Mrs.)R.Poovazhaki

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Annexure I

2.7 College Calendar

I SEMESTER

Month	Year	Working Days
June	2015	9
July	2015	23
Aug	2015	21
Sep	2015	17
Oct	2015	19
Nov	2015	3
Total		92

II SEMESTER

Month	Year	Working Days
Dec	2015	18
Jan	2016	15
Feb	2016	21
Mar	2016	24
Apr	2016	14
Total		92

Date	Day	Events	No. of Working Days
		ACADEMIC CALENDAR	
		JUNE 2015	
1	Mon		-
2	Tue		-
3	Wed		-
4	Thur		-
5	Fri		-
6	Sat		-
7	Sun		
8	Mon		-
9	Tue		-
10	Wed		-
11	Thur		-
12	Fri		-
13	Sat		-
14	Sun		
15	Mon		-
16	Tue		-
17	Wed		-
18	Thur	College Reopens	1
19	Fri		2
20	Sat		-
21	Sun		
22	Mon		3
23	Tue		4
24	Wed		5
25	Thur		6
26	Fri	Tutorial Counselling	7
27	Sat		-
28	Sun		-
29	Mon		8
30	Tue		9
		No. of Working Days	9

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JULY 2015

Date	Day	Events	No. of Working Days
1	Wed		10
2	Thur		11
3	Fri		12
4	Sat		-
5	Sun		-
6	Mon		13
7	Tue		14
8	Wed		15
9	Thur		16
10	Fri		17
11	Sat		-
12	Sun		-
13	Mon		18
14	Tue		19
15	Wed		20
16	Thur		21
17	Fri		22
18	Sat	Ramzan	-
19	Sun		-
20	Mon		23
21	Tue		24
22	Wed		25
23	Thur		26
24	Fri		27
25	Sat		-
26	Sun		-
27	Mon		28
28	Tue		29
29	Wed		30
30	Thur		31
31	Fri	Tutorial Counselling	32
		No. of Working Days	23

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AUGUST 2015

Date	Day	Events	No. of Working Days
1	Sat		-
2	Sun		-
3	Mon		33
4	Tue		34
5	Wed		35
6	Thur		36
7	Fri		37
8	Sat		-
9	Sun		-
10	Mon		38
11	Tue		39
12	Wed		40
13	Thur		41
14	Fri		42
15	Sat	Independence Day	-
16	Sun		-
17	Mon	First Internal Test	43
18	Tue		44
19	Wed		45
20	Thur		46
21	Fri		47
22	Sat		-
23	Sun		-
24	Mon		48
25	Tue		49
26	Wed		50
27	Thur		51
28	Fri	Tutorial Counselling	52
29	Sat	Parent Teacher Association	53
30	Sun	Mid-Semester Holidays	-
31	Mon		-
		No. of Working Days	21

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SEPTEMBER 2015

Date	Day	Events	No. of Working Days
1	Tue		-
2	Wed		-
3	Thur		-
4	Fri		-
5	Sat	Krishna Jayanthi	-
6	Sun		-
7	Mon		54
8	Tue		55
9	Wed		56
10	Thur		57
11	Fri		58
12	Sat	Alumni Association	59
13	Sun		-
14	Mon		60
15	Tue		61
16	Wed		62
17	Thur	Vinayagar Chathurthi	-
18	Fri		63
19	Sat		-
20	Sun		-
21	Mon		64
22	Tue		65
23	Wed		66
24	Thur	Bakrid	-
25	Fri	Tutorial Counselling	67
26	Sat		-
27	Sun		-
28	Mon		68
29	Tue		69
30	Wed		70
		No. of Working Days	17

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OCTOBER 2015

Date	Day	Events	No. of Working Days
1	Thur		71
2	Fri	Gandhi Jayanthi	-
3	Sat		-
4	Sun		-
5	Mon	II Internal Test	72
6	Tue		73
7	Wed		74
8	Thur		75
9	Fri		76
10	Sat		-
11	Sun		-
12	Mon		77
13	Tue		78
14	Wed		79
15	Thur		80
16	Fri		81
17	Sat		-
18	Sun		-
19	Mon		82
20	Tue		83
21	Wed	Ayutha Pooja	-
22	Thur	Vijaya Dhasami	-
23	Fri		84
24	Sat	Moharam	-
25	Sun		-
26	Mon		85
27	Tue		86
28	Wed		87
29	Thur		88
30	Fri	Tutorial Counselling	89
31	Sat		-
		No. of Working Days	19

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NOVEMBER 2015

Date	Day	Events	No. of Working Days
1	Sun		-
2	Mon		90
3	Tue		91
4	Wed	Submission of CA Sheets	92
5	Thur	Part IV External Examination	-
6	Fri		-
7	Sat		-
8	Sun		-
9	Mon		-
10	Tue	Deepavali	-
11	Wed		-
12	Thur		-
13	Fri		-
14	Sat		-
15	Sun		-
16	Mon	Summative Exam Commences	-
17	Tue		-
18	Wed		-
19	Thur		-
20	Fri		-
21	Sat		-
22	Sun		-
23	Mon		-
24	Tue		-
25	Wed		-
26	Thur		-
27	Fri		-
28	Sat		-
29	Sun		-
30	Mon		-
		No. of Working Days	3

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DECEMBER 2015

Date	Day	Events	No. of Working Days
1	Tue		-
2	Wed		-
3	Thur		-
4	Fri	College Reopens	1
5	Sat		-
6	Sun		-
7	Mon		2
8	Tue		3
9	Wed		4
10	Thur		5
11	Fri		6
12	Sat	HOD Meeting	-
13	Sun		-
14	Mon	Summative Exam Result	7
15	Tue		8
16	Wed		9
17	Thur		10
18	Fri		11
19	Sat		-
20	Sun		-
21	Mon	Publishing of result for Retotaling & Revaluation	12
22	Tue		13
23	Wed		14
24	Thur	Milad -un-Nabi	-
25	Fri	Christmas	-
26	Sat		-
27	Sun		-
28	Mon	Supplementary Exam Commences	15
29	Tue		16
30	Wed		17
31	Thur		18
		No. of Working Days	18

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Date	Day	Events	No. of Working Days
		JANUARY 2016	
1	Fri	New Year	-
2	Sat		-
3	Sun		-
4	Mon		19
5	Tue		20
6	Wed		21
7	Thur		22
8	Fri	Publishing of Supplementary Exam Results	23
9	Sat	PTA Meeting	24
10	Sun	Mid-Semester Holidays	-
11	Mon		-
12	Tue		-
13	Wed		-
14	Thur	Pogi	-
15	Fri	Pongal Festival	-
16	Sat	Thiruvalluvar Day	-
17	Sun	Uzhavar Thirunaal	-
18	Mon		25
19	Tue		26
20	Wed		27
21	Thur		28
22	Fri		29
23	Sat		-
24	Sun		-
25	Mon		30
26	Tue	Republic Day	-
27	Wed		31
28	Thur		32
29	Fri	Tutorial Counselling	33
30	Sat		-
31	Sun		-
		No. of Working Days	15

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FEBRUARY 2016

Date	Day	Events	No. of Working Days
1	Mon		34
2	Tue		35
3	Wed		36
4	Thur		37
5	Fri		38
6	Sat		-
7	Sun		-
8	Mon	I Internal Test	39
9	Tue		40
10	Wed		41
11	Thur		42
12	Fri		43
13	Sat		-
14	Sun		-
15	Mon		44
16	Tue		45
17	Wed		46
18	Thur		47
19	Fri		48
20	Sat		-
21	Sun		-
22	Mon		49
23	Tue		50
24	Wed		51
25	Thur		52
26	Fri	Tutorial Counselling	53
27	Sat		-
28	Sun		-
29	Mon		54
		No. of Working Days	21

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MARCH 2016

Date	Day	Events	No. of Working Days
1	Tue		55
2	Wed		56
3	Thur		57
4	Fri		58
5	Sat		-
6	Sun		-
7	Mon	Telugu New Year	59
8	Tue		60
9	Wed		61
10	Thur		62
11	Fri		63
12	Sat		64
13	Sun		-
14	Mon	Brahmodoor Jayanthi	65
15	Tue		66
16	Wed		67
17	Thur		68
18	Fri		69
19	Sat		-
20	Sun		-
21	Mon		70
22	Tue		71
23	Wed		72
24	Thur		73
25	Fri	Good Friday	-
26	Sat		74
27	Sun		-
28	Mon	II Internal Test	75
29	Tue		76
30	Wed		77
31	Thur		78
		No. of Working Days	24

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APRIL 2016

Date	Day	Events	No. of Working Days
1	Fri		79
2	Sat		-
3	Sun		-
4	Mon		80
5	Tue		81
6	Wed		82
7	Thur		83
8	Fri	Telugu New Year	-
9	Sat		-
10	Sun		-
11	Mon		84
12	Tue		85
13	Wed		86
14	Thur	Tamil New Year, Dr.Ambedkar Jayanthi	-
15	Fri		87
16	Sat		-
17	Sun		-
18	Mon		88
19	Tue	Mahavir Jayanthi	-
20	Wed		89
21	Thur		90
22	Fri		91
23	Sat		92
24	Sun		-
25	Mon		-
26	Tue		-
27	Wed		-
28	Thur		-
29	Fri	Summative Exam Commences	-
30	Sat		-
		No. of Working Days	14

⑦2

Annexure II

1.3.1 Feedback from Alumni

Feedback is obtained from alumni every year during alumni Association Meeting. Feedback forms have been circulated to the alumni based on four criteria

    (i)   Curriculum

    (ii)   Teachings Abilities

    (iii)   Evaluation

    (iv)   Infrastructure

The Feedback from alumni is used to discover their level of satisfaction and it is helpful for the quality enhancement of the institution. 85% of the alumni feel that the course content and curriculum is excellent and it faculties possess all abilities to teach and express their contentment with the coverage of syllabus. 83% of the alumni believe that the college holds the first class evaluation system for internal and external examinations. Majority of the alumni agree that the infrastructure and environment is conducive to learn. Feedback proposes to increase internet and other facilities in the campus.

1.3.2 Feedback from Parents

A feed back from parents was collected for the Academic year 2015-2016.

The parents were asked to state their opinion, for 16 statements by selecting the options under three heads namely **"good" "Satisfactory"** and **"Requires improvement"**. The parents were given options to select any one of the three options for these sixteen statements.

The options of parents were about:

1. Learning skills of students.
2. Skill development program.
3. Spoken language skill.
4. Students willingness to go for higher studies.
5. Utility of curriculum.
6. Ability of teaching staff.
7. Teacher-Student relationship.
8. Role of the college in getting employment opporunities.
9. Contribution of college towards students' discipline.
10. Role of the college in developing social awareness.
11. Drinking water Facilities.
12. Transport Facilities.
13. Classroom Facilities.
14. Library Facilities.
15. Canteen Facilities.
16. Hostel Facilities.

Findings:

The parents were much satisfied about:

Statement	% of Satisfaction
Ability of Teacher Staff	95%
Contribution of college towards Students discipline	93%
Teacher – Student Relationship	92.5%
Role of the college in creating in Social	89.5%

Awareness	
Utility of curriculum	86.5%
Students willingness to go for higher studies	86%
Library Facilities	82.5%
Transport facilities	81.5%
Hostel Facilities	80.5%
Role of the college in getting employment opportunities	78%
Canteen Facilities	76.5%
Classroom Facilities	76%
Drinking water Facilities	67.5%
Skill development course	66%
Learning Skill of student	65%
Spoken language skill	50.5%

The above analysis implies the opinion of the parents towards the facilities available, students - staff relationship and courses offered in the college.

Suggestions:-

1. Students strength in spoken language course must be increased.

2. Learning skills can be enhanced through smart class, PowerPoint presentation and laptop usage.

3. Skill development Courses can be increased.

4. Innovative programs in career development, self employment and Entrepreneurial development programs should be given more importance.

5. Drinking water- outlets should be increased

1.3.3 Feedback from students on Curriculum

Feed back on curriculum was collected from all the final year graduates and post graduates of all disciplines. The students were asked to rate the course on 7 parameters using 4 point scaling technique. The parameters were depth of course content, extent of coverage , relevance to real life situation, learning value, clarity and relevence of textual reading material , relevance of additional source material and the extend of effort required by the students.

Analysis and Findings:

4 point scaling technique was used for expressing the opinion of students on curriculum. For each parameter the students were asked to select anyone of the four options like 'Very Good', 'Good', Satisfactory', and 'unsatisfactory'. The scores given by the students were '4 marks' for 'Very Good' option, '3 marks' for 'Good', '2marks' for 'satisfactory' and '1 mark' for 'unsatisfactory' option. Accordingly the total score of all the 7 parameters were arrived out and the maximum score was calculated as 28(7x4). If the total score was greater than 21, then the result was considered as very good. If the score was 15 to 21 then the result was good, if the score was 8 to 14 then the result was satisfactory and if the total score was only 7 then the result was considered unsatisfactory.

Findings :

92 % of the students were very much satisfied with the curriculum, 6% of the students were just satisfied with the curriculum and only minimum 2% of the students found certain papers on their major subjects as difficult, almost all the students found the curriculum apt and easy to follow. Efforts were taken for enriching the level of satisfaction towards the curriculum above 92%.

Suggesstions:
1. effective use of library and to increase the number of books in the library to improve the habit of reading.
2. To add more number of competitive examination oriented subjects.
3. To introduce practical for all the subjects.
4. To encourage the students to take internship training.
5. To motivate students to participate in Group discussion, Seminar and paper presentation.
6. To increase ICT enabled Teaching at smart class room.
7. Students can be encouraged to do e-assignment/ web based assignment.
8. The curriculum should be planned by taking into more real life situations.

1.4 Revision of syllabus:

To update the syllabi we revise the syllabi once in three years. Each department takes care to include recent trends, innovative ideas, and career and skill development programs in its curriculum. The Board of Studies meeting will be conducted by the respective department for the approval of syllabi. The Board is consisted of university nominee, subject experts and Alumnus. After the approval of the syllabi by the Board of studies the syllabi will be placed before the Academic Council Meeting. The members of the Academic council are the Principal, Dean of Academic affairs, Director of self financing course State Government Nominees, External Experts, Controller of Examinations .Heads of the Department, Senior Staff Members and Students' representatives. During the Academic year 2015-2016 the Academic Council Meeting was conducted on12.4.2016. The syllabi of Certificate and Diploma courses conducted by the departments of History, Zoology, BBA, Physics, Tamil, IT and BCA were approved by ACM and the revised syllabi came into effect from the academic year 2016-2017 onwards.

2.12 Feedback from Students on Teaching Abilities

Every year IQAC – Teaching and Learning cell of our college continuously monitored and evaluating the overall teaching process of individual faculty members for all the departments using 3 point scale parameters. 10 percent of final year students in each department were randomly selected by the panel members using the following criteria's.

1. Subject Knowledge: 95 % of the final year students gave the result that all our faculty members subject knowledge were very good.

2. Communication Skill: 80% of the students reported that the Communications Skill among our teaching faculties were very good

3. Methods – Tools used: 87% of the students gave Very Good result regarding the use of OHP, PowerPoint, Smart Classroom, Smart Board facilities by our faculty members.

4. Coverage of Syllabus: 85% of our students feel that the coverage of syllabus by our faculties was very good.

5. Punctuality: 86% of the students stated that Punctuality maintained by our faculty members was very good in attending the class in time.

6. Functional Transparency 95% of the final year students reported that the transparency maintained by the staff members was very good .

7. Motivation, Inspiring of Students: 90% of the students gave the result that the teachers are Very Good in Motivating the students towards their Higher studies.